



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
AGENDA
September 12, 2012
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. May 23, 2012 (attachment)
- 5. ACTION ITEMS**
 - a. FDB Credit for Summer Move
 - b. 2012 – 2013 FPD Goals
 - c. WBD Follow-Up
 - d. Review of Committee Member Duties (attachment)
 - e. Online FPD Calendar
- 6. REPORT**

None
- 7. DISCUSSION ITEMS**
 - a. Guidelines for “No FPD Credit”
- 8. OTHER**
- 9. ADJOURNMENT**

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES
September 12, 2012
2:00 p.m. – 3:30 p.m.

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

Ms. Kathryn Mitchell, Faculty Professional Development Committee 2012-2013 Chair, called the September 12, 2012 Faculty Professional Development meeting to order at 2:16 p.m.

Members Present

Kathryn Mitchell, Chair
Dr. Tom O’Neil
LaDonna Trimble
Mark Hoffer
Rona Brynin
Magdalena Caproiu
Richard Coffman
Rosa Fuller

Ty Mettler
Rae Agahari
Harish Rao
Dr. Liette Bohler
Jackie Lott
Ann Steinberg
Tim Lynskey

Members Absent

Ms. Sharon Lowry
Scott Tuss

2. OPENING COMMENTS FROM THE CHAIR

Ms. Kathryn Mitchell welcomed the committee members to the first Faculty Professional Development meeting of the 2012-2013 academic year.

3. OPEN COMMENTS FROM THE PUBLIC

None.

4. APPROVAL OF MINUTES

a. May 23, 2012 (attachment)

A motion was made and seconded to approve the minutes of the May 23, 2012 Faculty Professional Development meeting. Motion passed.

The following items were inadvertently placed on the agenda under Action Items rather than Discussion Items. The committee will not be making any motions or permanent decisions on these items.

5. ACTION ITEMS

a. Faculty Professional Development Credit for Summer Move

Judy Sullivan addressed the committee regarding a move of the anatomy lab from SC 2140 to the new building. She presented a letter outlining the numerous hours in the lab of sorting, packing and hand-carrying contents of the lab (SC2 140), the cadaver room and the anatomy store room to the new Heath Science building. After the contents were moved by official movers, the faculty (Sullivan, Fredette, Langahr, Feickert, Esdin and Miller) worked many days unpacking boxes, cleaning and placing lab equipment in the anatomy lab (HS 127), the physiology lab (HS 133), the new cadaver room, the specimen room, the animal room and the physiology surgery room.

Quoting Faculty Professional Development Guidelines for Standard #4, Ms. Sullivan, on behalf of the aforementioned faculty members, is requesting Standard #4 hours of credit for their efforts. Ms. Sullivan's statement included the Standard #4 language:

Standard #4 may be satisfied through participation in professional projects and activities throughout the year (July 1, 2012 – May 30, 2013). Credit for this standard may be granted for any activity or project which either promotes an individual's professional growth or addresses institutional needs but is clearly outside of normally assigned duties, responsibilities, and working hours.

Mr. Richard Coffman stated he spent two weeks personally moving the Geology labs and did not receive credit.

Dr. O'Neil noted that a team of Desert Haven consumers were contracted to clean Math/Science offices of faculty being relocated from the Business Education building. The consumers performed a thorough and exemplary job of vacuuming, dusting and cleaning all cupboards and surfaces.

Ms. Kathryn Mitchell asked the presenters if they realized they are setting precedence.

This item will be placed on the next meeting agenda as an Action Item.

b. 2012 – 2013 Faculty Professional Development Goals

- Ms. Rosa Fuller addressed the following goals that were discussed in 2011-2012:
 - Explore more online Faculty Professional Development opportunities. Dr. O'Neil suggested inviting Nancy Bednar, Distance Education and Technology Committee Chair, to see what can be worked out between the FPD and DETC groups.
 - Call to faculty to review survey results from last year's contracts.
 - Etiquette issues. Ms. Kathy Mitchell stated etiquette issues are no longer a problem.
 - Online information for FLEX needs attention.
 - Faculty questionnaires need to be completed, submitted and analyzed.
- Mr. Richard Coffman suggested maintenance of the level of programs currently available.
- Ms. Kathy Mitchell suggested additional committee events, guest speakers, etc. She reminded the committee that Human Resources has offered and sponsored selected events. Ms. Mitchell recommended continuing to enlist faculty members (including adjunct faculty) and FPD committee members to consider facilitating events.
- As a side note, Ms. Mitchell suggested the FPD committee members revisit the Chancellor's Guidelines, paying attention to what is happening in Sacramento.
- Dr. O'Neil reminded committee members of the upcoming SB70 Conference at the Hellenic Center next month.

- Ms. Jackie Lott suggested programs with more diversity.
- Ms. Mitchell asked committee members to email any additional goals to her directly.

c. Welcome Back Day Follow-Up

- Ms. Mitchell shared with the committee that Faculty and staff were upset that food was being sold and taken into the Performing Arts Theater. Food and beverages are not permitted inside the theater. In addition, neither Facilities staff nor Welcome Back facilitators were aware that tables with food and beverages would be set up.
- Doug Jensen, AVC Director of Facilities was unhappy that faculty treated event staff disrespectfully, including the use of inappropriate language (cursing). It was suggested that Ms. Kathryn Mitchell send a letter of apology in acknowledgement of the unfortunate situation.
- Faculty was disappointed with tight seating in the theater.
- A reoccurring issue each year is morning speakers exceeding their allotted time to address faculty. This creates a late start to the first campus event following the morning meeting.
- The Soldiers to Scholars event was interrupted by construction and removal of their door during the presentation.

d. Review of Committee Member Duties (attachment)

Ms. Kathy Mitchell led a review and discussion of committee member duties.

e. Online FPD Calendar

An unofficial union request was made to color coat the Faculty Professional Development calendar. This item will be re-addressed at the following Faculty Professional Development meeting.

6. REPORT

None.

7. DISCUSSION ITEMS (see action items)

8. OTHER

9. None.

10. ADJOURNMENT

A motion and second was made to adjourn the Faculty Professional Development meeting at 3:26 p.m. Motion passed.

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Approved: September 26, 2012 Faculty Professional Development Meeting