



# Faculty Professional Development Committee Minutes

Date: Wednesday, October 11,  
2023  
Time: 2:30pm-4:00pm  
Location: [Zoom](#)

Type of Meeting: *Regular*  
Note Taker: *Kathy Osburn*  
Please Review/Bring: [Minutes](#) from the September 27 meeting

**Committee Members:**

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	kosburn@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Dr. Kathy Bakhit	Khetam.Bakhit@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative Council Member	Nathan Dillon	ndillon@avc.edu	<input type="checkbox"/>	<input type="checkbox"/>
CMSA Representative	James Nasipak	jnasipak@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	gkrynen@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Classified Representative	Vacant		<input type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	Mike.Pesses@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	sfarrukh@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	jwanko@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	kquesada@avc.edu	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	rbrynin@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	Chealey@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	znisani@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	sbowers@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	mhoffer@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	rhao@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	gknowles@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	kmoser@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	kshafer2@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	clmiller@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT		<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<b>Issues Discussed:</b> <b>Action Taken:</b> Motion made by: John Wanko Second: Zia Nisani

		<b><u>Follow Up Items:</u></b>
II. Opening Comments from Co-chairs	Kathy Osburn Dr. Kathy Bakhit	<b><u>Issues Discussed:</u></b> Kathy announced that we have money for two one semester sabbaticals next AY <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
III. Open Comments from the Public	All	<b><u>Issues Discussed:</u></b> The Plant 42 FPD event was a great success. We need to loosen the requirements for off-campus events. We should be able to go to museums and art galleries, etc. Kathy will talk to Dr. Bakhit and Dr. Zellet. <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
IV. Approval of Previous Minutes	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> Motion made by: Zia Nisani Second: John Wanko <b><u>Follow Up Items:</u></b>
V. Discussion Items	All	<p>1. ACUE, Jane and All</p> <p>Based on our previous meeting, we are going to send a survey to faculty to find out what courses faculty want from ACUE. Jane shared the survey she created. John asked if we should make the survey more specific to ensure faculty understand this is for information only and not an actual way to sign up for the courses. James asked if we should inquire if respondents are full time or adjunct. Jane added the question regarding full-time or adjunct status. Richie feels we need to ensure that faculty understand that ACUE courses are online courses. The group had a robust discussion on the content of the survey and made several edits. The committee came to consensus that the survey is good to go. Kathy asked Jane to send the survey to Greg Krynen.</p> <p>2. Handbook, All</p> <p>Kathy said one of our goals for the handbook is to streamline it and make it easier to find information.</p> <p>3. Standards Feedback From Divisions, All</p> <p>Zia asked in MSE and got no feedback on our Standards. Richie asked for feedback in his division meeting. So far, feedback is confusion about what belongs in which standard. He and Mark Hoffer will continue to seek feedback. Clear definitions would be helpful. Perhaps we don't need three standards. This is just some individual feedback and greater feedback will be sought. John Wanko sought feedback from</p>

		counseling and received little feedback. Katherine is researching other schools for information on their FPD programs and will share it with us soon.
VI. Action Items	All	
VII. Adjourn	All	
<b>NEXT MEETING DATE: Oct. 25</b>		Meeting Dates for Fall 23: <del>Aug. 23, Sept. 13, Sept. 27,</del> Oct. 11, Oct. 25, Nov. 8, Nov. 29