

**ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT**  
**Lancaster, California**  
**MINUTES OF THE REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE**  
**October 30, 2008**

**CALL TO ORDER**

The regular meeting of the Citizens' Oversight Committee was held on Thursday, October 30, 2008 at Antelope Valley College, 3041 West Avenue K, Lancaster, California, in the Board Room (SSV 151).

**ATTENDANCE**

Citizen's Oversight Committee Present

Olaf Landsgaard, Chairman  
Winifred Brunston  
Tim Fuller  
Fran Marroquin  
Harvey Holloway  
David Cleveland  
Bruce Jacobsen  
Tim Cotton  
Norm Hickling  
Shunnon Thomas  
Thomas Lacey  
Roger Galizzi  
Danny Roberts  
Paul Scott  
Mark Troth

College Staff/Representatives Present

Doug Jensen  
Deborah Wallace  
Erin Hitchman  
Dr. Jackie Fisher

Committee Members Absent

Mark Bozigian  
Patrick Rossall

Other Individuals Present

Noel Doran (Attorney for the City of Palmdale)

*Recorded by: Erin Hitchman*

- I. **CALL TO ORDER, ROLL CALL & INTRODUCTONS** – Meeting was called to order at 7:05 p.m. by Mr. Olaf Landsgaard, Chairman. Roll was called.
- II. **COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS**  
No community members present.
- III. **APPROVAL OF PREVIOUS MINUTES** – Mr. Thomas made a motion to approve the minutes of the previous meeting, held June 19, 2008 which Ms. Brunston seconded. Motion was passed.

- IV. **BOND FUNDS FINANCE REPORT** – Ms. Wallace presented the finance report, comprising revenue detail, trial balance fund information, cash and check registers, and expenditure recap report. It was noted that no funds were used that were not previously approved. Ms. Wallace stated that no expenses were incurred that are prohibited by Measure R. Mr. Lacey made a motion to accept the finance report as presented, which Mr. Cotton seconded. Motion was passed unanimously.
- V. **PROJECTS REPORT** – Mr. Jensen presented a project status report on the Facilities Services Building (scheduled for a completion date of January 2009), the Agriculture Lab and Greenhouses (both scheduled for completion in June 2009), and Spray Booth for the Auto Body Shop. Mr. Jensen explained that the existing Facilities Services Building, Agricultural Labs, and Spray Booth are critical for completion, as they are in the future construction footprint for the Health and Sciences Building. Mr. Jensen also covered the Infrastructure Project, including Early Release Infrastructure and Base Infrastructure, Central Plant Project, which may possibly include energy solutions from Chevron, and the West Campus Expansion Project in which construction costs have increased exponentially and therefore there will be an evaluation of possibilities of certain cuts to the West Campus Expansion Phase 1C and 2C portions of the project. Mr. Jensen also discussed the Theatre Arts Building (scheduled for a completion date of June 2010) as bids have been awarded and are going to the November 2008 Board Meeting for approval. Mr. Jensen also noted that the Health and Science building project is currently in the Department of the State Architect, with construction to begin in January 2010 and occupancy scheduled for January of 2012. Mr. Jensen also noted that the Palmdale Campus property had been acquired on 25<sup>th</sup> St. East in Palmdale. Mr. Jensen discussed the increasing construction costs which have depleted funding for many currently approved projects and thus may impact many future projects.
- VI. **PALMDALE CAMPUS DISCUSSION** – Mr. Jensen gave the Committee a history of the Palmdale Campus site requisition. Mr. Roberts presented a letter that was sent by the City of Palmdale to the members of the Citizen's Oversight Committee asking for re-evaluation of Measure R funds to be used for the Theatre Arts building be re-allocated to the Palmdale Campus project. Mr. Scott stated that the dividedness between Palmdale City Council and Antelope Valley College has been reported by the local paper and feels that the public needs to be informed of all sides. Dr. Fisher stated that there is a solution between the AVC and Palmdale and although there was an anticipation of inflation on construction projects, it was not the 40-50% increase that occurred due to the economy. Dr. Fisher and Mr. Jensen gave explanations of rules and policies to submittals for projects to the Chancellors office, how they have changed over the years and how more increasingly difficult it has become to get projects approved. Ms. Marroquin stated that she felt that the Citizen's Oversight Committee has performed their due diligence to the community in the instance of Palmdale City Council and the Committee's stand on the Palmdale Campus. Mr. Landsgaard went through the by-laws to reaffirm the duties specifically that it is the duty of the Committee to make sure that the Measure R funds are being spent appropriately. Mr. Roberts made a motion for the Committee as a whole to recommend to the Board of Trustees, that the money currently being used for the Theater Building to be reallocated to the Palmdale Campus. There was no second, and the motion died.

**Committee decides to take a 15 minute recess.**

Mr. Jensen explains the potential losses accrued if Theatre Arts Project is cut from the Master Plan list and that Antelope Valley College's accreditation is threatened as well.

Council agrees unanimously on the following:

- That all Measure R Proceeds have been expended as set forth in Measure R.
- That all Measure R Proceeds have not been used for teacher/administrative salaries or other operating expenses.

Mr. Fuller makes a motion to present a written report of Citizen's Oversight Committee's findings and conclusion to Board of Trustee which Mr. Cotton seconded. Motion was passed unanimously.

Mr. Landsgaard motions for the Committee to present a report to the Board of Trustees in Public Session that the Measure R Funds have been in with compliance with Prop 39. Mr. Scott seconds and the motion passes unanimously.

Mr. Doran, Attorney for the City of Palmdale states that the Measure R bond does not specifically read "Theatre Arts" as a project to be funded. The Committee members agree that although the verbiage does not read "Theatre Arts", it does include "facilities for fine and performing arts".

VII. **OLD BUSINESS** - No old business for discussion.

VII. **NEW BUSINESS** - Motion made by Mr. Landsgaard to Vote for Chair and Vice Chair postponed until next meeting due to majority of Committee terms ending and new Committee appointments to be made. Motion seconded by Mr. Holloway. Motion passed.

VIII. **NEXT MEETING DATE** - It was agreed that the new meeting date would be Thursday, April 16<sup>th</sup> 2009, but will ultimately decided by Deborah Wallace and Doug Jensen due to the appointment of new members for the next meeting.

IX. **ADJOURNMENT** - No further business, Mr. Roberts motioned to adjourn the meeting, which Mr. Troth seconded, and meeting was adjourned at 9:50 p.m.