



# Minutes IT Committee

Thursday, September 8, 2016  
L-201  
2 pm – 3 pm

**Type of Meeting:** *Regular*

**Note Taker:** *Jana Crawford*

**Please Review/Bring:** *Agenda and Minutes*

*In attendance: James Dorn (Proxie for Faculty Senate), Duane Rumsey, Greg Krynen, Daniel Conner, Samuel Garza, Casey Scudmore, LaDonna Trimble, Mike Wilmes, Perry Jehlicka, Carolyn Burrell, Mike Dioquino, Javier Carcano, Michele Lathrop, Rick Shaw – by conference call, Dawn McIntosh*

**Committee Members:**

- Richard Shaw, ITS Executive Director
- Vacant*, Co-Chair
- Duane Rumsey, VP Academic Affairs Designee
- Mike Wilmes, ITS Systems Administrator
- Javier Carcano, ITS Systems Security Administrator
- Perry Jehlicka, DETC Co-Chair
- Vacant*, Academic Senate
- Carolyn Burrell, Academic Senate
- Dr. Casey Scudmore, Faculty Union
- Vacant*, Faculty – Library/Institutional Research
- Michele Lathrop, Classified – Academic Development
- Samuel Garza – Classified – Student Services
- Angela Musial – Classified – Business Services
- Vacant* – Classified Union
- Dawn McIntosh – Classified CMS
- Vacant* – ASO Student
- Laureano Flores – Dean – Instructional Services
- LaDonna Trimble – Dean – Student Services

Items	Person	Action
I. Welcome / Introductions	Chair/All	Meeting began at 2:05pm.
II. Approval of Previous Minutes of April 28, 2016	All	Approved w/o comment



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III. Co-Chair Election	<i>All</i>	Michele Lathrop was Nominated and approved by consensus as Co-Chair for 16-17
IV. Calendar Approval	<i>All</i>	Decided not to hold meeting on 12/8/16 or 12/22/16.
V. Open Forum	<i>Chair</i>	Discussion of campus power outage on September 5, 2016. Most services were back up by early afternoon. ITS has used the outage as an opportunity to check backup systems and redundancies.
<b>VI. Discussion: Objectives for 2016-17</b> *Tech Plan 2017-2020 *Policy Review 3720, 3721, 3722 *Computer Use & Electronic Mail Guidelines	<i>Chair</i>	Accreditation schedule All policies will be discussed this year In the spring, a dialogue will be started to discuss details of the Master Education Plan – will use format from previous plan Recently received funding for identity management to begin this fall.
<b>VII. Discussion:</b> Refresh 2016-17	<i>Chair</i>	ITS has been awarded \$300,000 to refresh and is currently reviewing inventory. There is also a small amount of funds for new employees.



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<b>Information:</b>		Discussion was had about possibility of replacing the copiers in the Library and Learning Center, currently under contract with CMS. Solutions have been discussed and funding is being sought to purchase scanning stations that would integrate with our pay for print vendor WEPA.
<b>NEXT MEETING DATE:</b> September 22, 2016		<b>Future Meetings:</b> 2016: 10/13, 10/27, 11/10 2017: 1/12, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, 4/27, 5/11, 5/25 Summer (if needed): 2017: 6/8, 7/6