



ANTELOPE VALLEY COLLEGE

Outcomes Committee Minutes

Monday, March 21, 2016
BE 323
3:00 – 4:30pm

Type of Meeting: *Regular*
Note Taker: *Melissa Jauregui, Academic Affairs Specialist*
Please Review/Bring: Review the past minutes for accuracy.

Committee Members:
Stacey Adams, Faculty Division Rep
Svetlana Deplazes, proxy Cochair
Glenn Haller, Cochair
Anne Hemsley, Faculty Division Rep
Cindy Hendrix, Faculty Division Rep
Melissa Jauregui, Confidential Management
Rachel Jennings, Faculty Division Rep
Jamie Jones, proxy Research Analyst
Scott Lee, Faculty Division Rep/Librarian
Tim Lynskey, Faculty Division Rep
Karen Lubick, Faculty Division Rep
Melanie Parker, Faculty Division Rep
Wendy Stout, Faculty Division Rep

Committee Members Absent:
Kim Covell, Classified Union
Jessica Eaton, Faculty Division Rep
Meeta Goel, Cochair
Candace Martin, Faculty Division Rep
Tom O’Neil, Academic Dean
Brenda Solis, Student Rep
LaDonna Trimble, Student Services Dean

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	The Outcomes Committee meeting was called to order at 3:09pm.
II. Approval of Previous Minutes -2/22/2016	<i>All</i>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the minutes as presented. After a brief moment, no revisions were requested. Members present approved the minutes for 2/22/2016 as presented.</p> <p><u>Follow Up Items:</u> None.</p>
III. Action Item – Revised PLOs -Business Computer Information Science, AS -Computer Software Developer, Cert -Computer Software Developer, AS -Electronics Technology, AS -Electronics Technology, Cert -Engineering, AS -Engineering Technology, AS -Engineering Technology, Cert -Management, Cert	<i>All</i>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the revised PLOs for the programs noted. After a brief review of each program PLOs, no revisions were requested. Members present approved the noted revised PLOs.</p> <p>A motion was made and seconded to approve the new PLOs for the High Intermediate ESL certificate. After a brief review of</p>



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<p>-Management, AS</p> <p>New PLOs -High Intermediate ESL, Non-Credit Cert of Completion</p> <p>Revised SLOs -CFE 212</p> <p>New SLOs -DM 102</p>		<p>each PLO, revisions were requested but it was noted that the program could move forward while edits are being made. Members present approved the noted PLOs with revisions.</p> <p>A motion was made and seconded to approve the SLOs for CFE 212. After a brief review of each SLO, no revisions were requested. Members present approved the noted SLOs.</p> <p>A motion was made and seconded to approve the new SLOs for DM 102. After a brief review of each SLO, no revisions were requested. Members present approved the noted SLOs.</p> <p><u>Follow Up Items:</u> None.</p>
<p>IV. Action Item –</p> <p>-Restructuring of Outcomes Committee</p> <p>-CurricUNET Outcomes only Approval</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u> None.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the Restructuring of the Outcomes Committee. After a brief review of the document presented many meetings back, no revisions were requested. Members present approved the noted changes to the committee structure.</p> <p>A motion was made and seconded to approve the new SLO approval process Curricunet Outcomes only approval. After a brief review of the two approval process, it was noted that the Math and Science faculty did not agree with the need to add these approval processes. They viewed this change as a potential point of confusion. Since many other areas had requested such an approval process the item was still considered for approval and implementation. Members present approved the noted outcomes only approval process with the exception of the Math and Science representatives.</p> <p><u>Follow Up Items:</u> None.</p>
<p>V. Discussion Item –</p> <p>-WEAVE Possible Replacement Subcommittee Report</p> <p>-ACCJC Workshop: Taking Assessment to the Program Level</p> <p>-Quality Focus Essay</p> <p>-Handbook, Procedures, Assessment and Data Collection</p> <p>-Overall Assessment Subcommittee</p> <p>-Facilitator Division Cross-Over</p>	<p><i>Svetlana</i></p>	<p><u>Issues Discussed:</u> WEAVE Possible Replacement Subcommittee Report: The subcommittee met last Tuesday and it was noted that changing software will not solve the problem of faculty not knowing what assessment is. The committee will review alternative software and move forward toward of recommended replacement but at this time will not involve the campus community.</p> <p>ACCJC Workshop: Taking Assessment to the Program Level: Dr.</p>



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	<p>Svetlana Deplazes distributed a packet for the committees review called Rubric for Evaluating a College's Program Learning Assessment Process.</p> <p>Quality Focus Essay: It was decided that our essay for accreditation would focus on ILO, PLO, and SLO mapping. The essay will be brought to this committee for review. This report is being written to show that we have a concern with our own practice and we are attempting to make it better.</p> <p>Handbook, Procedures, Assessment and Data Collection: Dr. Glenn Haller is working on the committee handbook and will bring the completed document to this committee for review and approval. He will first ask that Rachel Jennings and Karen Lubick review the document for grammatical consideration.</p> <p>Overall Assessment Subcommittee: This group would be created and would research best practices for assessment. They would then potentially present the ideas found to CCC. The committee was asked to consider this as a possible subcommittee.</p> <p>Facilitator Division Cross-Over: After reorganization current facilitators would be assigned to different areas but have expressed a willingness to work with faculty in their current divisions. Should this be allowed? After committee consideration, it was agreed that new representatives should step forward to fill the gap since only those faculty in the new division would know what is required for their area.</p> <p><u>Action Taken:</u> None.</p> <p><u>Follow Up Items:</u> Additional updates will be provided to the committee at a future meeting.</p>
NEXT MEETING DATE: 4/11/2016	<p>The meeting concluded at 4:29pm.</p> <p>A request was made to include on the next agenda a discussion item called PLO page in CurricUNET.</p>