



**ANTELOPE VALLEY COLLEGE  
PROGRAM REVIEW COMMITTEE MEETING**

**Agenda**

**October 7, 2013**

**3:00 p.m. – 4:30 p.m.**

**A140**

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE PROGRAM REVIEW COMMITTEE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**  
September 16
- 5. REPORTS**
- 6. ACTION ITEMS**
- 7. DISCUSSION ITEMS**  
ACCJC rubrics
- 8. OTHER**
- 9. ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

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ANTELOPE VALLEY COLLEGE  
PROGRAM REVIEW COMMITTEE MEETING  
October 7, 2013  
MINUTES

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Present: Stacey Adams, Dr. Fredy Aviles, Melanie Parker, Ann Steinberg, Dr. Les Uhazy, Dr. Meeta Goel, Carol Eastin

The meeting was called to order at 3pm.

Minutes of September 16 were approved.

**DISCUSSION ITEM**

The committee discussed planning processes and reviewed the ACCJC rubrics for Program Review, SLOs and Planning. We should be at sustainable levels in all three areas. SLOs and Program Review are a means of measuring our programs and evidence of how well we are doing. AVC needs to better align planning with the mission/big picture. We need to constantly seek improvement to better help students be successful. Planning calendars for 2013-14, 2014-15, and 2015-16 were examined while Meeta discussed the need to tie the HR, Facilities, and Educational master plans together. She described how good communication encourages collaboration and consistency.

The EMP and accreditation report have complimentary/reciprocal relationship. In 2016 we need evidence to show ACCJC how we used their feedback, program review, outcome findings, etc. We need to use action plans and program review. Improvement is always sought.

There has been discussion of separating SPBC functions into a group for strategic planning and another group for making budget recommendations. Review of our processes should result in better utilization of program review. Program review needs to more clearly link to the budget. Committee members would like to streamline the program review process by curtailing the report content if we are adequately examining and utilizing data as part of other mandated reporting. Meeta will talk with ACCJC to better understand their documentation/review requirements.

Meeta recommends that the district identifies a few top priorities and focuses on seeing they are done well. We want to seek excellence and give stakeholders what they want. Citing Whole Foods, Starbucks, and Apple as examples, Meeta said good companies give stakeholders what they want before they know what they want. Both satisfied and unsatisfied people talk to others. Unsatisfied people usually tell more people.

The meeting was adjourned at 4:15pm.