Learning Outcomes Committee Minutes	Monday, March 13, 2023 Zoom 2:30 – 4:00 PM

Type of Meeting: Regular
Note Taker: Gary Heaton-Smith

Committee Members (15+2):
Gary Heaton-Smith, Faculty Co-Chair
Meeta Goel, Administrative Co-Chair
Svetlana Deplazes, Data Steward
TBA, AA Rep
Tiesha Klundt, Faculty Area Rep (Counseling and Matriculation)
TBD, Faculty Division Rep (CTE)
Samuel Padilla, Faculty Division Rep (CTE)
Bobbie Sorcelli, Faculty Division Rep (HSS)
Candace Martin, Faculty Division Rep (HSS)
Tooraj Gordi, Faculty Division Rep (MSE)
Jedidiah Lobos, Faculty Division Rep (MSE)
Angela Koritsoglou, Faculty Division Rep (LCA)
Ronda Nogales, Faculty Division Rep (LCA)
Fredy Aviles, Faculty Division Rep (SBS)
Stacey Adams, Faculty Division Rep (SBS)
Paul Taglianetti, Faculty Division Rep (A&H)
Kevin North, Faculty Division Rep (A&H)
Linda Parker, Faculty Area Rep (Library)
Glenn Haller, Faculty Division Rep (K&A)
TBA, Adjunct Rep
TBA, Student Rep

Present: Garym Svetlana, Tiesha, Bobbie, Candace, Tooraj, Angela, Ronda, Fredy, Stacey, Kevin, Linda

	Items	Person	Action
I.	Approval of the Agenda	Gary	**Issues Discussed:** **Action Taken**: Moved and approved, 1 abstain **Follow Up Items:**
II.	Approval of the Minutes	Gary	**Issues Discussed:** **Action Taken**: Moved and approved, 1 abstain **Follow Up Items:**
III.	Open Comments from the Chair	Gary/Meeta	**Issues Discussed:** • Attainment Levels implemented and training document available on Canvas. However, only available on the assessment side. Bob at eLumen has been contacted. **Action Taken**: **Follow Up Items:**
IV.	Open Comments from the Public	All	**Issues Discussed:** **Action Taken**: **Follow Up Items:**
V.	AP&P Items	Gary	**Issues Discussed:** • Representative still needed

		• Noncredit bypass AP&P Outcomes Rep as part of the greater expedited process. **Action Taken**: Vote on noncredit bypass: moved and approved **Follow Up Items:** • Set up noncredit class to see how it works
VI. eLumen issue		**Issues Discussed:** • REMINDER: eLumen bug has created disconnect between curriculum and assessment side • AJ208, AFAB130, AFAB210, ART102, ART140, ABDY125, BIOL202, CHIN102, COMM107, COMM109, COMM112, COMM116, COMM219, ESL058, FTEC111, FTEC112, FTEC113, FTEC117, GEOG205, IATH102, IATH210, KINF181, KINF196, KINT240, KINT241, MOA102, PSY101, THA103, THA121A, THA121B **Action Taken**: **Follow Up Items:**

VII. Operational Outcomes	Gary/Meeta/ Svetlana/ LaDonna	**Issues Discussed:**
		• 10+1 challenges
		• Met with LaDonna, Svetlana, and Stacey about OO needs. A system needs to be implemented that is baggy enough to allow areas to pull their diverse data sets and fit them into a systemized interface.
		• OO Examples:
		 o Foundation
		  ▪ Distribute Foundation Title V Funds
		  ▪ Faculty Grants (???)
		 o HR
		  ▪ Maintain a safe working environment for students, employees, and visitors.
		  ▪ Maintain a healthful working environment for students, employees, and visitors.
		  ▪ Maintain a free exchange of information and ideas relating to health and safety on campus among the students, faculty, and staff.
		  ▪ Continuously assess risk management strategies to assure they remain current with regulatory and operations changes as well as Operational Outcomes (OOs).
		• Svetlana presentation on Org Chart. Three ways:
		 o Initiatives (similar to CIPs)

			- o Create/Update a Discipline - o Create CIP in which data can be inputted - Proposal - o Manually enter OOs (carry over indefinitely) - o Manually enter data each term (defined by area) - o Participate in "reflection tool" at the end of each term using generic "strengths" and "weaknesses" questions - o Participate in Area Improvement Plans (like CIPs) in which areas reflect on data and reflection tool (this should support Program Review if the template is kept universal) - o Begin this rollout with Dean LaDonna Trimble's and Dean Michelle Hernandez' areas, then adjust as necessary. - Svetlana recommended looking at other schools. Svetlana spoke about how some service areas want to use SLOs. - Stacey and Gary discussed the challenges of having non-academic areas use SLOs. - Stacey mentioned how Program Review's eLumen implementation is on hold until OOs are implemented. Gary has been hesitant to implement OOs because of Program Review's fluidity. **Action Taken**: **Follow Up Items:** Look up other schools. Implement a design and try it in an area.
VIII. QFE & Secondary Assessment	Gary		**Issues Discussed:** - Secondary Assessment will occur at graduation holding area. We will offer entry to a raffle for filling out the survey. Looking for volunteers. - o Bobbie, Ronda, and Linda agreed. **Action Taken**: **Follow Up Items:**
IX. Outcomes Goals Review	Gary		**Issues Discussed:** 1. Update training materials and train faculty and Outcomes Representatives to use eLumen according to their respective roles. *Training materials for faculty and chairs are up to date.. Outcomes Representative roles have been diminished due to the changed function of the committee, however Reps remain a valuable resource for faculty. Formal eLumen training is ongoing as roles continue to get redefined. We are expecting fluidity in this area moving forward. Four FPD events were provided this year to tackle ancillary Outcomes related processes and more are proposed for next year.*

			2. Reflect and report on the implementation of a campus-wide assessment system. *As related to QFE #1, the committee is committed to presenting an ILO improvement FPD events on opening day Fall 2023 that incorporates ILO data, any available engagement survey data, and secondary assessment data (which is being rolled out at graduation 2023)* 3. Define and articulate Outcomes-related processes on campus and provide support as needed. *The committee is serving well as a moderator for all things related to Outcomes, although many of the official decisions are coming from other senate committees (most importantly Program Review and AP&P). The use of the Action Plan Reflection Tool allows for better adjunct faculty representation and better funnels qualitative information into Program Review. The items outlined in QFE #1 are well defined and progressing for full implementation in Fall 2023.* **Action Taken**: **Follow Up Items:** • Committee will contemplate responses for the next meeting.
X.	**2022-2023 MEETING DATE:** ~~9/12, 10/10, 11/14, 1/9, 2/13, 3/13~~, 4/10	Gary	**Issues Discussed:** **Action Taken**: **Follow Up Items:**

2022-2023 Goals

4. Update training materials and train faculty and Outcomes Representatives to use eLumen according to their respective roles.
5. Reflect and report on the implementation of a campus-wide assessment system.
6. Define and articulate Outcomes-related processes on campus and provide support as needed.