

Learning Outcomes Committee Minutes

Monday, September 13, 2021
Zoom
2:30 – 4:00 PM

Type of Meeting: Regular

Note Taker: *Wendy Stout*

Please Review/Bring:

- Review past minutes for accuracy
- Review LO Committee Handbook
- Review LO Canvas Site
- Review WE 199 Shell

Committee Members (15+2):

Gary Heaton-Smith, Faculty Chair
Tiesha Klundt, Faculty Area Rep
TBA, Faculty Division Rep
Joe Owens, Faculty Division Rep
Wendy Stout, Faculty Division Rep
Candace Martin, Faculty Division Rep
Cindy Hendrix, Faculty Division Rep
Jedidiah Lobos, Faculty Division Rep
TBA, Faculty Division Rep
Ronda Nogales, Faculty Division Rep
Fredy Aviles, Faculty Division Rep
Stacey Adams, Faculty Division Rep
Nate Dillon, Faculty Division Rep
Ed Sammons, Faculty Division Rep
Cynthia Lehman, Faculty Division Rep
Linda Parker, Faculty Area Rep
Glenn Haller, Faculty Division Rep
Kaitlin Bessinger, Adjunct Rep
Tashniah Khan, Student Rep
Meeta Goel
Vanessa Escobar
Linda Parker

Items	Person	Action
I. Approval of the Agenda	Gary	<u>Issues Discussed:</u> <u>Action Taken:</u> Moved and Approved <u>Follow Up Items:</u>
II. Approval of the Minutes	Gary	<u>Issues Discussed:</u> <u>Action Taken:</u> Moved and Approved <u>Follow Up Items:</u>
III. Open Comments from the Chair	Gary	<u>Issues Discussed:</u> <ul style="list-style-type: none"> • Welcome & Overview <u>Action Taken:</u> <u>Follow Up Items:</u>

IV. Open Comments from the Public	All	<p><u>Issues Discussed:</u> None</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
V. Discussion: Accreditation Timeline	Meeta/Glenn	<p><u>Issues Discussed:</u> Spoke on Accreditation. Showed how to get to the website and talked about what the self-study due in 2023 would cover and what expected. Glenn was not here and will be put on the next agenda</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
VI. Action Item: LO Committee Handbook Revision	Gary	<p><u>Issues Discussed:</u> Nate brought up bring language into outcomes to address diversity. Stacy talked about goals in here. If approved with the goals removed. Part E changed to monthly rather than Bimonthly</p> <p><u>Action Taken:</u> Put on hold and on web site with daft attached to it until we approve it.</p> <p><u>Follow Up Items:</u></p>
VII. Action Item: LO Canvas Site	Gary	<p><u>Issues Discussed:</u> The hand book was turned into a Canvas learning site. Gary asked that we all look at it and bring thoughts to the next meeting to disuse.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
VIII. Information Item: This Year	Gary	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Accreditation: demonstration, reporting, mapping • eLumen Training: ISLO/PSLO Summary Map, Faculty Participation Report, general training • Outcomes Representative Training • Faculty Training • Transparency & Accessibility • Meet your representative page • Learning Outcomes Assessment training and thought process. • AP&P Outcomes Representatives • Open door policy! <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IX. Discussion Item: WE 199	Gary/Glenn	<p><u>Issues Discussed:</u> Stacey stated 199 are work experience courses and students set their objectives so courses would need to overarching to meet the filed are they are in. The students in most 199 courses have an assessment of a written paper.</p> <p>Stacy gave an overview of an idea to link outcomes. Help students gain the skills needed for the work force. Gary asked that we ask the faultily what the thought process is.</p>

		<p>Stacy believes there was some updated information on work experiences.</p> <p>Joe stated We used WE to give students an opportunity to take ride alongs with contractors, work with vendors, and experience with appliance companies. Our SLO's were customized around soft skills, gaining real world exposure to our industries positions.</p> <p><u>Action Taken:</u> <u>Follow Up Items:</u></p>
X. Discussion Item: eLumen Roles	<i>All</i>	<p><u>Issues Discussed:</u> We are asked that we have the role in eLumen. Several members have multiple outcomes roles and Gary stated that he will ask Sam which one. Gary will ask Sam if she could send email notification when we have something that needs our attention.</p> <p><u>Action Taken:</u> <u>Follow Up Items:</u></p>
XI. Action Item: LO Committee Goals 2021-2022	Gary	<p><u>Issues Discussed:</u> Table to make sure we did not do this in the spring.</p> <p><u>Action Taken:</u></p>
<p>NEXT MEETING DATE: 9/13, 10/11, 11/8, 1/10, 2/14, 3/14, 4/11</p>		

2020-2021 Goals

1. Train the members of this committee for eLumen with respect to committee roles and to support the faculty.
2. Train faculty to use eLumen with respect to outcomes.
3. Clarify the role of the outcomes committee.
4. Further integrate student learning outcomes and action plans with program review, so that they better support the ILO's.

2021-2022 Goals