

Information Technology Committee

Date: October 11, 2012

Location: L-201

Begin: 2:00 pm

Adjourn: 3:10 pm

In Attendance	Absent				
<ul style="list-style-type: none"> • Katherine Mergliano, Chair • Michele Lathrop, Co-Chair • Nancy Bednar • Mike Wilmes • Sue Malek • Joseph West • Van Rider • Luis Echeverria • Brandon Zavala • Ron Mummaw (cccConfer) • Rodney Schilling • Guests • Dan Scott • Gloria Mills 	<ul style="list-style-type: none"> • Sharon Lowery • Dr. Tom O’Neil • Woody Burns • Angela Musial • Javier Carcano 				
	<table border="1" style="margin-left: auto;"> <thead> <tr> <th colspan="2" style="text-align: center;">Legend</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">➤</td> <td>Action Item</td> </tr> </tbody> </table>	Legend		➤	Action Item
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Agenda	Minutes				
Welcome/Announcements	<ul style="list-style-type: none"> • Michele called meeting to order 				
Attendance	<ul style="list-style-type: none"> • Michele asked attendees to sign in 				
Review/Approve/Discuss (September 13 meeting minutes)	Located in Google Docs and MyAVC Group Page <ul style="list-style-type: none"> • Correct Michele’s name by removing second l • Remove Casey Scudmore from Committee Membership • Minutes approved, unanimous 				
Computer Use Guidelines	Discuss/Review <ul style="list-style-type: none"> • Policy must be updated annually • Subcommittee formed and approved <ul style="list-style-type: none"> ○ Michele Lathrop ○ Sue Malek ○ Joseph West • M. Wilmes asked that committee look at Google docs and address file sharing and security safeguards 				
IT Committee Goals	Discuss/Review/Approve <ul style="list-style-type: none"> • Add IT Master Plan 2011-2014 to Committee Goals <ul style="list-style-type: none"> ➤ Prioritize goals next meeting • Determine Lifecycle of Student and Staff Luminis and email accounts – high priority • IT Master Plan – high priority 				

	<ul style="list-style-type: none"> • Goals approved, unanimous
Discuss Student Use of Personal Scanners in Library	<p>Discuss</p> <ul style="list-style-type: none"> • Are student users violating copyright law if they are making copies of books on their personal scanners/devices • V. Rider - Library has language of copyright laws posted next to the copiers. Students are responsible if they are breaking copyright laws, not library. <ul style="list-style-type: none"> ➤ N. Bednar will check to see if a resolution has been sent to CCC asking for a legal opinion on Fair Use Policy.
Open Forum	<ul style="list-style-type: none"> • S. Malek – add an item to next agenda – Install 4 new computers <ul style="list-style-type: none"> ➤ Everyone find a designated proxy to send to meeting if member can't attend. Send names to Michele and she will compile list
Next Meeting Date	<ul style="list-style-type: none"> • Thursday, October 25, 2012