



Learning Outcomes Committee Minutes

Monday, November 14, 2022
Zoom
2:30 – 4:00 PM

Type of Meeting: Regular
Note Taker: Gary Heaton-Sith

Committee Members (15+2):

- Gary Heaton-Smith, Faculty Co-Chair
- Meeta Goel, Administrative Co-Chair
- Svetlana Deplazes, Data Steward
- TBA, AA Rep
- Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)
- TBD, Faculty Division Rep (CTE)
- Samuel Padilla, Faculty Division Rep (CTE)
- Bobbie Sorcelli, Faculty Division Rep (HSS)
- Candace Martin, Faculty Division Rep (HSS)
- Cindy Hendrix, Faculty Division Rep (MSE)
- Jedidiah Lobos, Faculty Division Rep (MSE)
- Angela Koritsoglou, Faculty Division Rep (LCA)
- Ronda Nogales (Karen Heinzman proxy), Faculty Division Rep (LCA)
- Fredy Aviles, Faculty Division Rep (SBS)
- Stacey Adams, Faculty Division Rep (SBS)
- Paul Taglianetti, Faculty Division Rep (A&H)
- [Kevin North, Faculty Division Rep \(A&H\)](#)
- Linda Parker, Faculty Area Rep (Library)
- Glenn Haller, Faculty Division Rep (K&A)
- TBA, Adjunct Rep
- TBA, Student Rep

Present: Jedi, Stacey, Gary, Linda, Samuel, Tiesha, Bobbie, Karen, Cindy, Candace, Angela

Items	Person	Action
I. Approval of the Agenda	Gary	<u>Issues Discussed:</u> <u>Action Taken:</u> Moved and approved <u>Follow Up Items:</u>
II. Approval of the Minutes	Gary	<u>Issues Discussed:</u> <u>Action Taken:</u> Moved and approved Abstain: Jedi, Tiesha, Karen <u>Follow Up Items:</u>
III. Open Comments from the Chair	Gary/Meeta	<u>Issues Discussed:</u> None <u>Action Taken:</u> <u>Follow Up Items:</u>
IV. Open Comments from the Public	All	<u>Issues Discussed:</u> None <u>Action Taken:</u> <u>Follow Up Items:</u>
V. Attainment Levels	All	<u>Issues Discussed:</u> 1. Three levels: a. Introduced: PLO is introduced, mastery is not expected but understanding of the PLO's language is expected. Taxonomy: remember and understand

		<p>b. Reinforced: PLO is reinforced with additional understanding and expansion of breadth or emphasized through application. Taxonomy: apply, analyze</p> <p>c. Mastered: PLO is mastered with CC-appropriate breadth and depth. Taxonomy: analyze, evaluate, create</p> <p>2. Four levels</p> <p>a. Introduced: PLO is introduced, mastery is not expected but understanding of the PLO’s language is expected. Taxonomy: remember and understand</p> <p>b. Reinforced: PLO is emphasized without an expansion of knowledge. Taxonomy: apply.</p> <p>c. Expanded: PLO is extended with additional understanding and expansion of breadth. Taxonomy: analyze</p> <p>d. Mastered: PLO is mastered with CC-appropriate breadth and depth. Taxonomy: evaluate, create</p> <p><u>Action Taken:</u></p> <p>1. Unanimously approved: the committee voted to three levels (Introduced, Reinforced and/or Expanded, Mastered). The committee thought rolling this out as a best practice through the curriculum revision process would be the best to start.</p> <p><u>Follow Up Items:</u></p>
VI. QFE Project	Gary/Meeta	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • FPD encouraged idea. Three options: <ul style="list-style-type: none"> ○ Opening Day Breakout Session ○ Opening Day Morning Session ○ Assessment Day • Once analysis is complete, FPD recommended we come up with FPD series on select ILO performance • Secondary Assessment: <ul style="list-style-type: none"> ○ Likert scale: “Upon graduation, rate your ability to [ILO]” <ul style="list-style-type: none"> ▪ e.g. “Upon graduation, rate your ability to analyze diverse perspectives from a variety of disciplines and experiences that contribute to the development of self-awareness.” ○ Administration choices: <ul style="list-style-type: none"> ▪ Graduation ▪ Gown pickup <p><u>Action Taken:</u></p> <p>Unanimously approved: Opening Day Breakout Session. The series</p>

		<p>design is still open, but a popular recommendation was to put something on the planning retreat. Secondary assessment idea was to put it on the graduation application (if legal).</p> <p><u>Follow Up Items:</u></p>
VII. Outcomes Alignment FPD & Curriculum Map Alignment FPD	Gary	<p><u>Issue Discussed:</u></p> <ul style="list-style-type: none"> • FPD encouraged idea. Options: <ul style="list-style-type: none"> ○ Project-based FPD: create deliverable, offer fixed credit. Asynchronous course can accompany and instruct on the deliverable. ○ Event: faculty get done what they can in single event. ○ Hybrid: event to introduce project, workshop or asynchronous deliverable offered for fixed credit. • Built for peer review or committee feedback • Outcomes Alignment <ul style="list-style-type: none"> ○ Project ○ Example • Curriculum Map <ul style="list-style-type: none"> ○ Project ○ Example <p><u>Action Taken:</u> Unanimously approved: event & deliverable with peer or committee feedback.</p> <p><u>Follow Up Item:</u></p>
VIII. Operational Outcomes	Gary/Stacey/ Meeta/ LaDonna	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Construction of Operational Outcomes implementation task force <ul style="list-style-type: none"> ○ Size/Representation: five or six (three or four from OC, remaining from service areas) ○ Goals: create an eLumen repository and reporting system for OOs ○ Areas: Student Life, Financial Aid, Student Health, First & Second Year Experience, Veterans Resource Center, Student Equity, Job Placement, STAR, OSD, EOPS, Enrollment Services, Counseling, CalWorks, Executive Council (+) ○ Timeline: repository and reporting system build (winter and early spring), OO build & training late spring <p><u>Action Taken:</u></p> <ul style="list-style-type: none"> ▪ Candy and Karen interested in being part of the task force. <p><u>Follow Up Items:</u></p>
IX. Handbook	Gary	<p><u>Issues Discussed:</u></p>



		<ul style="list-style-type: none"> • Handbook <p><u>Action Taken:</u></p> <ul style="list-style-type: none"> ▪ Unanimously approved <p><u>Follow Up Items:</u></p>
X. 2022-2023 MEETING DATE: 9/12, 10/10, 11/14, 1/9 , 2/13, 3/13, 4/10	Gary	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> ▪ January 9 cancelled (first day of the semester) <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>

2022-2023 Goals

1. Update training materials and train faculty and Outcomes Representatives to use eLumen according to their respective roles.
2. Reflect and report on the implementation of a campus-wide assessment system.
3. Define and articulate Outcomes-related processes on campus and provide support as needed.