

**ANTELOPE VALLEY COLLEGE**  
**ACADEMIC SENATE MEETING**  
**September 15, 2011**  
**3:00 p.m. – SSV 151**

To conform to the open meeting act, the public may attend open sessions
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1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE SENATE PRESIDENT**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
  - a. **September 1, 2011 (attachment)**
5. **REPORTS**
6. **ACTION ITEM**
  - a. **2011 – 2012 Revised Basic Skills Action Plans (attachment)**
7. **DISCUSSION ITEM**
  - a. **WEAVE SLO Review – Melanie Parker**
8. **SENATE ADMINISTRATIVE BUSINESS**
  - a. **Appointments**
    - **Distance Education and Technology Committee**
      - Dr. Scott Lee – AP&P Faculty Representative (3 year term)
      - Walter Briggs Jr. – Counseling Faculty Representative (3 year term)
      - Charles Hood – Faculty Position (3 year term)
    - **Faculty Professional Development Committee**
      - Tim Lynskey – Adjunct Faculty Representative (1 year term)
    - **Program Review Committee Member**
      - Dr. Fredy Aviles
    - **Program Review Team Members**
      - Dr. Ed Beyer
      - Carolyn Burrell
      - Dr. Jeff Cooper
      - Diane Flores-Kagan
      - Rosa Fuller
      - Dr. Jessica Harper
      - Dr. Anne Hemsley
      - MaryAnne Holcomb
      - Cynthia Kincaid
      - Dr. Scott Lee
      - Tina McDermott
      - Christine Mugnolo
      - Joe Owens
      - Melanie Parker
      - Mike Pesses
      - Terry Rezek
      - Rodney Schilling
      - Ken Shafer
      - Neal Weisenberger

- **Tenure Evaluation Committee – Senate Representative**
  - Dr. Anne Hemsley
- **Vice President of Administrative Services Hiring Committee – Senate Representative**
  - Heidi Preschler

**b. Announcements**

- Statewide Academic Senate Fall 2011 Plenary Session – November 3, 2011 – November 5, 2011, San Diego Sheraton
- Accreditation Institute – February 10, 2012 – February 12, 2012, Anaheim Sheraton Park
- Academic Academy – February 24, 2012 – February 25, 2012, Anaheim Doubletree
- Vocational Education Leadership Institute – March 21, 2012 – March 23, 2012, San Francisco Airport Westin
- Statewide Academic Senate Spring 2012 Plenary Session – San Francisco Airport Westin
- Faculty Leadership Institute – June 14, 2012 – June 16, 2012, TBA
- Curriculum Institute – July 12, 2012 – July 14, 2012, San Francisco Airport Westin
- Statewide Academic Senate Fall 2012 Plenary Session – November 8, 2012 – November 10, 2012, Irvine Marriott

**9. ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Mr. Christos Valiotis, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.*

**ANTELOPE VALLEY COLLEGE**  
**ACADEMIC SENATE MEETING**  
**ADDENDUM AGENDA**  
**September 15, 2011**  
**3:00 p.m. – SSV 151**

To conform to the open meeting act, the public may attend open sessions

**1. SENATE ADMINISTRATIVE BUSINESS**

**a. Appointments**

- **Faculty Accreditation Coordinator (1 yr term)**
  - Tina McDermott

**NON-DISCRIMINATION POLICY**

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**ANTELOPE VALLEY COLLEGE**  
**ACADEMIC SENATE MEETING**  
**September 15, 2011**  
**3:00 p.m. – SSV 151**

**1. CALL TO ORDER AND ROLL CALL**

Mr. Christos Valiotis, Academic Senate President, called the September 15, 2011 Academic Senate meeting to order at 3:06 p.m.

**2. OPENING COMMENTS FROM THE SENATE PRESIDENT**

- Mr. Valiotis welcomed and introduced new Senators, Ms. MaryAnne Holcomb, Ms. Pavinee Villapando, and Mr. Ken Lee.
- At the last College Coordinating Council meeting Mr. Valiotis inquired about whether the District was certain of not offering courses during Intersession. They are 99% certain that no courses will be offered during Intersession except for those required in the following divisions: Health Sciences; Kinesiology, Dance and Athletics; and Technical Education. There are a few courses that are required to be offered during Intersession and only those courses will be offered. The District has not made any decision on whether building closures will be initiated for Intersession.
- At the next Strategic Planning and Budget Council (SPBC) meeting will review savings that resulted from the summer closure and layoffs.
- The Board of Trustees approved the tentative budget forwarded by SPBC. Mr. Valiotis distributed the 2011 – 2012 Tentative Budget and provided a brief overview.
- The Chancellor's Office and the Community College League of California made adjustments to the three established budget reduction scenarios to budget tiers.
  - Tier 0 – No midyear cuts if at least \$3 billion of the \$4 billion of higher revenues are realized. This would result in a reduction of 706.47 FTES, which is estimated to be 1,483.69 total students.
  - Tier 1 – If \$2 billion of the \$3 billion are realized, up to \$601 million in mid-year cuts could occur. This could include \$100 million reduction to the university system and a \$30 million reduction to community colleges. The assumption is also another fee hike of \$46 per credit. This would result in a reduction of 774.18 FTES, which is estimated to be 1,625.89 total students.
  - Tier 2 – If less than \$2 billion in revenues is realized over \$1.8 billion in cuts could go to K-14 with community colleges receiving \$72 million in cuts beyond Tier 1. This would result in a reduction of 936.57 FTES, which is estimated to be 1,966.93 total students.

Last year the District was making preparations for the catastrophic scenario which was much worse than what is being stated within the Tiers. Antelope Valley College (AVC) has reduced 820 FTES in efforts to prepare for the catastrophic scenario. Based on the new Tier schedule AVC will meet Tier 1 reductions but will have to make additional adjustments if Tier 2 materializes. The most disturbing part of the newly established Tier schedule is the Chancellor's Office is stating the cuts will be permanent. With the cuts being permanent it will put AVC at 10,000 FTES. If the District falls below 10,000 FTES it would mean addition losses in revenue monies.

Mr. Valiotis made reference to the last page of the budget handout which provided a summary of projected budget amounts for the 2011 – 2012 fiscal year. The projected surplus for the 2011 - 2012 fiscal year is 13.44%. Any surplus above the 5% required will be spent to cover the state funding shortfall. Even with the additional allocation from the surplus the district will deficit spend by 1.2 million dollars. Fiscally, the state is in a worse situation than last summer, although no one is panicking because we've made preparations. More than likely Tier 2 is expected to occur due to property tax shortfall.

- At the last SPBC meeting the committee approved the funding required for a 50% Theatre Technician. Dr. Fisher, Superintendent/President, recommended the Board of Trustees fund the position at 100%. The Board of Trustees approved this recommendation for funding. The position will be advertised when the job description is developed and approved. In addition, a 50% Biology Laboratory Technician was approved for funding with District monies.
- At the first Mutual Agreement Council (MAC) meeting there were two major items discussed. The Faculty Hiring Procedure and the Department of Institutional Effectiveness, Research and Planning. During peak hiring cycle the commitment burden for the Executive Vice President of Academic Affairs to participate in the established Hiring Procedure is extremely difficult. Hiring Committees are often restricted to meeting when the Executive V.P. of Academic Affairs has available, often slowing down the hiring process. Ms. Sharon A. Lowry, Executive V.P. of Academic Affairs, requested the opportunity to participate in the hiring process at the end rather than being required to participate in the process from beginning to the end in efforts to alleviate some of the burden when there are several hiring committees occurring at the same time. In addition, MAC members discussed the importance of including a second interview process. Most education institutions include two interviews in their Hiring Procedures which provides a second opportunity for the committee to interview the candidate prior to making a decision to hire. Committee members were in consensus that the Faculty Hiring Procedures should be reviewed for possible revisions. Any changes to the procedure will be brought to the Senate for full discussion, constituency feedback, and final approval.

The second item of discussion was regarding the Department of Institutional Effectiveness, Research and Planning. This is a new established Department which has been established to address campus issues relating the Accreditation, Program Review, and Student Learning Outcomes. MAC will begin discussing and reviewing the current procedures and processes in place relating to the areas of Accreditation, Program Review, and Student Learning Outcomes to determine if and how they should be revised to establish standardization and increase effectiveness. A proposal will be drafted for Senate review, discussion, and action.

- Mr. Valiotis reported the rumor regarding Classified Staff being laid off during Intersession has not been substantiated in any of the discussions he's had with Administration. No discussion to this fact has occurred at College Coordinating Council or at Mutual Agreement Council.
- The Academic Senate has been notified that Mr. Van Rider has been appointed to the Statewide Academic Senate Counseling and Library Faculty Issues Committee. Mr. Valiotis extended his congratulations to Mr. Rider and expressed his gratitude to work at the State level on Counseling and Library Faculty issues.

### **3. OPEN COMMENTS FROM THE PUBLIC**

- Ms. MaryAnne Holcomb reported the Business, Computer Studies, and Economic Development (BCSED) faculty have been discussing the issue of students attending courses with Instructor's textbooks. This is a serious issue and the BCSED faculty would like to see a policy developed to address the consequences of students attending courses with Instructor's textbooks. Mr. Valiotis stated he has been made aware of the issue and referred it to Academic Policies & Procedures (AP&P) Committee to address. It is likely that additional language can be added to the Academic Dishonesty Policy. AP&P should address this issue as a discussion item in their upcoming meeting and provide a response in the next two to three weeks. Until a policy has been established faculty can include verbiage regarding the possession of Instructor's Textbooks in classes in their syllabi.

### **4. APPROVAL OF MINUTES**

#### **a. September 1, 2011 (attachment)**

A motion was made and seconded to approve the September 1, 2011 Academic Senate meeting minutes. Two corrections were requested. During the *Opening Comments from the Senate President* a list of candidates running for two seats on the Antelope Valley College Board of Trustee was included but inadvertently omitted Mr. Lew Stults. His name was requested to be included in the list to accurately

reflect all candidates running for a seat on the Board of Trustees. In addition, during the Opening Comments from the Public a minor change in verbiage was requested for clarity purposes. Motion carried as corrected.

## 5. **REPORTS**

None

## 6. **ACTION ITEM**

### a. **2011 – 2012 Revised Basic Skills Action Plans (attachment)**

A motion was made and seconded to approve the 2011 – 2012 Revised Basic Skills Action Plans. Mr. Valiotis informed Senators the action plans were reviewed and approved at the end of the spring 2011 semester but are now required to use a new form with added verbiage. The action plans are the same as previously approved in May 2011 but are now on the appropriate form. The Senate Executive Committee approved the plans during a recent Executive meeting to allow the plans to be forwarded to the Board of Trustees for final approval, but wanted the Senate body to ratify their approval. Senators reviewed the action plans and requested some minor corrections be made to language. Mr. Valiotis indicated he would notify Ms. Agnes Jose-Equaras about the corrections needed. Motion carried.

## 7. **DISCUSSION ITEM**

### a. **WEAVE SLO Review – Melanie Parker**

Mr. Christos Valiotis stated an invitation was extended to Ms. Melanie Parker to provide a detailed overview on the WEAVEonline SLO/PLO database system. Ms. Parker could not be in attendance due to an off campus commitment but Mr. Aaron Voelcker will be providing a brief overview on how to access data and reporting features available in WEAVEonline.

Mr. Voelcker indicated there are five important steps to the WEAVEonline data process. They are: 1) reporting SLOs/PLOs, 2) identifying an assessment tool(s), 3) establishing achievement target(s), 4) collect SLO/PLO data, aggregate data, and reporting findings, and 5) link aggregated data and report findings together with an action plan. All of this information directly feeds into the Program Review and Accreditation process, which makes these three campus processes an integral part of the work performed in the newly established Department Institutional Effectiveness, Research and Planning. Faculty should make a diligent effort to become familiar with the database as it is an integral part of the Program Review process. Data results entered in WEAVEonline should be the primary component included in Program Review Self Study Reports and/or the Program Review Annual Reports. The District is finalizing the process of closing the loop by integrating statistical measurements in the Program Review, SLOs/PLOs, and the budgeting and planning processes. The Accreditation process is mandating that all California Community Colleges are being held accountable in Institutional Effectiveness and is a significant element to demonstrate Antelope Valley College has establishing benchmarks and is continually reevaluating courses and programs effectiveness.

Mr. Voelcker demonstrated how to access the WEAVEonline link via the [www.avc.edu](http://www.avc.edu) web site. He indicated there are multiple means to access the Student Learning Outcomes Committee web page where the WEAVEonline link is located. The easiest access to the site can be found by going through the “A-Z index” link at the top of the public AVC web page. Faculty can either click on the “S” link at the top of the index or scroll down to the “S” section to find the Student Learning Outcomes link. At the homepage of the Student Learning Outcomes Committee page faculty should scroll down towards the bottom of the page to find the WEAVEonline link. WEAVEonline Facilitators have been issued user identification access and passwords, although all faculty can access data information with read only rights. To log into the database with read only rights the username is “avcuser” and password is “marauder.”

At the top of the page there is a blue task bar with four drop down menus and the Logout link (Home, Assessment, Mapping, and Reports). The two main areas faculty should become familiar are the Assessment links and the Reports link.

*Homepage* – this page includes important deadline information, as well as WEAVEonline news. Faculty are encouraged to log into the site periodically to obtain important SLO/PLO, and Program Review information and deadline dates.

*Assessment* - this drop down menu includes eight different menus faculty can access. They are Mission/Purpose, Goals, Outcomes / Objectives, Measures & Findings, Action Plan Tracking, Achievement Summary / Analysis, Annual / Special Reporting, and Document Repository.

*Mission / Purpose* – this area is not currently being used in the data tracking process.

*Goals* - this area is not currently being used in the data tracking process.

*Outcomes / Objectives* – SLOs are created and approved in this area. All established SLOs are identified with a numeric value with an approval designation next to the numerical value. To view all SLO information in this field faculty should click on the “Expand All” button. Faculty can view SLO language and any “connected documents” uploaded which provide support or can be used as evidence of established SLO (i.e. test rubric, documented discussion regarding established SLO, data results etc.) Faculty can also view what cycle the SLO was established and when the SLO was last updated. All SLOs are required to be interlinked with an approved Institutional Learning Outcome (ILO) which can be seen in the area underneath the “Relevant Associations” field.

*Measures & Findings* – faculty can find measurement tools established, achievement targets, aggregated data, and action plans created based on reported findings.

*Action Plan Tracking* – faculty can view action plan status and any action plans established for SLO(s). Faculty can view the details or notes of the actions plans by clicking on the green link. There are five main areas identified within this field, “Planned,” “In Progress,” “Finished,” “On Hold,” and “Terminated.” The action plan is moved to designated areas when selected by WEAVE Data Manager.

*Achievement Summary / Analysis* – this area is not currently being used in the data tracking process.

*Annual / Special Reporting* – this area is not currently being used in the data tracking process.

*Document Repository* – faculty can find uploaded documents that support established SLOs. These documents are established evidence of measurement tools or discussions which occur regarding established SLOs and/or aggregated results as well as action plans developed.

*Reports* – the report that is all encompassing is the Detailed Assessment Report (DAR). Faculty need to select the cycle the report should be cover. In the “Select a report” field it is defaulted to the DAR. Faculty must “Select report entities” which can be performed by Division, Discipline, or individual course. The report can be individualized depending on what the faculty wishes to view. Faculty select the preferred designation and then click next at the top of the page. It will ask you to select the appropriate parameters and click “Run” at the top of the page. This is a very important report for faculty to stay connected with established SLO, assessment tools, achievement targets, reported findings, and established action plans. It is a snapshot picture of the SLO process and the discussions that are occurring among faculty in regards to SLO data results.

Mr. Ken Lee stated after the discipline specific SLO Action Plan breakout session hosted on Welcome Back Day all completed action plans were provided to the Department of Institutional Effectiveness, Research and Planning to upload into WEAVEonline. He inquired whether this will be the standard process or will the WEAVE Data Manager for the discipline.

Mr. Aaron Voelcker responded by stating the SLO Committee originally anticipated Faculty Data Managers would be responsible for uploading all completed action plan documentation into the document repository in WEAVEonline. In addition, it was also expected that Faculty Data Managers would be responsible to ensure established data was entered into the Action Plan area in WEAVEonline. This was one of the primary reasons the breakout sessions were coordinated in classroom with available

computers. Upon further consideration, SLO Committee members were in agreement to segment the initial action plan WEAVEonline process to allow faculty the opportunity to focus solely on completing action plans. The SLO Committee determined the importance of establishing a baseline number of completed action plans for the initial SLO breakout session therefore were in agreement to convert completed documents into an Adobe PDF format and upload them into the document repository. All hard copy forms would then be forwarded to Division Offices for distribution to Faculty Data Managers to enter data into WEAVEonline. The task of uploading documents and entering compiled data into WEAVEonline was never intended or agreed to be the responsibility of the Department of Institutional Effectiveness, Research and Planning Staff.

Mr. Valiotis stated in cases where assessment results are fine and targets are met faculty need not use this as an excuse not to develop an action plan. An action plan must be established for all course SLOs to provide evidence that faculty are constantly seeking to improve their courses. If a course assessment result was established at 70% then faculty might consider raising the percentage. This is going to be the only means to justify findings and changes when needed. The purpose of action plans is to demonstrate closing the loop for Accreditation purposes. As experts in specific disciplines, faculty must remember that the college is a public institution funded with taxpayer's dollars. Faculty are ultimately responsible to the public. Partaking in the SLO process is a means to maintain control of courses and continue to support the needs in the classrooms. Faculty must remain diligent in performing the necessary tasks needed for Accreditation and Institutional purposes. The more time faculty spend developing information into WEAVEonline the easier Program Review, Accreditation, and Budget and Planning processes will become.

## 8. SENATE ADMINISTRATIVE BUSINESS

### a. Appointments

- **Distance Education and Technology Committee**

- Dr. Scott Lee – AP&P Faculty Representative (3 year term)
- Walter Briggs Jr. – Counseling Faculty Representative (3 year term)
- Charles Hood – Faculty Position (3 year term)

*A motion was made and seconded to approve the appointments of Dr. Scott Lee, Mr. Walter Briggs Jr., and Mr. Charles Hood to the Distance Education and Technology Committee for the designated terms. Motion carried.*

- **Faculty Accreditation Coordinator (1 year term)**

- Tina McDermott

*A motion was made and seconded to approve the appointment of Ms. Tina McDermott as the Faculty Accreditation Coordinator for a one year term. Motion carried.*

- **Faculty Professional Development Committee**

- Tim Lynskey – Adjunct Faculty Representative (1 year term)

*A motion was made and seconded to approve the appointment of Mr. Tim Lynskey as the Adjunct Faculty representative on the Faculty Professional Development Committee. Motion carried.*

- **Program Review Team Members**

- Dr. Ed Beyer
- Carolyn Burrell
- Dr. Jeff Cooper
- Diane Flores-Kagan
- Rosa Fuller
- Dr. Jessica Harper
- Dr. Anne Hemsley
- MaryAnne Holcomb



- o Cynthia Kincaid
- o Dr. Scott Lee
- o Tina McDermott
- o Christine Mugnolo
- o Joe Owens
- o Melanie Parker
- o Mike Pesses
- o Terry Rezek
- o Rodney Schilling
- o Ken Shafer
- o Neal Weisenberger

*A motion was made and seconded to approve the appointment of the above faculty as Program Review Team Members. Motion carried.*

**b. Announcements**

- Statewide Academic Senate Fall 2011 Plenary Session – November 3, 2011 – November 5, 2011, San Diego Sheraton
- Accreditation Institute – February 10, 2012 – February 12, 2012, Anaheim Sheraton Park
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- Statewide Academic Senate Fall 2012 Plenary Session – November 8, 2012 – November 10, 2012, Irvine Marriott

**9. ADJOURNMENT**

A motion was made and seconded to adjourn the September 15, 2011 Academic Senate Meeting at 4:26 p.m. Motion carried.

<b>MEMBERS PRESENT</b>			
Ron Chapman	Susan Knapp	Van Rider	Christos Valiotis
Chris Dundee	Ken Lee	Alexandra Schroer	Pavinee Villapando
Glenn Haller	Ty Mettler	Ken Shafer	Denise Walker (proxy)
Jack Halliday	Mike Pesses	Susie Snyder (proxy)	
Mike Hancock	Berkeley Price	Elizabeth Sundberg	
MaryAnne Holcomb	Terry Rezek	John Toth	
<b>MEMBERS ABSENT</b>		<b>GUEST PRESENT/EX-OFFICIO MEMBERS</b>	
Mark Covert	Casey Scudmore	Aaron Voelcker	
Luis Echeverria	VACANT ADJUNCT REP.		
Sandra Robinson			

## [4a] 2011-2012 ESL/Basic Skills Action Plan

**District: Antelope Valley Community College District**

**College: Error! Reference source not found.**

*Due on or before October 10, 2011*

Planned Action	Effective Practice ID	Target Date for Completion	Responsible Person(s)/ Department(s)	Measurable Outcome	Criteria that Demonstrates Effectiveness
Develop and implement Quest for Success Multi-Level Basic Skills Reading Program (READ 099X)	D.2.1 and 2.2	June 30, 2012	Reading Faculty, Dean of Language Arts, Dean of Enrollment Services, Executive VP of Academic Affairs and Student Services, Director of Basic Skills	A new READ 099X course is developed, approved and will be piloted in Spring 2012.	The class will be offered in Spring 2012 and students take it.
Continue to increase basic skills students' success and retention rates by offering Quest for Success Accelerated Semester for Academic Preparedness (ASAP) course sections in basic skills.	A.5.2	June 30, 2012	English and Reading Faculty, Dean of Language Arts, Dean of Counseling, Matriculation and Enrollment Services, Executive VP of Academic Affairs and Student Services, Director of Basic Skills	Comparison of students' success and retention in ASAP courses versus equivalent traditional courses.	Students who take ASAP courses show a 5% increase in success and retention versus students in equivalent courses.
Continue to provide and improve Quest for Success in-class tutoring for basic skills Math, Reading and English courses.	A. 5.1	June 30, 2012	English, Reading and Math Faculty, Dean of Language Arts, Dean of Science, Math & Engineering, Learning Center, Direct of Basic Skills	The number of students helped by in-class tutors.  Compare success of students with in-class tutoring versus those without.	Increase the number of students seen by 2% per tutor.  Students in courses with in-class tutoring show a 5% increase over those without.

Continue to provide Quest for Success Counseling and Ed Advising for students placing into basic skills courses.	B.3.1	June 30, 2012	Dean of Student Development, Dean of Counseling and Matriculation, Executive VP of Academic Affairs and Student Services	<p>Number of student visits with the counselor. Length of time with students.</p> <p>Comparison of basic skills students' success rates of students who visited a counselor/ed advisor versus basic skills students who did not.</p> <p>Compare success rates of classes visited by a basic skills counselor or ed advisor compared to similar classes that did not have counselor/ed advisor visits.</p>	<p>At least 300 unduplicated visits per basic skills counselor/ed advisor per term.</p> <p>Increase success rate of basic skills students who visited counselor/ed advisor by 5%.</p> <p>Increase success rate with basic skills counselor visits by 5% over non-visit courses.</p>
Participate in statewide and regional basic skills events and workshops offered by 3CSN and ASCCC and arrange for follow-up workshops and forums on campus: Quest for Success AVC Basic Skills Forums and Symposiums.	C.2.1	June 30, 2012	Basic Skills Committee members and Basic Skills Director	Number of faculty who participate in the workshops.	Total attendance to increase by 10% over previous year.

\_\_\_\_\_  
Signature, Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Academic Senate President

\_\_\_\_\_  
Date