

<h1 style="margin: 0;">Program Review Committee Meeting Minutes</h1>	<p>Monday, May 6, 2019 L-201 Time – 3pm – 4:30pm</p>
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Type of Meeting: *Regular*

Note Taker: Stacey Adams

Committee Members:

Stacey Adams, Faculty Co-Chair
 Dr. Meeta Goel, Co-Chair
 Dr. Glenn Haller, Outcomes Committee Chair
 Dr. Svetlana Deplazes, Research Analyst
 Reina Burgos, Faculty Representative
 Kathy Osburn, Faculty Representative
 Richard Fleishman, Faculty Representative
 Dr. Gary Heaton-Smith, Faculty Representative
 VACANT, Classified Representative
 Dr. Les Uhazy, Academic Affairs
 LaDonna Trimble, Student Services

Present: Stacey, Meeta, Glenn, Reina, Kathy, Rich, Gary, Les, LaDonna

Absent: Svetlana

Guests: Brenda, CSUB

Items	Person	Action
I. Opening Comments from the Co-Chairs	<i>Meeta / Stacey</i>	<u>Issues Discussed:</u>
II. Open Comments from the Public		<u>Issues Discussed:</u>
III. Approval of Meeting Minutes -4/15/19	<i>Stacey</i>	<u>Issues Discussed:</u> Approved Unanimously <u>Action Taken:</u>
IV. Program Review Report Status and Peer Review Status	<i>Stacey</i>	<u>Issues Discussed:</u> Still waiting for a few Academic Divisions to submit their reports. Most comprehensive reports are in the Peer Review process. Peer review teams need to finish their peer review reports and e-mail them to Stacey by the end of next week (5/17). <u>Action Taken:</u> <u>Follow Up Items:</u> MSE will be sent out for Peer Review soon and will need to complete their peer review in approximately two weeks.
V. Program Review Guide	<i>Meeta / Stacey</i>	<u>Issues Discussed:</u> The committee reviewed the draft of the Program Review Guide. <u>Action Taken:</u> <u>Follow Up Items:</u> Committee members will read the guide and provide Stacey with any feedback or changes. Stacey will work on finishing the document over the summer and we will review and take action on it at the first meeting of the Fall.



VI. Program Review Annual Report	<i>Meeta / Stacey</i>	<p><u>Issues Discussed:</u> The committee reviewed the draft of the Program Review Annual Report and agreed to it.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u> Stacey will send the Annual Report to Academic Senate.</p>
VII. Program Review Goals for 2019-2020	<i>Meeta / Stacey</i>	<p><u>Issues Discussed:</u> Retain goals #1, 3 & 4, insert “strategic” in #4.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
VIII. NEXT MEETING DATE:		<p><u>Future Meeting Dates:</u></p> <p><i>Fall 2019: 9/16, 10/7, 10/21, 11/4, 11/18, 12/2</i></p> <p><i>Spring 2020: 2/3, 3/2, 3/16, 4/6, 4/20, 5/4, 5/18</i></p>