



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
AGENDA**

**April 20, 2017
3:00 p.m. – 4:30 p.m.
L-201**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. March 16, 2017 Academic Senate Meeting (attachment)
5. REPORTS (5 minutes maximum)
 - a. Outcomes Report - Dr. Glenn Haller
 - b. Legislative Report - Dr. Glenn Haller
 - c. Program Review Committee - Carol Eastin
6. DISCUSSION ITEMS
 - a. Center for Teaching Excellence - Michelle Hernandez
7. ACTION ITEMS
 - a. Senate Executive Elections (attachments)
 - Senate President
Van Rider
 - Vice President
Dr. Susan Lowry
 - First Executive Officer
Ty Mettler
 - b. Program Coordinator Term - Carol Eastin (attachment)
 - c. Program Review Committee Membership - Carol Eastin (attachment)
 - d. Outcomes Internal Reorganization - Dr. Glenn Haller (attachment)
8. INFORMATIONAL ITEMS
 - a. Committee Vacancies
 - Senate Executive
Second Executive Officer - 2ND CALL

 - Program Review Committee
Faculty Representative - 2ND CALL
Fall 2017 - June 30, 2020

 - Honors Committee - 2ND CALL
Faculty Representatives (Divisional): Fall 2017 - June 30, 2019
 - 1) Rhetoric & Literacy
 - 2) Career Technical Education
 - 3) Library

- Faculty Professional Development Committee
Faculty Representative - 2ND CALL
Fall 2017 - June 30, 2020

b. Committee Appointments

- Program Review Committee
Faculty Representative - vacancy ending June 30, 2018
 - Kathy Osburn
 Faculty Representative - Fall 2017 - June 30, 2020
 - Stacey Adams
- Faculty Professional Development Committee
Faculty Representatives - Fall 2017 - June 30, 2020
 - Barbara Fredette
 - Dr. Ken Shafer
- Equivalency Committee
Faculty Representative - Fall 2017 - June 30, 2020
 - Priscilla Jenison
- Distance Education & Technology Committee
Faculty Representatives - Fall 2017 - June 30, 2019
 - Dr. Ed Beyer
 - Mary Rose Toll

c. OER Task Force - Dr. Irit Gat (attachment)

d. Academic Ranking

- Carla Corona - Adjunct Assistant Professor
- Timothy Lynskey - Assistant Professor

9. ANNOUNCEMENTS

April 20 - 22, 2017	Spring Plenary Session	San Mateo Marriott
June 14-16, 2017	Faculty Leadership Institute	TBA
July 12- 15, 2017	Curriculum Institute	Riverside Convention Center

10. ADJOURNMENT

February 16, 2017 Honors Committee Program Review Committee	March 2, 2017 Distance Education & Technology Committee Faculty Professional Development Committee Academic Policies & Procedures Committee
March 16, 2017	April 20, 2017 Outcomes Committee Report - Dr. Glenn Haller Legislative Report - Dr. Glenn Haller Program Review Committee Report - Carol Eastin
May 4, 2017 Faculty Professional Development Committee Academic Policies & Procedures Committee	May 18, 2017 **ANNUAL REPORTS AGENDIZED** Honors Committee Distance Education & Technology Committee

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

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ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
MINUTES

April 20, 2017
3:00 p.m. – 4:30 p.m.
L-201

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of April 20, 2017 was called to order at 3:01 p.m. by Dr. Susan Lowry, Vice President.

2. OPENING COMMENTS FROM THE SENATE VICE PRESIDENT

- Dr. Lowry announced and congratulated Ms. Karen Lubick on her recent marriage, now Mrs. Karen Heinzman.
- Dr. Lowry reported beginning in summer all shared-governance committees will move to the BoardDocs Agenda Management System - the system used for the Board. This will significantly change due dates for agenda items and supporting docs. The automated system demands hard deadlines with all agenda items and supporting docs due ten (10) days prior to each senate meeting. Dr. Lowry, Dr. Gat and Van will continue to remind the senate and senate leadership.
- The Faculty Recognition Day event will be held on Thursday, May 11, 2017 from 4:00 p.m. - 7:00 p.m. Anyone interested in participating in the Division Wars Bean Bag Toss should contact Tamira Palmetto-Despain. Lisa Karlstein is creating visuals. The union will be paying for alcohol.

3. OPEN COMMENTS FROM THE PUBLIC

- Mr. Van Rider reported from Institutional Effectiveness, Research & Planning (IERP) - success and retention have increased over the last few years. Data proves the numbers are increasing slightly - AVC is doing the correct things; AVC is successful.
- Lisa Karlstein is collecting photos of faculty for Faculty Recognition Day. Submit photos electronically by next week.

4. APPROVAL OF MINUTES

- a. March 16, 2017 Academic Senate Meeting (attachment)
*A motion was made by Mr. Van Rider and seconded by Mr. Jack Halliday to approve minutes of the March 16, 2017 Academic Senate meeting.
Motion carried with one (1) correction. Two (2) abstentions.*

5. REPORTS (5 minutes maximum)

- a. Outcomes Report - Dr. Glenn Haller (attachment)
Dr. Glenn Haller presented the Outcomes Committee report - see attachment.
- b. Legislative Report - Dr. Glenn Haller (attachment)
Dr. Glenn Haller presented the Legislative Report - see attachment.
- c. Program Review Committee - Carol Eastin
Ms. Carol Eastin presented the Program Review Committee report - see attachment.

6. DISCUSSION ITEMS

- a. Center for Teaching Excellence - Michelle Hernandez
Dr. Lowry explained Michelle is present to reopen the conversation about the *Center for Teaching Excellence*, an idea initiated a few years ago by Dr. Ed Beyer, former

Senate President. When the senate moved to L202, his vision was to make the area a resource center and meeting area for faculty.

Michelle Hernandez, AVID Liaison, explained last year in discussions of strategic goals and the implementation of AVID, the Center for Teaching Excellence was cited as a resource for AVID in strategic goal #3. Michelle has contributed a library of AVID materials to L202. Some funding is available through Title 5.

The realization was the center does not exist. One senator asked why the center is needed since we have something close to it already. He suggested faculty request resources when needed, rather than formally under an ongoing program. Michelle referenced two campuses with these centers that look at professional development for the entire campus as a whole rather than just faculty. Van Rider explained the idea began and ended with a concept, noting definitions of purpose, goals, structure and administration would be necessary. Dr. Lowry noted the working space area for the senate coordinator would need consideration first.

Dr. Lowry asked if senators wanted to explore the concept, suggesting a small group to initiate. No one volunteered. It was suggested the concept be explored by the Faculty Professional Development Committee (FPDC). Dr. Lowry asked Michelle, who sits on the FPDC to take the concept to that body. If the FPDC takes the charge, Kristine Oliveira, Co-chair will approach the senate.

7. ACTION ITEMS

a. Senate Executive Elections (attachments)

- Senate President (3-year term)

Van Rider

A motion was made by Mr. Larry Veres and seconded by Ms. Susan Snyder to appoint Mr. Van Ryder to the office of Academic Senate President.

Motion carried unanimously.

- Vice President (1-year term)

Dr. Susan Lowry

A motion was made and seconded to appoint Dr. Susan Lowry to the office of Academic Senate Vice President.

Motion carried unanimously.

- First Executive Officer (1-year term)

Ty Mettler

A motion was made by Mr. Jack Halliday and seconded by Ms. Susan Snyder to appoint Mr. Ty Mettler to the office of Academic Senate First Executive Officer.

Motion carried unanimously.

b. Program Review Coordinator Term - Carol Eastin (attachment)

A motion was made by Ms. Rosa Fuller and seconded by Mr. Van Rider to approve the revised Program Coordinator term as presented (see attachment).

Dr. Glenn Haller noted the senate has the ability to determine terms. The revised 3-year term for the Program Coordinator will begin in July 1, 2017 and end June 30, 2020.

Motion carried unanimously.

c. Program Review Committee Membership - Carol Eastin (attachment)

A motion was made by Ms. Diane Flores-Kagan and seconded by Ms. Lisa Karlstein to approve the revised membership request for the Program Review Committee, as presented (see attachment)

Motion carried unanimously.

- d. Outcomes Internal Reorganization - Dr. Glenn Haller (attachment)
A motion was made by Ms. Karen Lubick and seconded by Mr. Rick Motawakel to approve the revised internal reorganization of the Outcomes Committee, as presented. Motion carried unanimously.

8. INFORMATIONAL ITEMS

a. Committee Vacancies

Dr. Lowry reported a second call will be made for the following vacancies:

- Senate Executive
Second Executive Officer - 2ND CALL
- Program Review Committee
Faculty Representative - 2ND CALL
Fall 2017 - June 30, 2020
- Honors Committee - 2ND CALL
Faculty Representatives (Divisional): Fall 2017 - June 30, 2019
 - 1) Rhetoric & Literacy
 - 2) Career Technical Education
 - 3) Library
- Faculty Professional Development Committee
Faculty Representative - 2ND CALL
Fall 2017 - June 30, 2020

b. Committee Appointments

Dr. Lowry reported the following appointments:

- Program Review Committee
Faculty Representative - vacancy ending June 30, 2018
 - Kathy OsburnFaculty Representative - Fall 2017 - June 30, 2020
 - Stacey Adams
- Faculty Professional Development Committee
Faculty Representatives - Fall 2017 - June 30, 2020
 - Barbara Fredette
 - Dr. Ken Shafer
- Equivalency Committee
Faculty Representative - Fall 2017 - June 30, 2020
 - Priscilla Jenison
- Distance Education & Technology Committee
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 - Dr. Ed Beyer
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c. OER Task Force - Dr. Irit Gat (attachment)

d. Academic Ranking

- Carla Corona - Adjunct Assistant Professor
- Timothy Lynskey - Assistant Professor

9. ANNOUNCEMENTS

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10. ADJOURNMENT

The Academic Senate Meeting of April 20, 2017 was adjourned at 4:20 p.m. by Dr. Susan Lowry, Academic Senate Vice President.

February 16, 2017 Honors Committee Program Review Committee	March 2, 2017 Distance Education & Technology Committee Faculty Professional Development Committee Academic Policies & Procedures Committee
March 16, 2017	April 20, 2017 Outcomes Committee Report - Dr. Glenn Haller Legislative Report - Dr. Glenn Haller Program Review Committee Report - Carol Eastin
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Outcomes Committee – Meets once every two months

Responsible for maintaining the Mission of the Committee in an overarching manner.

- Goals
- ILOs
- Handbook
- Strategies

Roster:

Faculty co-Chair

Administrative co-Chair

(Svetlana's position)

Two reps from each Division and one rep from each Area

Operational Reps as determined by Operations Subcommittee

Two subcommittees

Each Subcommittee shall determine their representation, as well as when and how often they meet.

1. Learning Outcomes – Chaired by Faculty co-Chair

The Learning Outcomes Subcommittee would be solely responsible for approving the Student Learning Outcomes (SLOs) and Program Learning Outcomes (PLOs), their measure and application and the determination of the process and methods of their creation and updating.

The Learning Outcomes Subcommittee shall be given authority to approve PLOs, SLOs and their measures without approval from the entire Committee.

2. Operations – Chaired by Administrative co-Chair or their designee

The Operations Outcomes Subcommittee would be solely responsible for approving the Operational Outcomes (OOs), their measure and application and the determination of the process and methods of their creation and updating.

The Learning Outcomes Subcommittee shall be given authority to approve OOs, and their measures without approval from the entire Committee.

AB 276 (Medina) Cybersecurity. This bill requests UC, CSU, community college districts, and independent institutions of higher education to complete a report before January 1st 2019 on cyber security education and training programs. The report should include the total number of students enrolled in cybersecurity programs, the demand for these programs and a description of the programs.

AB 405 (Irwin) Baccalaureate Degree Cybersecurity Program. AB 405 authorizes the Board of Governors of the California Community Colleges, in consultation with the California State University and the University of California, to establish a statewide baccalaureate degree cybersecurity pilot program at not more than 10 community college districts.

AB 705 (Irwin) Seymour-Campbell Student Success Act of 2012: matriculation: assessment. AB 705 requires the use of high school transcript data for the assessment and placement of students in English and mathematics courses in order to maximize student success in those courses within a one-year timeframe. The bill prohibits a student from being required to enroll in remedial coursework that lengthens their time to complete a degree unless research shows they are highly unlikely to succeed in college-level coursework.

SB 25 (Portantino) Education: Integrated K 14 System. SB 25 requires the Legislative Analyst to conduct an assessment and make recommendations for the complete integration of the state's elementary schools, secondary schools, and the California Community Colleges, and to take specified actions, including recommending the expansion of concurrent enrollment programs.

SB 577 (Dodd) Community College Districts: Teacher Credentialing Programs of Professional Preparation. AB 577 authorizes the Board of Governors of the California Community Colleges, in consultation with state universities and local education boards and school districts, to authorize a community college district to offer a teacher-credentialing program, subject to approval by the California Commission on Teacher Credentialing.

SB 769 (Hill) Baccalaureate Degree Pilot Program. SB 769 increases the statutory limit on the total number of community college baccalaureate degree programs from 15 to 30, and removes the 2022-23 sunset date. It also prohibits the development of a pilot program if the curricula is within 100 miles of the California State University or University of California that offers the same curricula or program of study.

AB 21 (Kalra) Public Postsecondary Education: Student Access. AB 21 prohibits the California Community Colleges, the California State University, and requests the University of California, to the extent legally possible, not to cooperate with immigration enforcement agencies or officials. The bill prohibits the colleges from releasing the immigration status of a college's students or allowing officials of the United States Immigration and Customs Enforcement Agency to enter their campuses without a written description of their planned activities provided at least 10 days before the visit. The colleges are also required to provide housing or a stipend during breaks to students who cannot return to their families who live outside the country, access to legal services for students who face significant risk of deportation, and resources to help undocumented students if the President eliminates DACA (Deferred Action for Childhood Arrivals).

SB 54 (de León) Law Enforcement: Sharing Data. SB 54 prohibits state and local law enforcement agencies, school police and community college police from using resources to investigate, detain, detect, report, or arrest persons for immigration enforcement purposes

AB 310 (Medina) Part-Time Faculty Office Hours. This bill would require each community college district to report, on or before August 15 of each year, the total part-time faculty office hours paid divided by the total part-time faculty office hours taught during the prior fiscal year and post this information on its Internet Web site.

AB 847 (Bocanegra) Academic Senates. AB 847 requires the local academic senate of a campus of the California State University or of a campus of the California Community Colleges to post its membership roster on its Internet Web site or Internet Web page.

AB 856 (Levine) Hiring Policy: Geographic and Socioeconomic Diversity. AB 856 requires CSU and the governing board of each community college district to ensure that serious consideration is given to candidates from geographic areas and socioeconomic sectors of the state that are underrepresented among their administrative personnel. One example of "serious consideration" is interviewing at least one candidate from an underrepresented geographic or socioeconomic sector.

SB 727 (Galgiani) Public Postsecondary Education: Instructional Materials. SB 727 authorizes public postsecondary educational institutions to adopt policies that allow for the use of innovative pricing techniques and payment options for textbooks and other instructional materials. SB 727 includes an opt out provision for students. SB 727 requires that these policies be adopted only if there is documented evidence that the proposed options would reduce the cost of the textbooks or other instructional materials for students.

SB 319 (Nguyen) Public postsecondary education: remedial coursework. SB 319 requires the California Community Colleges to provide entrance counseling and assessment or other suitable support services to inform an incoming student, prior to that student completing registration, of any remedial coursework the student will be required to complete and the reasons for the requirement.

o Status: Introduced

SB 539 (De Leon) Community College Student Achievement Program. SB 539 establishes the Community College Student Achievement Program commencing with the 2017–18 academic year. The program creates a coherent, integrated, and system wide approach regarding instruction, advising, support services, and financial aid provided to students. The program requires a community college district governing board, as a condition of receiving funds, to demonstrate in its application that the district will develop a guided pathway plan that includes specified components.

Program Review Report to Academic Senate – April 20, 2017

Most faculty and staff submitted their self-study reports for Program Review before the March 31 due date.

- We have three of four comprehensive reports in peer review or revision; Student Life has not completed their report yet.
- Most annual update reports (61 of 73) have been submitted and accepted; four reports are being reviewed. The Chairs and Deans of eight programs who have not submitted reports are being contacted.
- Only one report was missing last year we expecting 100 percent compliance this year.
- We have received excellent feedback from report writers this year. They like the new templates. Thank you Dr. Svetlana Desplazes for developing the templates.

Programs who will conduct comprehensive self-studies in 2017-2018 are:

- Career Technical Education
- Extended Opportunities Programs and Services (EOPS)
- Health & Safety Sciences
- Social and Behavioral Sciences
- Student Retention and Transition (STAR)

Comprehensive reports discuss stakeholder feedback. Document feedback and information from your advisory group(s) and your students. It's a good practice to survey students this semester or in the fall so that data is available for consideration in the spring.

Memo

Date: 4/3/17

To: Academic Senate

From: Carol Eastin, Program Review Co-Chair

RE: Program Review Co-Chair Term

The Program Review Committee recommends that the position of Program Review Co-Chair be filled for a three year term that begins on July 1, 2017 so the terms of the Outcomes Co-Chair, a standing member of the Program Review Committee, and the Program Review Co-Chair begin one year apart. The current terms of the Outcomes Co-Chair and Program Review Co-Chair are perfectly aligned with both ending on June 30, 2018. Both people could leave the Program Review Committee the same year since their term dates match.

I am in the second year of my three year term as Program Review Co-Chair and will retire in July 2017. The Program Review Committee recommends that the Academic Senate replaces me with someone who will begin a full three year term on July 1, 2017 instead of filling the position for the last year of my term.

It would be a smoother transition and better knowledge flow if the terms of those two co-chairs were not aligned. This can be remedied by appointing someone to a three year term this year instead of filling the last year of my term.

Memo

Date: 4/12/17

To: Academic Senate

From: Carol Eastin, Program Review Co-Chair

RE: Program Review Committee membership

The Program Review Committee recommends adding the Research Analyst in Institutional Effectiveness, Research and Planning (IERP) as a standing member of the Program Review Committee.

The current Research Analyst, Svetlana, attends every meeting and is invaluable to the work of the Program Review Committee. The Research Analyst works with the committee to refine data needs for Program Review and then compiles and posts that data for use by faculty and staff in their self-study work. The Research Analyst assists those who need help accessing, understanding, and/or utilizing District data.

Current Program Review Committee members:

- 2 Co-chairs: IERP Dean and Faculty
- 1 Faculty Co-chair of Outcomes Committee
- 4 Faculty
- 1 Classified
- 1 Academic Dean
- 1 Student Services Dean or Director

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