

# HONORS COMMITTEE

## Agenda

Monday, February 25, 2019  
L-201  
2:00PM

**Type of Meeting:** Regular

**Note Taker:**

**Please Review/Bring:** Agenda Packet

**Committee Members:**

Tamira Palmetto Despain, Faculty Co-Chair  
 Vejea Jennings, Faculty Co-Chair  
 Dr. Irit Gat, Division Dean  
 Rae Agahari, Arts & Humanities  
 David L. Adams, Career Tech Education  
 Susan Knapp, Counseling  
 Denise Walker, Health and Safety Sciences  
 Angela Koritsoglou, Rhetoric & Literacy  
 Kimberly Thomas, Library Representative  
 Dr. Mark McGovern, Math Sciences Engineering  
 Pavinee Villapando, Math Sciences Engineering  
 Dang Huynh, Math Sciences Engineering  
 Dr. Matthew Jaffe – Social and Behavioral Sciences  
 John Vento, Ex-Officio  
 TAP Representative  
 Alpha Iota/ASO Representative

Items	Person	Action
I. Call to Order and Roll Call		
II. Opening Comments from the Chair	T Palmetto Despain V Jennings	
III. Open Comments from the Public		
IV. Approval of Minutes	ALL	A. November 26, 2018 Meeting (attachment)
V. Old Business		
VI. Discussion Items		A. TAP – UCLA and UCI B. Honors Convocation <ul style="list-style-type: none"> <li>• duties &amp; assignments</li> <li>• catering</li> </ul> C. Adjusting honors meeting dates for March & May D. Phi Theta Kappa – 2 honorees (1 <sup>st</sup> team and 3 <sup>rd</sup> team) – Sacramento 3/25/19
VII. Action Items		
VIII. Other Business		
IX. Adjournment		



# Honors Committee Minutes

Monday, 2/25/2019

L-201

Time – 2:05-3:00 pm

**Type of Meeting:** *Honors Committee*

**Note Taker:** *Tamira Palmetto Despain*

**Please Review:** *Agenda, Minutes and Supporting Documents*

**Committee Members:**

Vejea Jennings, Faculty Co-Chair- Present

Tamira Palmetto Despain, Faculty Co-Chair- Present

Dr. Irit Gat, Division Dean- Absent

Rae Agahari, Arts & Humanities- Present

David L. Adams, Career Tech Ed- Present

Susan Knapp, Counseling- Present

Lori Walker, Health & Safety Sciences- Absent **(Will be out in Spring- need name of proxy for Spring 2019)**

Angela Koritsoglou, Rhetoric & Literacy- Absent

Kimberly Thomas, Library- Present

Dr. Mark McGovern, Math Sciences Engineering- PROXY: DEB FEICKERT – Present

Pavinee Villapando- Math Science Engineering- Absent

Dang Huynh, Math Science Engineering- Present

Dr. Matthew Jaffe, Social Behavioral Sciences- Present

John Vento, Ex-Officio- Present

TAP Representative- NA

Alpha Iota/ ASO Rep- NA

Items	Person	Action
I. Approval of Previous Minutes of (11/26/19).	All	<i>The minutes were approved for November 26th, 2018. All in favor, with two abstentions, Kim Thomas and Deb Feickert</i>
II. Discussion Item: Honors Convocation 2019.	All	<p><b><u>Issues Discussed:</u></b></p> <p><b><u>Vejea</u></b> – sending out Subject Area Award Memo this week. He will send the initial blast out to faculty. Additional reminders will be sent by: John Vento on 3/7, David Adams on 3/14, Rae Agahari on 3/21, and Deb Feickert on 3/28.</p> <p>Vejea is working on the memo for the Deans – Deadline for subject area awards will be spring break. Need to promote the Honors Convocation – Rae made the point we need to advertise the Standard 1 FPD credit available for attendance.</p> <p>Vejea working on the catering order – coffee, fruit, and pastries.</p> <p><b><u>Mark</u></b> will be in charge of creating the PowerPoint for the event.</p> <p>Debra Feickert will double check that Mark is still on board for PowerPoint.</p> <p>Will ask for faculty speeches ahead of time, by sending out a Google Survey form. Will need to get the Memo from Nancy to send to Mark (word doc).</p>

		<p><i>Process is: faculty send student recommendations to their Admin Assistants (name &amp; 900#). Admin Assists send info to Nancy, who then creates a memo (all students). Vejea and Tamira will verify list, and after verification, send Memo to Mark.</i></p> <p><b><u>Rae</u></b> will be in charge of picking up the Honors Certificates and organizing them. Rae will also ask the Music Dept. for recommendations for a student to sign the National Anthem.</p> <p><b><u>David</u></b> will be in charge of the theater Release Form. Vejea and I will get the form from Mike and Cliff. Must have everyone who speaks at the event, sign the form.</p> <p>All will be in charge of finding students to highlight at the beginning of the event. John will work with Vejea on these student recommendations.</p> <p><b><u>Tamira</u></b> So far ~70 students have indicated they are completing the Honors Program and graduating this spring term. Will order certificate holders for both Honors Certificates and Subject Area Awards (~200)- check with Nancy.</p> <p>Will send email to Harry Pleer for even Interpreter – Done! Will meet with Vicki Mathis to discuss the brochures, Certs, and subject area awards.</p> <p>Flow of event: 1) Introductions, 2) President’s address, 3) Highlight specific students (Vento and Jennings working on this), 3) Recognize all Honors Students (hold their signs up) and read all names, 4) Alpha Iota speaks and recognizes its leadership and members, 5) Subject Area awards.</p> <p><b><u>Whoever meets with Michael White- discuss Oscar Music.</u></b></p> <p><b><u>Action Taken:</u></b> Information only...</p> <p><b><u>Follow Up Items:</u></b> Revisit progress at next regular meeting</p>
<p>III. TAP Certification for UCLA &amp; UCI</p>	<p>Susan</p>	<p><b><u>Issues Discussed:</u></b> 10 UCI and 40+ UCLA TAP Certifications. UCI complete, UCLA will be complete this week.</p> <p><b><u>Action Taken:</u></b> Information only...</p> <p><b><u>Follow Up Items: NA</u></b></p>
<p>IV. HTCC Meeting 2/8</p>	<p>Tamira &amp; Vejea</p>	<p><b><u>Issues Discussed:</u></b> UCI has two Admissions benefits for AVC Honors Students: 1) TAP (10 completed), and the Honors List (many more students qualified for this (42). There is also a way for student who have</p>

		<p>not completed their 15 units of Honors courses to participate in a summer Honors Program at UCI that would allow them to join the UCI Honors program for the fall term.</p> <p><b><u>Action Taken:</u></b> Information only...</p> <p><b><u>Follow Up Items: NA</u></b></p>
V. PHI THETA KAPPA	All	<p><b><u>Issues Discussed:</u></b> 2 PHI THETA KAPPA Honorees from AVC: Elizabeth Montoya and Geoffrey Kerr. Traveling to Sacramento for luncheon on 3/25, both Vejea and Tamira will accompany the two students. John announced that Elizabeth is now a finalist for the Jack Cook Kent scholarship – full ride + stipend- very prestigious and difficult to win. John will get representatives Wilks and Lackey’s contact information. It is expected that we have a “meet and greet” with our representatives and the PHI THETA KAPPA honorees.</p> <p><b><u>Action Taken:</u></b> Information only...</p> <p><b><u>Follow Up Items: NA</u></b></p>
VI. CHANGE OF MEETINGS DATES FOR MARCH AND MAY 2019	ALL	<p><b><u>Issues Discussed:</u></b> As Co-Coordinators will be out of town on 3/25, a motion was made to move the meeting date to 3/18. Also, May 27<sup>th</sup> is a holiday, and a motion was made to move the May meeting to 5/20.</p> <p><b><u>Action Taken:</u></b> Vote to move dates for Honors Committee meetings to 3/18 and 5/20. Unanimous approval.</p> <p>Follow up: NA</p>
<b>NEXT MEETING DATE:</b> (03/18/19)		



# Honors Committee Minutes

Monday, 2/25/2019

L-201

Time – 2:05-3:00 pm

**Type of Meeting:** *Honors Committee*

**Note Taker:** *Tamira Palmetto Despain*

**Please Review:** *Agenda, Minutes and Supporting Documents*

**Committee Members:**

Vejea Jennings, Faculty Co-Chair- Present

Tamira Palmetto Despain, Faculty Co-Chair- Present

Dr. Irit Gat, Division Dean- Absent

Rae Agahari, Arts & Humanities- Present

David L. Adams, Career Tech Ed- Present

Susan Knapp, Counseling- Present

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