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| **Faculty Professional Development Committee**  **Minutes**  | **September 23, 2020****2:30-4:00 p.m.** |
| COMMITTEE MEMBERS Rosa Brambila Fuller, Faculty Co-chair Duane Rumsey, Administrative Council Member -**Absent**VACANT - Administrative Council Member *VACANT* – Administrative Council MemberMark Hoffer, Faculty MemberDr. Rona Brynin, Faculty MemberDr. De’Nean Coleman-Carew, Faculty MemberDr. Zia Nisani, Faculty MemberTiesha Klundt, Faculty MemberDr. Barbara Fredette, Faculty MemberJane Bowers, Faculty MemberJohn Wanko, Faculty MemberWalter Briggs – Faculty MemberKimberly Sennett – Faculty MemberTina McDermott, Tenure Evaluation Coordinator -**Absent**Greg Krynen, Technical Liaison Nate Dillon, Faculty Union Rep James Nasipak, Confidential Management/Supervisory/AdministratorsGabrielle Poorman - Adjunct RepresentativeGwenn Preston, Classified Representative *VACANT* - ASO Member |
| Items  | Action  |
| 1. Opening Comments from Faculty Co-chair
 |  Welcome |
| 1. Open comments from the Public
 |  No opening comments |
| 1. Approval of Agenda
 | Agenda Approved – with one change to the agenda: Action Item A. Presentation of Christine Mugnolo Sabbatical report was moved before the approval of the minutes. |
| 1. Approval of Minutes
 | September 9, 2020 FPDC Meeting – Approved with suggested correction: Under Discussion Items, Section B, strike the first paragraph where it states “However, faculty can only claim a Standard 3 credit for watching a recording”. The topic of recorded Zoom FPD presentations will be discussed again at a future meeting.  |
| 1. Discussion Items
 | 1. FPD Events calendar
2. Promotion of Events and ALL FACULTY challenges-Faculty can now use the newly created ListServ to reach out to all faculty through email to announce events.
3. Sign-in Sheets – using and storing- Krynen created a digital sign in form but will modify. There were two issues discussed with the FPD digital event sign in form:
4. Lack of email confirmation when a digital sign-in form is completed.
5. Should allow the user to submit the digital sign-in form more than once.
6. Faculty Complaints – zoom links, content, etc. – An individual emailed a complaint to a presenter. There was discussion about how to handle complaints and determined that the faculty complaint did not pertain to the actual flex event itself and was therefore irrelevant. And that it is not in our purview to monitor signature lines in the College’s emails.
7. Surveys and Faculty discourse about events – A reminder to faculty that they have access to FPD event evaluation surveys when voicing complaints was discussed.
8. Senate presentation on 10/1/2020. No budget requests or additional information was added to proposed report in packet.
9. Discussion on ways to start campus-wide discussion of FPD program – Discussion occurred regarding the nature and future of the FPD program. One proposal was that we look at other schools and their programs, and another was that we simply modify the existing program.
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| 1. Action Items
 | Presentation of Christine Mugnolo Sabbatical report – Pictation of American adolescence and masculinity over a course of time using different mediums and shadings.  Christine Mugnolo sabbatical report was approved and  will be forwarded to the Senate. |
| VII. Information Items  | CVC-OEI training – Was not covered during the meeting |
| VIII. Adjournment | Meeting adjourned – 3:57 pm. Approved 10-14-2020 |
|  **Next Meeting 10-14-2020** |  |