

STRATEGIC PLANNING COMMITTEE AGENDA	WEDNESDAY, JULY 20, 2016 SSV 151 2:30PM - 4:00PM
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TYPE OF MEETING:	Regular
NOTE TAKER:	Jerene Kelly
PLEASE REVIEW/BRING:	Agenda, Minutes and Supporting Documents

<p><u>Committee Members:</u> Dr. David Adams (Faculty) Dr. Ed Beyer, Co-Chair (AS: President) Dr. Liette Bohler (Faculty Union) Mr. Mark Bryant (VP, Human Res.) Ms. Carolyn Burrell (AS: Library) Ms. Noemi Bustamante (ASO: Student) Ms. Elizabeth Diachun (Executive Director, Marketing) Mr. Michael Dioquino (ITS) Ms. Joshuaree Dumas (ASO: Student) Ms. Wendy Dumas (Business Services)</p>	Mr. Kyle Faber (Classified: ITS) Ms. Kim Fite (Classified Union) Dr. Meeta Goel, Co-Chair (Dean, IERP/Library) Mr. Doug Jensen (Executive Director, Facilities) Ms. Suzanne Olson (Classified: Acad. Affairs) Ms. Jenell Paul (Classified, Student Services) Mr. Duane Rumsey (Enrollment Mgmt.) Dr. Bonnie Suderman (VP, Academic Affairs) Ms. LaDonna Trimble (Dean, Student Services) Dr. Les Uhazy (Dean, Math & Science) Dr. Erin Vines (VP, Student Services)
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ITEMS	PERSON(S) RESPONSIBLE	ACTION ITEMS
STANDING ITEMS:		
I. Approval of Minutes: June 1, 2016 (Attachment)	All	
II. Opening comments from the Co-Chairs	Dr. Goel & Dr. Ed Beyer	
III. Reports	All Departments	

INFORMATION/DISCUSSION ITEMS		
IV. New EMP Goals	Mr. Knudson	
V. College-wide Planning Retreat	Dr. Goel	
VI. Proposed SPC 2016-2017 Meeting Dates (Attachment)	Dr. Goel	

NEXT SPC REGULAR MEETING DATE: TBD

SPC MEETINGS SSV-151 @ 2:30 - 4:00PM
 (AUGUST 2015 - JULY 2016)
 2015 - 2016 SPC MEETINGS (1ST AND 3RD WEDNESDAY PER MONTH)

August 5, 2015	November 4, 2015 Cancelled	February 3, 2016	May 4, 2016
August 26, 2015 Cancelled	November 18, 2015	February 17, 2016	May 18, 2016 (no quorum)
September 2, 2015	December 3, 2015	March 2, 2016	June 1, 2016
September 16, 2015 Cancelled	December 16, 2015 Cancelled	March 16, 2016 March 23, 2016, (SPC-BC Joint Meeting) March 30, 2016, (Special Team Meeting)	June 15, 2016 Cancelled
October 7, 2015 Cancelled	January 6, 2016 Cancelled	April 6, 2016 (no meeting - spring break)	July 6, 2016 Cancelled
October 21, 2015 Cancelled	January 20, 2016	April 20, 2016 (Special Team Meeting)	July 20, 2016

STRATEGIC PLANNING COMMITTEE MINUTES		WEDNESDAY, JUNE 1, 2016 SSV 151 2:30PM - 4:00PM
TYPE OF MEETING: Regular NOTE TAKER: Jerene Kelly PLEASE REVIEW/BRING: Agenda, Minutes and Supporting Documents		
Committee Members: Dr. David Adams (Faculty) Dr. Ed Beyer, Co-Chair (AS: President) Dr. Liette Bohler (Faculty Union) Mr. Mark Bryant (VP, Human Res.) Ms. Carolyn Burrell (AS: Library) Ms. Noemi Bustamante (ASO: Student) Absent Ms. Elizabeth Diachun (Executive Director, Marketing) Mr. Michael Dioquino (ITS) Ms. Joshuaree Dumas (ASO: Student) Absent Ms. Wendy Dumas (Business Services) Absent		Mr. Kyle Faber (Classified: ITS) Absent Ms. Kim Fite (Classified Union) Absent Dr. Meeta Goel, Co-Chair (Dean, IERP/Library) Mr. Doug Jensen (Executive Director, Facilities) Ms. Suzanne Olson (Classified: Acad. Affairs) Ms. Jenell Paul (Classified, Student Services) Mr. Duane Rumsey (Enrollment Mgmt.) Absent Dr. Bonnie Suderman (VP, Academic Affairs) Absent Ms. LaDonna Trimble (Dean, Student Services) Absent Dr. Les Uhazy (Dean, Math & Science) Absent Dr. Erin Vines (VP, Student Services) Absent
ITEMS	PERSON(S) RESPONSIBLE	ACTION ITEMS
STANDING ITEMS:		
I. Approval of Minutes: May 4, 2016 (Attached)	All	The minutes were approved as presented
II. Opening comments from the Co-Chairs	Dr. Goel & Dr. Ed Beyer	No opening Comments
III. Reports	All Departments	No reports
INFORMATION/DISCUSSION ITEMS		
IV. Institutional Set Standards	Dr. Suderman	<p>Dr. Suderman stated that the ACCJC Standard 1B3 states that the institution establishes institution set standards for student achievement appropriate for its mission, assesses how well it's achieving the set standards, and publishes this information. The institutional standards are important enough that they are in three different areas of the evaluation. We need to look at the current institutional set standards because, for the most part, they have not been updated since the last educational master plan and some of them no longer make sense. The President requested that be handled by SPC. The set standards will be presented at the college wide planning retreat in October with the data that was collected from last year. Executive council reviewed the old standards and came up with proposed rates. SPC has the option of choosing the proposed rates, proposed goal, a goal, or a stretch goal.</p> <p>Institutional Set Standards Proposal:</p> <ul style="list-style-type: none"> • Completion: Number of students who receive a successful grade over the number of students enrolled in a course. The completion rates for the last five years were averaged, as well as the completion rates for the last three years. The proposed rate of 69.1% is in between the two averages. • Retention: Number of students remaining in the course after the no-penalty drop date divided by the number of students who were enrolled at census. The retention rates for the last five years were averaged as well as the

		<p>retention rates for the last three years. The proposed rate of 86.6% is in between the two averages.</p> <ul style="list-style-type: none"> • <u>Persistence</u>: Percentage of degree, certificate and/or transfer seeking students who enrolled in the first three consecutive terms, tracked for six years. The data is from the AVC Student Success Scorecard from the Chancellor's office. The data was averaged to obtain the proposed rate of 68%. • The current standard for degrees and certificates awarded is 1188, last year 2,202 degrees and certificates were awarded. The proposed standard for degrees and certificates awarded is 1743. • The current standard for degrees awarded is 826, last year 1,475 degrees were awarded. The proposed standard for degrees awarded is 1,194. • The current standard for certificates awarded is 362, last year 727 certificates were awarded. The proposed standard for certificates awarded is 541. • New Standards (Proposed): Track enrollment vs. degree and certificate awards. After looking at the data we noticed that we don't have as high a head count as we used to, but our degrees and certificates have skyrocketed. That supports that percentage wise we have far more students completing than we did before even though we have a lower headcount. <p>Dr. Beyer motioned to establish the numbers as the baseline. Motion was approved. Discussion followed:</p> <p><u>Dr. Beyer</u>: mentioned that there is a deficit coefficient in the budget that takes into consideration the current environment.</p> <p><u>Ms. Keelen</u>: replied that there is not currently a deficit coefficient. When there has been a deficit it has been a large 1% or 2% bigger which is 1 or 2 million dollars. We know that over time, over the past two or three years that at the end it is really about a half a percent or a quarter percent deficit. I try to use what I think reality will be at the end.</p> <p><u>Dr. Beyer</u>: My point is there is a number that you can use to apply toward the budget. Is there a way that we can come up with a number that we can apply towards the baseline that will consider any peaks or valleys of enrollment?</p> <p><u>Dr. Goel</u>: Can we call these baselines because that term is typically reserved for when you first start out, so Fall 2011 (the first metric) would be the baseline.</p> <p><u>Dr. Beyer</u>: Motion on the floor to approve these as the proposed standards. Motion was approved. No opposed, no abstained.</p>
V. 2016-17 Tentative Budget	Ms. Keelen	<p>Diana Keelen reported on the tentative budget. Antelope Valley College got the benefit of being in the market where we saw a little bit more of a higher percentage growth and a state wide amount which was 3%, but unfortunately our actual enrollment remained flat from the previous year. We have included the tentative agreement which were negotiated in our budget, which were the 2% on and off and the increase to health and welfare. Just to clarify, 2% on is on schedule that continues each year and 2% off is essentially a one-time stipend that you get. We hired seven full time faculty, we hired seven classified positions, and one CMS position. We were able to fund \$501,000 in ongoing resource allocation request, this was not staffing related. We also funded all one time request that were critical in nature, which was about \$876,000.00. We also hired additional staff to support the increase in equity to VSP to make sure that we can support the state requirements.</p>

VI. New EMP Goals	Dr. Goel	<p>Dr. Goel reported on the new EMP Goals. The 2016 draft of the AVC Strategic Plan 2016-2019 was distributed.</p> <p>Since the draft was completed the Board Planning Retreat and the Executive Council Retreat have been held. The Administrative Council Retreat will be held following the July 20th SPC and the leadership will work on the draft. The retreats provide input on the broad goals of the draft. In order to incorporate the input of these retreats, we will need to tweak the language of the draft as needed. For example: Facility resources will become resources.</p> <ul style="list-style-type: none"> • Since four or five dean positions need to be filled, there are TBDs on the last goal of the draft strategic plan. • Extra rows on the excel spreadsheet of the plan are to add input from the retreats, including the college wide planning retreat under the sub goals. • Dr. Goel emphasized that this is just a draft of the three-year strategic plan to accompany the new EMP goals. These revised EMP goals will go back to Executive Council and then be presented at the July 20th SPC meeting. <p>Dr. Beyer ended the meeting by advising that the next meeting will be held on July 20, 2016. At the next meeting, the committee will begin planning the retreat and discuss the 2016-2017 meeting schedule and meeting once-a-month like the Budget Committee has been doing.</p>
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PROPOSED SPC MEETING DATES

(SEPTEMBER 2016 – JUNE 2017)

SSV-151 @ 2:30 – 4:00PM

2016– 2017 SPC MEETINGS (1ST WEDNESDAY/MONTHLY)

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November 2, 2016	February 1, 2017	May 3, 2017
		June 7, 2017