

AP&P Minutes

Thursday, October 8, 2020
Via Zoom
3:00 pm – 5:30 pm

Type of Meeting: *Regular*

Note Taker: *Cheyenne Odenthal*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

Ed Knudson, Co-chair

Kathryn Mitchell, Co-chair

Dr. Jessica Eaton, Articulation Officer

Timothy Sturm, CTE Representative

Kent Moser, CTE Representative

Michael Hutchinson, HSS Representative

Maria Kilayko, HSS Representative

James Dorn, MSE Representative

Richard Biritwum, MSE Representative

Jeffrie Ahmad, R&L Representative

Dr. Richie Hao, R&L Representative

Dr. Ronald Chapman, SBS Representative

Dr. Ibrahim Ganley, SBS Representative

Cynthia Littlefield, A&H Representative

Dr. Ariel Tumbaga, A&H Representative

Dr. Scott Lee, Library Rep, Librarian, DE Liaison

Luis Echeverria, Student Services, Counseling

Gabrielle Poorman, Adjunct Representative

Greg Borman, Administrative Position

Riley Dwyer, Administrative Position

LaDonna Trimble, Administrative Position

Cindy Hendrix, Outcomes Representative

Ronda Nogales, Outcomes Representative

Mariano Eguizaba, Student Representative

Vacant, Student representative

Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	<p>Kathryn is a part of the Marketing team and they requested that if anyone has a low enrolled program to let her know and she will pass it along. This is not an AP&P issue but an offer from the marketing department.</p> <p>Kathryn also reminded AP&P that a lot of revisions are getting to stage 5 which is when the Committee needs to approve/review. If we do this on our own time this will save some time at the meeting.</p>
II. Minutes 9/24/20	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Motion to approve 9/24/2020 minutes Motion seconded Motion approved</p> <p><u>Follow Up Items:</u></p>
III. Informational Item - Meeting schedule: 10/22, 11/12	<i>Kathryn Mitchell</i>	<u>Issues Discussed:</u>

<p>- AP 4021</p>		<p>Due to the outstanding courses that have not yet made it to AP&P, there will most likely be an off schedule meeting on November 19, 2020.</p> <p>Kathryn passed along the revisions and any issues discussed in regards to AP4021 to the Academic Senate.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> - Librarian Role in Revision Process - Credit for Prior Learning (Attachments) 	<p><i>Kathryn Mitchell</i> <i>/Dr. Scott Lee</i></p>	<p><u>Issues Discussed:</u></p> <p>Dr. Lee discussed that there are a few issues for the Librarian role. The first is for the program revision and even creation process, the Librarian role does not need to exist because any new courses the Librarian approves and any courses revisions. The second issue is that he does not need to see any additions of emergency DE but the issue is there is no way to differentiate between the other workflows. The third issue that Dr. Lee discussed is that when he is looking at course revisions the only area that he is looking at [as the librarian] is the assignments area. This is because if the course did not have a research paper aspect before then he needs to look at that. Other than that there is no reason for him weigh in on that. The first two issues could be easy addressed but the third is more difficult due that fact there is no one to see that change unless you go into the course itself.</p> <p>Kathryn mentioned pushing the courses past the librarian after a certain amount of days. Kathryn is going to look more into this.</p> <p>A few issues were mentioned in regards to eLumen. The first issue was that courses remain in the inbox even after the reviewer has already reviewed and submitted. Cheyenne Odenthal explained this because the course is still in the stage that involves that person, the course will not leave the inbox until everyone one in that stage has completed their reviews.</p>

	<p>Another issues that was mentioned was that the faculty that started the revisions to courses cannot make changes to courses after a reviewer left a comment to correct something. Kathryn explained that if faculty had the ability to make changes , it would start the entire approval process over. Instead faculty need to send the changes they need made to Cheyenne Odenthal because she has access to edit the courses.</p> <p>Dr. Richie Hao asked for clarification on the second question of the DE form. Kathryn clarified that some courses will still be taught hybrid due to the lab portion of the courses.</p> <p>Kathryn is asking for volunteers for a Credit for Prior Learning subcommittee. This scommittee will only have two weeks to work on this due to the tight timeline of getting this approved by the Board of Trustees in December. Currently we do have board policies and the only area that needs to be reviewed is BP/AP4235 however they only cover credit by exams. The volunteers are: Dr. Jessica Eaton LaDonna Trimble</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. Reports - Upper Division Units as Substitution for AD-T Major Requirements</p>	<p><u>SBS-</u> Dr. Ganley received responses from the SBS and there was a split in agreeance.</p> <p><u>HSS –</u> Maria Kilayko mentioned this issue in the nursing department meeting and their counselor Kathryn Kasada will look more into this.</p> <p><u>A&H –</u> Nothing to report at this time</p> <p><u>R&L –</u> Jeffrie Ahmad brought back that Thomas Graves wanted it reduced to 6 units and Dr. Hao says that the Communications faculty agree with Dr. Jessica Eaton had recommended. Dr. Hao offered a suggestion of retaining the 12 unit option but limiting 6 units for the major and 6 units for GE.</p> <p><u>MSE –</u> The math department has a meeting, where this issue will be discussed.</p> <p><u>CTE –</u> Nothing to report at this time</p>
<p>VI. Action</p>	<p><u>Issues Discussed:</u></p>

<p><i>Non substantial Course Revisions</i> None</p> <p><i>Substantial Course Revisions</i> None</p> <p><i>Non Substantial Program Revisions</i> None</p> <p><i>Substantial Program Revisions</i> None</p> <p><i>Course Deactivations</i> RADT 106 Radiographic Clinic Prac IA</p> <p>Emergency DE Addition</p> <p>ABDY112 Basic Auto Body Repair ABDY113 Basic Auto Body Repair ABDY115 Basic Auto Body Repair ABDY122 Basic Automotive Refinishing ABDY123 Automotive Refinishing ABDY199 Work Experience ABDY213 Adv Auto Collision Repair II ABDY215 Adv Auto Collision Repair ABDY222 Adv Automotive Refinishing I ABDY223 Adv Automotive Refinishing II ABDY225 Adv Automotive Refinishing AJ103 Criminal Evidence AJ104 Introduction to Corrections AJ109 Crime Analysis AJ203 Narcotics Control AJ205 Criminal Investigation AJ207 Probation and Parole ART102 History of Art, Ren to Modern ART104 Hist of Art in 20th Century ASTR101 Astronomy ASTR101L Astronomy Laboratory BIOL101 General Biology BIOL101L General Biology Lab BIOL110 General Molecular Cell Biology BIOL120 Gen Organ, Eco, and Evo Biol BIOL201 General Human Anatomy</p>	<p><i>Kathryn Mitchell</i></p>	<p><u>Action Taken:</u> Motion to approve Course Deactivation for RADT 106 Motion Seconded Motion Approved</p> <p>Motion to approve the DE component to ABDY112 Basic Auto Body Repair ABDY113 Basic Auto Body Repair ABDY115 Basic Auto Body Repair ABDY122 Basic Automotive Refinishing ABDY123 Automotive Refinishing ABDY199 Work Experience ABDY213 Adv Auto Collision Repair II ABDY215 Adv Auto Collision Repair ABDY222 Adv Automotive Refinishing I ABDY223 Adv Automotive Refinishing II ABDY225 Adv Automotive Refinishing Motion seconded Motion approved</p> <p>Motion to approve the DE component to AJ103 Criminal Evidence AJ104 Introduction to Corrections AJ109 Crime Analysis AJ203 Narcotics Control AJ205 Criminal Investigation AJ207 Probation and Parole Motion seconded Motion approved</p> <p>Motion to approve the DE component to ART102 History of Art, Ren to Modern ART104 Hist of Art in 20th Century Motion seconded Motion approved</p> <p>Motion to approve the DE component to ASTR101 Astronomy ASTR101L Astronomy Laboratory Motion seconded Motion approved</p> <p>Motion to approve the DE component to BIOL101 General Biology</p>
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BIOL205	Intro to Biotechnology	BIOL101L	General Biology Lab
CHEM101	Introductory Chemistry	BIOL110	General Molecular Cell Biology
CHEM102	Intro Chem (Organic & Biochem)	BIOL120	Gen Organ, Eco, and Evo Biol
CHEM110	General Chemistry	BIOL205	Intro to Biotechnology
CHEM120	General Chemistry		Motion seconded
CHEM205	Quantitative Analysis		Motion approved
CHEM210	Organic Chemistry		Motion to approve
CHEM220	Organic Chemistry	BIOL201	General Human Anatomy
CIS113	Data Structures		Pending the corrections to the DE form
CIS145	Intro to Visual BASIC.NET Prog		Motion seconded
CIS161	Introduction to C Programming		Motion approved
CIS173	Intro to C++ Programming		Motion to approve the DE component to
CIS174	Introduction to C# Programming	CHEM101	Introductory Chemistry
CIS177	Introduction to Python Programming	CHEM102	Intro Chem (Organic & Biochem)
DFST101L	ASL I Skill Building Lab	CHEM110	General Chemistry
DFST102L	ASL II Skill Building Lab	CHEM120	General Chemistry
DFST105	Intro to American Deaf Culture	CHEM205	Quantitative Analysis
DFST106	Intro to Deaf Education	CHEM210	Organic Chemistry
DFST201	Amer Sign Language III	CHEM220	Organic Chemistry
DFST201L	ASL III/IV Skill Building Lab		Motion seconded
DFST202	Amer Sign Language IV		Motion approved
DFST204	Struct of American Sign Lang		Motion to approve the DE component to
DFST205	Nmbrs,Fngrspelling,Classifiers	CIS113	Data Structures
DFST206	Creative Signing	CIS145	Intro to Visual BASIC.NET Prog
ELEC110	Fundamentals of Electricity	CIS161	Introduction to C Programming
ELEC115	Electrical Codes&Ordinances	CIS173	Intro to C++ Programming
ELEC120	Residential Wiring	CIS174	Introduction to C# Programming
ELEC130	Alternating Current Theory	CIS177	Introduction to Python Programming
EMT101	Emergency Medical Tech (EMT)		Motion seconded
ERSC101	Introduction to Earth Science		Motion approved
FTV103	Introduction to Television		Motion to approve the DE component to
FTV107	History of Film, Pre 1950	DFST101L	ASL I Skill Building Lab
FTV108	History of Film, 1950-Present	DFST102L	ASL II Skill Building Lab
FTV134	Intro to Screenwriting	DFST105	Intro to American Deaf Culture
FTV199	Film and Television Work Exper	DFST106	Intro to Deaf Education
FTV203	African-American Cinema	DFST201	Amer Sign Language III
FTV242	Writing&Pre-Prod of Short Film	DFST201L	ASL III/IV Skill Building Lab
FTV244	Prod&Post-Prod of Short Film	DFST202	Amer Sign Language IV
FTV251	Cont American Indep Film	DFST204	Struct of American Sign Lang
FTV261	Religion and Cinema	DFST205	Nmbrs,Fngrspelling,Classifiers
GEOG101	Phy Geog: Earth's Surface Lnd		
GEOG101L	Phy Geog Lab: Earth's Surface		
GEOG105	Cultural Geography		
GEOG106	California Geography		
GEOL101	Physical Geology		

GEOL101L	Physical Geology Lab	DFST206	Creative Signing
GEOL102	Historical Geology		Motion seconded
GEOL102L	Historical Geology Laboratory		Motion approved
HIST101	Western Civilization, Beg-1750		Motion to approve the DE component to
HIST102	Western Civilization, 1750-Pre	ELEC110	Fundamentals of Electricity
HIST104	Intr to Wrld Civ Beg to 1500	ELEC115	Electrical Codes&Ordinances
HIST105	Intr to Wrld Civ 1500 to Pres	ELEC120	Residential Wiring
HIST114	History of California	ELEC130	Alternating Current Theory
HIST115	Cultural History of Mexico		Motion seconded
HIST116	Contemp US History: From Viet		Motion approved
HIST118	American West Hist, 1806-Pres		Motion to approve the DE component to
HIST119	Hist Latin Amer & Caribbean	EMT101	Emergency Medical Tech (EMT)
INT201	Sign/English Translation		Motion seconded
INT202	Sign Lang Interpreting I		Motion approved
INT203	Sign Lang Interpreting II		Motion to approve the DE component to
INT204	Sign/English Transliteration		Motion seconded
KINF100	Adaptive Physical Education		Motion approved
KINF107	Beginning Weight Lifting		Motion to approve the DE component to
KINF108	Intermediate Weight Lifting	ERSC101	Introduction to Earth Science
KINF115	Beginning Fast-Pitch Softball		Motion seconded
KINF116	Intermediate Fast-Pitch Softball		Motion approved
KINF130	Physical Conditioning		Motion to approve the DE component to
KINF132	Aerobic Conditioning	FTV103	Introduction to Television
KINF144	Hatha Yoga	FTV107	History of Film, Pre 1950
KINF150	Beginning Swimming for Non-swimmers	FTV108	History of Film, 1950-Present
KINF151	Intermediate Swimming	FTV134	Intro to Screenwriting
KINF160	Beginning Tennis	FTV199	Film and Television Work Exper
KINF161	Intermediate Tennis	FTV203	African-American Cinema
KINF181	Intermediate Volleyball	FTV242	Writing&Pre-Prod of Short Film
KINF191	Beginning Swimming	FTV244	Prod&Post-Prod of Short Film
KINF192	Intermediate Swimming	FTV251	Cont American Indep Film
KINF193	Beginning Water Aerobics	FTV261	Religion and Cinema
KINF194	Intermediate Water Aerobics		Motion seconded
KINF196	Intermediate Fitness Swimming		Motion approved
KINF215	Advanced Fast-Pitch Softball		Motion to approve the DE component to
KINF260	Advanced Tennis	GEOG101	Phy Geog: Earth's Surface Lnd
KINF280	Advanced Volleyball	GEOG101L	Phy Geog Lab: Earth's Surface
KINF293	Advanced water Aerobics	GEOG105	Cultural Geography
NF102	Nutrition & Food Children	GEOG106	California Geography
NF103	Prin of Food Preparation		Motion seconded
NF110	Sports Nutrition		Motion approved
NF150	Food and Culture		Motion to approve the DE component to
NS101A	Fundamentals of Nursing Sci	GEOL101	Physical Geology
NS102A	Maternal and Newborn Nursing		
NS103A	Medical Surgical Nursing I		

NS200A	Nursing Transition		GEOL101L	Physical Geology Lab
NS201A	Psychiatric-Mental Health Nrs		GEOL102	Historical Geology
NS202A	Medical Surgical Nursing II		GEOL102L	Historical Geology Laboratory
NS203A	Pediatric Nursing			Motion seconded
NS204A	Medical Surgical Nursing III			Motion approved
NS205A	Transition to Prof Nursing			
PHYS101	Introductory Physics			Motion to approve the DE component to
PHYS102	Introductory Physics		HIST101	Western Civilization, Beg-1750
PHYS110	General Physics		HIST102	Western Civilization, 1750-Pre
PHYS120	General Physics		HIST104	Intr to Wrld Civ Beg to 1500
PHYS211	General Physics		HIST105	Intr to Wrld Civ 1500 to Pres
POLS103	Comparative Government		HIST114	History of California
POLS202	Ethnic Politics in America		HIST115	Cultural History of Mexico
POLS203	The Judicial Process		HIST116	Contemp US History: From Viet
PSCI101	Physical Science		HIST118	American West Hist, 1806-Pres
PSY102	Introduction to Alcohol and Other Drug Studies		HIST119	Hist Latin Amer & Caribbean
	The Physiology and Pharmacology of Psychoactive			Motion seconded
PSY103	Drugs			Motion approved
PSY104	Prevention, Intervention, and Education			
PSY105	Group Leadership and Process			Motion to approve the DE component to
PSY106	Case Management, Law and Ethics		INT201	Sign/English Translation
PSY107	Chemical Dependency Family Counseling		INT202	Sign Lang Interpreting I
PSY108	Introduction to Psychological and Social Services		INT203	Sign Lang Interpreting II
PSY109	Directed Field Experience I		INT204	Sign/English Transliteration
PSY110	Directed Field Experience II			Motion seconded
PSY301	Organizational Behavioral Psy			Motion approved
RCP101	Fund of Respiratory Care			
RCP102	Clinical Prep for Resp Care			Motion to approve the DE component to
RCP103	Concepts in Respiratory Care		KINF100	Adaptive Physical Education
RCP104	Resp Care Pharmacology		KINF107	Beginning Weight Lifting
RCP105	Fund of Clinical Resp Care		KINF108	Intermediate Weight Lifting
RCP201	Neonatal and Ped Resp Care		KINF115	Beginning Fast-Pitch Softball
RCP202	Fund of Intensive Resp Care		KINF116	Intermediate Fast-Pitch Softball
RCP203	Sem and Prac in Resp Care I		KINF130	Physical Conditioning
RCP204	Sem and Prac in Resp Care II		KINF132	Aerobic Conditioning
SOC101	Intro to Sociology		KINF144	Hatha Yoga
SOC105	Mexican Amer Contemp Society		KINF150	Beginning Swimming for Non-swimmers
SOC110	Ethnic Relations		KINF151	Intermediate Swimming
SOC112	American Social Issues		KINF160	Beginning Tennis
SOC115	Marriage and Family Life		KINF161	Intermediate Tennis
SOC116	Sociology of Gender&Sexuality		KINF181	Intermediate Volleyball
SPAN203	Intro to Hispanic Literature		KINF191	Beginning Swimming
SPAN220S			KINF192	Intermediate Swimming
S	Composition and Conversation		KINF193	Beginning Water Aerobics
			KINF194	Intermediate Water Aerobics

KINF196 Intermediate Fitness Swimming
 KINF215 Advanced Fast-Pitch Softball
 KINF260 Advanced Tennis
 KINF280 Advanced Volleyball
 KINF293 Advanced water Aerobics
 Motion seconded
 Motion approved

Motion to approve the DE component to
 NF102 Nutrition & Food Children
 NF103 Prin of Food Preparation
 NF110 Sports Nutrition
 NF150 Food and Culture
 Motion seconded
 Motion approved

Motion to approve the DE component to
 NS101A Fundamentals of Nursing Sci
 NS102A Maternal and Newborn Nursing
 NS103A Medical Surgical Nursing I
 NS200A Nursing Transition
 NS201A Psychiatric-Mental Health Nrs
 NS202A Medical Surgical Nursing II
 NS203A Pediatric Nursing
 NS204A Medical Surgical Nursing III
 NS205A Transition to Prof Nursing
 Motion seconded
 Motion approved

Motion to approve the DE component to
 PHYS101 Introductory Physics
 PHYS102 Introductory Physics
 PHYS110 General Physics
 PHYS120 General Physics
 PHYS211 General Physics
 Motion seconded
 Motion approved

Motion to approve the DE component to
 POLS103 Comparative Government
 POLS202 Ethnic Politics in America
 POLS203 The Judicial Process
 Motion seconded
 Motion approved

Motion to approve the DE component to

PSCI101 Physical Science

Motion seconded

Motion approved

Motion to approve the DE component to

PSY102 Introduction to Alcohol and Other Drug Studies
The Physiology and Pharmacology of Psychoactive

PSY103 Drugs

PSY104 Prevention, Intervention, and Education

PSY105 Group Leadership and Process

PSY106 Case Management, Law and Ethics

PSY107 Chemical Dependency Family Counseling

PSY108 Introduction to Psychological and Social Services

PSY109 Directed Field Experience I

PSY110 Directed Field Experience II

PSY301 Organizational Behavioral Psychology

Motion seconded

Motion approved

Motion to approve the DE component to

RCP101 Fundamentals of Respiratory Care

RCP102 Clinical Prep for Respiratory Care

RCP103 Concepts in Respiratory Care

RCP104 Respiratory Care Pharmacology

RCP105 Fundamentals of Clinical Respiratory Care

RCP201 Neonatal and Pediatric Respiratory Care

RCP202 Fundamentals of Intensive Respiratory Care

RCP203 Seminars and Practicum in Respiratory Care I

RCP204 Seminars and Practicum in Respiratory Care II

Motion seconded

Motion approved

Motion to approve the DE component to

SOC101 Introduction to Sociology

SOC105 Mexican American Contemporary Society

SOC110 Ethnic Relations

SOC112 American Social Issues

SOC115 Marriage and Family Life

SOC116 Sociology of Gender and Sexuality

Motion seconded

Motion approved

Motion to approve the DE component to

SPAN203 Introduction to Hispanic Literature

SPAN220S Composition and Conversation

		<p>Motion seconded Motion approved</p> <p><u>Follow Up Items:</u></p>
VII. Closing Comments	<i>Kathryn Mitchell</i>	<p>Kathryn reminded the committee to go into eLumen and look at the substantial revisions because the workflow does not allow AP&P members to go in and review the courses.</p>
NEXT MEETING DATE: 10/22/2020		<p>Kathryn Mitchell called the meeting to order at 4:39pm</p>

DRAFT