



**ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
AGENDA
May 8, 2013
2:00 p.m. – 3:30 p.m.
A140**

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. April 24, 2013 Minutes (attachment)**
- 5. ACTION ITEMS**
- 6. REPORTS**
- 7. DISCUSSION ITEMS**
 - a. 2013 Fall Welcome Back Day (attachment)**
 - b. FPD Fall WBD Presentation**
 - c. Wine Tasting Flex**
- 8. OTHER**
 - Review/Approve Flex Plans**
- 9. ADJOURNMENT**

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES
May 8, 2013
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The May 8, 2013 Faculty Professional Development Committee Meeting was called to order at 2:06 p.m. by Ms. Kathryn Mitchell, Co-chair.

2. OPENING COMMENTS FROM THE CHAIR

None.

3. OPEN COMMENTS FROM THE PUBLIC

Mr. Harish Rao announced the upcoming Antelope Valley College (AVC) Intramural Speech Tournament, to be held Saturday, May 18, 2013. Mr. Rao invited members to volunteer, to earn five (5) hours of Standard 2 Flex credit.

4. APPROVAL OF MINUTES

a. April 24, 2013 Minutes (attachment)

A motion was made and seconded to approve the minutes of the April 24, 2013 Faculty Professional Development meeting.

Motion carried with corrections.

5. ACTION ITEMS

None.

6. REPORTS

None.

7. DISCUSSION ITEMS

a. 2013 Fall Welcome Back Day (attachment)

Ms. Mitchell led discussion of the 2013 Fall Welcome Back Day schedule. Members agreed for a 1:00 p.m. lunch break instead of an 11:15 a.m. lunch break.

b. FPD Fall WBD Presentations

Ms. Mitchell led discussion regarding the 2013 Fall Welcome Back Day Presentations. Ms. Mitchell has contacted the facilitators for possible breakout sessions, and presented the following for consideration:

- 1) Tina McDermott (two sessions)
- 2) Union (two sessions)
- 3) Career Counseling for Faculty
- 4) Student Discipline – Linda Noteboom or Gary Roggenstein and Deputy Murgatroyd
- 5) Dr. Nancy Bednar (@ Learning Center)
- 6) Presentation by the Flex Committee
 - a. Review Chancellor's Guidelines
 - b. Review Chancellor's Recommendations to be addressed to the Board of Governors in May 2013.
 - c. The relationship of Faculty Professional Development to Accreditation. Mr. Mark Hoffer will speak with Ms. Tina McDermott for direction.
 - d. Review of Flex Plans and Contracts
 - e. Standard 3 Revision

A suggestion was made to develop a subcommittee for 2013 Fall Welcome Back Day FPD Committee presentation. The following members volunteered to serve:

- Mark Hoffer
- Magdalena Caproiu
- Rona Brynin
- Rae Agahari

Ms. Mitchell will ask facilitators to get organized and submit a description of their session for publication.

It was suggested that faculty bring donations of canned goods for Hearts & Hands. They can be deposited at the sign-in table.

Ms. Mitchell reported the chiropractic organization who participated at Spring WBD, has requested to participate again. It was agreed to allow them to provide services during the lunch break. A location and details to be determined. Ms. Mitchell will direct them to provide details, and see if they intend to provide sandwiches again this year.

Members agreed to allow Alpha Iota to sell snacks and beverages between 9:30 a.m. – 9:45 a.m., as well as during the lunch break. A location and details to be determined.

c. Wine Tasting Flex

Members discussed the 2013-2014 FPD Proposal from Dr. Tom Shey and Mr. Dexter Cummins, which incorporates alcohol on campus. Mr. Tim Lynskey spoke with Mr. Cummins, and the facilitators do not wish to hold the activity off campus, as the campus best fits their needs to hold such an activity. Justification to charge money for participation is due to the expensive wine from Napa.

Ms. Mitchell reported that Board Policy permits beer or wine on campus, only if connected with a course of instruction; furthermore, Board Policy overrides memo #1, that Flex credit cannot be rewarded at an event or activity that includes alcohol.

Ms. Mitchell presented the possibility of separating the activity, and holding the lecture on campus, but the wine portion privately off campus. She reiterated that because the wine does not link to a course of instruction, the wine portion off campus would not qualify for Flex credit.

Members discussed the concern for liability, although there would be no affiliation with the Flex program. It was agreed that the FPD committee would clarify non-endorsement of, non-support of and non-recognition of the wine portion of the activity – perhaps in a formal disclosure. Ms. Mitchell will check with Mr. Terry Cleveland for clarification and language in order to respond properly to the facilitators. It was suggested that the Flex calendar, announcements, as well as an announcement at the lecture would include the disclosure.

Ms. Mitchell explained that any event or activity affiliated with the Flex program that includes alcohol and occurs on campus, could present a problem. Because faculty is paid, programs that earn Standard 1 and Standard 2 credit must be approved by the Chancellor's office. Members questioned AVC events held at the Performing Arts Theatre, where Flex credit is awarded and alcoholic beverages are offered. Ms. Mitchell reported that administration is checking into the controversy.

8. OTHER

- **Review/Approve Flex Contracts**
Members reviewed and approved the 2012-2013 Contracts.
- Ms. Mitchell stated she will prepare a draft agenda for 2013 Welcome Back Day for the next meeting, and attempt to get through business quickly in order for members to participate in Faculty Recognition Day.

9. ADJOURNMENT

The Faculty Professional Development meeting of May 8, 2013 was adjourned at 3:10 p.m. by Ms. Kathryn Mitchell, Co-chair.

MEMBERS PRESENT			
Kathryn Mitchell	Dr. Liette Bohler	Jackie Lott	Dr. Tom O'Neil
Rae Agahari	Dr. Magdalena Caproiu	Ty Mettler	
Rona Brynin	Mark Hoffer	Harish Rao	
MEMBERS ABSENT			
Dr. Richard Coffman	Rosa Fuller	Tim Lynskey	LaDonna Trimble

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Approved: May 22, 2013 Faculty Professional Development Meeting