



# Outcomes Committee Minutes

Monday, November 23, 2015

BE 324

3:00 – 4:30pm

**Type of Meeting:** *Regular*

**Note Taker:** *Melissa Jauregui, Academic Affairs Specialist*

**Please Review/Bring:** Review the past minutes for accuracy.

**Committee Members Present:**

Stacey Adams, Faculty Division Rep  
 Svetlana Deplazes, Research Analyst, proxy  
 Jessica Eaton, Faculty Division Rep  
 Irit Gat, Faculty Division Rep  
 Meeta Goel, Cochair  
 Glenn Haller, Cochair  
 Anne Hemsley, Faculty Division Rep  
 Cindy Hendrix, Faculty Division Rep  
 Kyle Jacobsen, proxy  
 Jamie Jones, proxy  
 Rachel Jennings, Faculty Division Rep  
 Scott Lee, Faculty Division Rep/Librarian  
 Tim Lynskey, Faculty Division Rep  
 Karen Lubick, Faculty Division Rep  
 Candace Martin, Faculty Division Rep  
 Tom O’Neil, Academic Dean  
 Melanie Parker, Faculty Division Rep  
 Wendy Stout, Faculty Division Rep

**Committee Members Absent:**

Kim Covell, Classified Union  
 Meeta Goel, Cochair  
 Melissa Jauregui, Confidential Management  
 Rachel Jennings, Faculty Division Rep  
 Brenda Solis, Student Rep  
 LaDonna Trimble , Student Services Dean

Items	Person	Action
I. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	The Outcomes Committee meeting was called to order at 3:02pm.  Dr. Glenn Haller announced that faculty training went well.
II. Approval of Previous Minutes -11/9/2015	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the minutes as presented. After a brief moment members present approved the minutes for 11/9/2015 with 2 abstentions.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
III. Action Item – New SLOs -HIST 117	<i>All</i>	<p><b><u>Issues Discussed:</u></b> None.</p> <p><b><u>Action Taken:</u></b></p>



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		<p>A motion was made and seconded to approve the learning outcomes for the new course HIST 117. Motion carried.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<p>IV. Action Item – Revised SLOs -CIS 161, CIS 173 -ENGR 130L, ENGR 215 -RE 111, RE 141</p>	<i>All</i>	<p><b><u>Issues Discussed:</u></b> Dr. Haller requested committee members to take time prior to the meeting to review the outcomes noted in curricunet and provide comments via the action button. Those comments will be reviewed during the meeting but this new process should speed up our meetings and allow us to spend time on other topics that are also very valuable.</p> <p><b><u>Action Taken:</u></b> A motion was made and seconded to approve the learning outcomes for CIS 161, CIS 173, ENGR 130L, ENGR 215, RE 111, and RE 141. Each course was reviewed individually. Motion carried.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
<p>V. Report Item – -Handbook, Procedures, Assessment and Data Collection -PLO Assessment and ILO Mapping -Weave Training -Possible Weave Replacement</p>	<i>All</i>	<p><b><u>Issues Discussed:</u></b> Handbook – Dr. Haller indicated that his goal is the have the handbook ready for the second meeting in the spring for review and approval by this committee.</p> <p>PLO/ILO Mapping – No comment.</p> <p>Possible Weave Replacement – Dr. Scott Lee requested to chair the subcommittee and would like to involve Rick Shaw. Absolute earliest date would be January 17<sup>th</sup> to replace Weave.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> Additional reports will be given at future meetings by each of these subcommittees.</p>
<p>VI. Discussion Item – WEAVE Facilitator Training Recap</p>	<i>Glenn</i>	<p><b><u>Issues Discussed:</u></b> Dr. Glenn Haller felt there was good feedback and requested members of the committee submit their trainer forms. He also stated that anyone who missed the training are being directed to their division representatives. A video presentation is being worked on by Dr. Beyer. Dr. Haller will also be posting the</p>



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		<p>information to the Outcomes site now that he has access. A question was asked regarding the consequences for not entering the information especially for adjuncts. Unfortunately at this time there are no real consequences but information should be gathered and reports given to dean for their review process. It is important to note that CurricUNET proceeds Weave. Revisions are first made in CurricUNET, reviewed and approved. Only after approval can Weave be updated to reflect those approved changes.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> None.</p>
VII. Discussion Item – ILOs	<i>Meeta</i>	<p><b><u>Issues Discussed:</u></b> Subcommittee will identify the most appropriate way of implementing the new ILOs. This committee will review the following questions and provide feedback to the Outcomes Committee for consideration:</p> <ol style="list-style-type: none"><li>1. How to replace old ILOs in Weave?</li><li>2. How do the ILOs get rolled out?</li><li>3. How does CurricUNET get updated?</li><li>4. How will they connect to new data entries?</li></ol> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> Additional reports will be given at future meetings regarding this topic.</p>
VIII. Discussion Item – PLOs Procedures	<i>Svetlana</i>	<p><b><u>Issues Discussed:</u></b> A document was circulated for the committee to review and discuss. After a review of each page of the packet, Dr. Haller requested the committee to consider current practices and identify whether or not we are already putting this method into practice.</p> <p><b><u>Action Taken:</u></b> None.</p> <p><b><u>Follow Up Items:</u></b> Much discussion occurred but ultimately it was requested that this item and packet return to the meeting in February for further discussion.</p>



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IX. Discussion Item – Publicizing Due Dates for Data and Action Plan Input	<i>Glenn</i>	<b><u>Issues Discussed:</u></b> None.  <b><u>Action Taken:</u></b> A motion was made and second to table item IX. Motion carried.  <b><u>Follow Up Items:</u></b>
<b>NEXT MEETING DATE:</b> 2/22/2015		The meeting concluded at 4:28pm.