



<h1 style="margin: 0;">Faculty Professional Development Committee Agenda</h1>	<p>Wednesday, October 14, 2015 2:00 p.m. – 3:00 p.m. L-201</p>
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Type of Meeting: Regular
Note Taker: Dr. Bonnie Suderman
Please Review/Bring: agenda packet

Items	Person	Action
I. Opening Comments from the Co-Chair	Kathryn Mitchell	
II. Open Comments from the Public		
III. Approval of Minutes	All	a. September 23, 2015 FPDC Meeting (attachment)
IV. Discussion Items	Kathryn Mitchell	a. FPDC Goals b. Budget c. HR Mandatory Training d. Required Hours Recommendation
V. ACTION ITEMS	Mark Hoffer	a. Updated Guidelines

MEETING DATES:
September 9, 2015
February 10, 2016
September 23, 2015
February 24, 2016
October 13, 2015
March 9, 2016
October 28, 2015
March 11, 2016
~~November 11, 2015~~ HOLIDAY
March 25, 2016
November 25, 2015
~~April 8, 2016~~ SPRING BREAK
April 22, 2016
May 13, 2016
May 27, 2015 (if needed)



Faculty Professional Development Committee Minutes

Wednesday, October 14, 2015
2:00 p.m. – 3:00 p.m.
L-201

Type of Meeting: Regular
Note Taker: Dr. Bonnie Suderman
Please Review/Bring: agenda packet

**Kathryn Mitchell asked permission to add Item Vb - Budget Item for Charles Hood.
A motion made and seconded to add item V.b. Budget Item – Charles Hood.
Motion carried.**

Committee Members:

- Kathryn Mitchell, Faculty Co-Chair
- Dr. Bonnie Suderman, Co-Chair
- Dr. Tom O’Neil, Administrative Member
- Leslie Baker, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Dr. Magdalena Caproiu, Faculty Member
- Deborah Dickenson, Faculty Member (proxy)
- Jack Halliday, Faculty Member
- Mark Hoffer, Faculty Member
- Darcel Jarrett-Bowles, Faculty Member
- Greg Krynen, Technical Liaison
- Jackie Lott, Faculty Union Rep
- Ty Mettler, Faculty Member
- Melanie Parker, Faculty Member
- Dr. Darcy Wiewall, Faculty Member

Members Absent:

- LaDonna Trimble, Administrative Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Susan Snyder, Faculty Member

Items	Person	Action
I. Opening Comments from the Co-Chair	Kathryn Mitchell	None
II. Open Comments from the Public		None
III. Approval of Minutes	All	a. September 23, 2015 FPDC Meeting (attachment) A motion was made and seconded to Motion made and seconded. Approved with corrections.



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<p>IV. Discussion Items</p>	<p>Kathryn Mitchell</p>	<p>a. FPDC Goals – NO QUORUM **MEETING CONTINUED WITHOUT A QUORUM. 1) Recommendation of hours for Negotiations - 24/60 2) Investigate Opening Day Options 3) Review and realign mission in relation to the revised AVC Institutional Learning Outcomes (ILOs). 4) Create a process for budget requests. 2015-16 FPDC Goals will be agendaized for action at the October 28, 2015 FPDC meeting.</p> <p>b. Budget - \$9596 Develop process for spending budget.</p> <p>c. HR Mandatory Training Kathy Mitchell will ask HR to include professional development information in training opportunities they publish.</p> <p>d. Required Hours Recommendation 2015-16 flex obligation for full-time faculty is 48 hours. The FPDC has been asked to decide on the recommendation they will make for 2016-17: 24 or 60 hours. Dr. Bonnie Suderman will bring survey results and examples from other community colleges to the October 28, 2015 FPDC meeting. Faculty will be surveyed for input. Kathy Mitchell noted a new survey is necessary with an information sheet in order for faculty to make a logical decision.</p>
<p>V. ACTION ITEMS</p>	<p>Mark Hoffer</p>	<p>a. Updated Guidelines <i>A motion was made to approve the Updated Guidelines with corrections.</i> Mark Hoffer led a review of the draft guidelines and noted recommended changes. Members did not have time to complete the review and were asked to send any additional revisions to Kathy Mitchell by Friday, October 16, 2015, and she will post the guidelines accordingly. <i>Motion carried.</i></p> <p>b. Budget Item - Charles Hood’s Request Charles Hood requested a \$200 stipend to pay a guest speaker for his October 30, 2015 flex event. <i>A motion was made and seconded to approve a</i></p>



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		<p><i>\$200 stipend for guest speaker.</i></p> <p>Mr. Hood will need to submit paperwork for the stipend. The request will be submitted as a recommendation from the FPDC to the Senate. The Senate will make the formal request to the Board. It was noted that if the request is approved, the soonest payment could be made would be December 2015.</p> <p>Kathryn Mitchell reported the FPDC is allotted a \$9,000 budget for 2015-16.</p> <p><i>A motion was made and seconded to approve the request, noting the time constraint and that if approved payment might not be awarded until December 2015.</i></p> <p><i>Motion carried with one (1) abstention.</i></p>
<p>VI. ADJOURNMENT</p>		<p>The FPDC meeting of October 14, 2015 was adjourned at 3:26 p.m.</p>

<p>MEETING DATES</p> <p>September 9, 2015</p> <p>September 23, 2015</p> <p>October 14, 2015</p> <p>October 28, 2015</p> <p>November 11, 2015 HOLIDAY</p> <p>November 25, 2015</p> <p>December 9, 2015</p> <p>February 10, 2016</p> <p>February 24, 2016</p> <p>March 9, 2016</p> <p>March 25, 2016</p> <p>April 8, 2016 SPRING BREAK</p> <p>May 13, 2016</p> <p>May 27, 2015 (if needed)</p>
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