



**ANTELOPE VALLEY COLLEGE  
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE**

**AGENDA  
March 26, 2014  
2:00 p.m. – 3:30 p.m.  
A140**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE CHAIR
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
  - a. March 12, 2014 Minutes – attachment
5. ACTION ITEMS
  - a. Fall 2014 Opening Day Agenda – attachment
6. Informational Items
  - a. Non-classroom Adjunct Faculty FPD Requirement
  - b. FPD Proposal Ranking - Due Date
6. DISCUSSION ITEMS
  - a. FPD Technical Liaison Term Length
  - b. Assistance with Problem FPD Contracts
7. OTHER
  - a. Review/Approve FPD Plans and Contracts
9. ADJOURNMENT

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



**ANTELOPE VALLEY COLLEGE**  
**FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE**  
**MINUTES**  
**March 26, 2014**  
**2:00 p.m. – 3:30 p.m.**  
**A140**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Faculty Professional Development meeting of March 26, 2014, was called to order at 2:02 p.m. by Dr. Irit Gat, Co-Chair.

2. OPENING COMMENTS FROM THE CHAIR

- Dr. Irit Gat reported the Faculty Professional Development conference she was scheduled to attend was cancelled due to low enrollment. She plans to attend next year.
- Dr. Gat reported both sabbaticals were approved by the Board and the instructors were informed. She thanks President Knudson for his support of the requests.
- Dr. Gat reported she and Dr. Susan Lowry met with President Knudson regarding eight-week courses in regard to Faculty Professional Development obligation. Faculty are indeed required to complete an obligation for teaching an eight-week course. The mandate was clarified in a verbal agreement between President Knudson, the Union and Faculty Professional Development, and will be reflected in the new union contract.
- Dr. Gat reported that several faculty have already responded to the Faculty Professional Development survey. She asked members to consider previous discussion to develop a follow-up survey to turn over to the Academic Senate and union for distribution, depending on the outcome.
- Mr. Ed Knudson, Co-Chair suggested a chart be created and available to display Faculty Professional Development obligations. He explained the information will be valuable to faculty, Deans and the incoming Vice President of Academic Affairs. It was suggested an online program be made for faculty, facilitators and Deans to manage activity. Dr. Gat noted plans to develop an online program this summer.

3. OPEN COMMENTS FROM THE PUBLIC

4. APPROVAL OF MINUTES

a. March 12, 2014 Minutes – attachment

*A motion was made and seconded to approve minutes from the March 12, 2014 Faculty Professional Development meeting.*

*Motion carried.*

5. ACTION ITEMS

a. Fall 2014 Opening Day Agenda – attachment

*A motion was made and seconded to approve the Opening Day agenda.*

*Motion carried.*

6. Informational Items
  - a. Non-classroom Adjunct Faculty FPD Requirement  
Dr. Gat led discussion regarding the FPD obligation for non-classroom adjunct faculty. She clarified non-classroom adjunct faculty are required to perform a minimum of three (3) FPD hours per semester in Standard 1. Additional hours are optional (compensated development hours may not exceed the average number of hours worked per week or a total of 21 hours per semester, whichever is less).
  - b. FPD Proposal Ranking - Due Date  
Dr. Gat reminded members the deadline to submit FPD proposal ranking is Wednesday, April 16, 2014. She encouraged members to complete as soon as possible, in preparation of the April 23, 2014 meeting.
6. DISCUSSION ITEMS
  - a. FPD Technical Liaison Term Length  
Dr. Gat led discussion regarding the term for the Technical Liaison committee position. Members agreed the term should be three (3) years with no term limit. It item will be agendized for action at the April 9, 2014 meeting.
  - b. Assistance with Problem FPD Contracts  
None.
7. OTHER
  - a. Review/Approve FPD Plans and Contracts  
Members reviewed and approved Faculty Professional Development Plans and Contracts.
9. ADJOURNMENT  
The Faculty Professional Development meeting of March 26, 2014, was adjourned at 3:03 p.m. by Dr. Irit Gat, Co-Chair.

<b>MEMBERS PRESENT</b>		
Dr. Irit Gat	Jack Halliday	Harish Rao
Ed Knudson	Mark Hoffer	Rick Shaw
Rae Agahari	Greg Krynem	LaDonna Trimble
Rona Brynin	Jackie Lott	Cindy Walter
Dr. Magdalena Caproiu	Ty Mettler	
Rosa Fuller	Melanie Parker	
<b>MEMBERS ABSENT</b>		
Dr. Liette Bohler	Dr. Tom O'Neil	

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## **FALL OPENING Day**

**Friday August 15, 2014**

President's office: 8 am – 1 pm (active shooter from 10:30 am to 11:30 am and lunch 11:30 – 1 pm)

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Afternoon sessions – **(Prez asked we ONLY use BE, HS and APL buildings!!!)**

2 sessions: 4 sessions in each slot

Session 1: 1:15 pm to 2: 30 pm

Session 2: 2:40 pm to 3: 50 pm

Division meetings start: 4 pm

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Speakers:

1. Fredy Aviles – OC – Outcomes Committee
2. Tina McDermott and company – accreditation updates/info
3. John Vento and FPD updates
4. Gary Rogenstein – Student Discipline
5. Susan Lowry- Union
6. Mark Hoffer and Interdisciplinary Learning Committee – “Habits of Mind”
7. Nancy Bednar – Distance Education– on-line training for faculty
8. Dr. Vines (and company) – Student Success: Changes for AVC and updates

Special request to add:

**9. Ed Beyer – “OMG!” What has the Academic Senate done!?**