



**ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING**

November 23, 2009

3:00 p.m. – 4:30 p.m. Room A141

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
 - a. November 9, 2009
5. **PRESENTATION - None**
6. **REPORTS**
 - a. November 13 Professional Day Presentation Q & A (Melanie Parker)
 - b. November 19 Senate Meeting
7. **ACTION ITEMS**
 - a. Approval of the following SLOs: NF 110
8. **DISCUSSION –**
 - a. SLO Website (Melanie Parker)
 - b. Appropriate assessment cycles (Melanie Parker)
9. **ADMINISTRATIVE BUSINESS**
 - a. December 7 SLO Meeting cancelled – Happy Holidays!!!
10. **OTHER**
11. **ADJOURNMENT**

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ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOME COMMITTEE MEETING
November 23, 2009
Room BE242, 3:00 – 4:30 PM

Members Present	Members Absent	Guests in Attendance
Melanie Parker	Michelle Hernandez	
Maggie Drake	Ted Younglove	
Dr. Irit Gat	Kim Covell	
Yvette Cruzalegui	Dr. Rosa Hall	
Dr. Bassam Salameh		
Dr. Bob Harris		
Dr. Fredy Aviles		
Rick Motawakel		

1. CALL TO ORDER AND ROLL CALL

Ms. Melanie Parker, co-chair of the SLO Committee, called the meeting to order at 3:10 p.m.

2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR (MELANIE PARKER) – Ms. Parker stated that she will be working over intersession and available to work with others from the committee who are on campus.

3. OPEN COMMENTS FROM THE PUBLIC – None

4. APPROVAL OF MINUTES – A motion was made and seconded to approve the corrected minutes as read. With no further discussion, the minutes were approved with one absention.

5. PRESENTATION – None

6. REPORTS

a. November 13 Professional Day Presentation Q&A (Melanie Parker) – The Fall Update produced some good discussion in roundtable fashion. Both Dr. Aviles and Dr. Salameh were in attendance and gave out quite a bit of information as questions were posed. Dr. Salameh also mentioned that a Biology 101 meeting was conducted that afternoon and a faculty member has already stepped forward to work with WEAVE. Aaron Voelcker, from the Office of Institutional Research and Planning also was in attendance during the entire length of the flex event. Aaron gave a vast amount of information on assessment and WEAVE-related issues to those present and answered

several questions. Most of the attendees at this fall's SLO Flex events have been adjunct instructors. Most of the questions were assessment- related; we need to get more of the adjunct involved in this process. Drs. Aviles and Gat are planning to invite adjunct faculty to a coffee and discussion session to keep the information process going.

b. November 19 Senate Meeting (Melanie Parker) – At the November 19 Senate Meeting, Aaron Voelcker was approved and will be added as an ex-officio member of the SLO Committee. His title will be WEAVE Administrator. There was also discussion at this meeting in regard to establishing PLOs for the GE degree. It was suggested that Areas E and F of the associate degree be given to AP&P for PLO creation rather than to Counseling. Dr. Harris felt that these areas should remain with Counseling since most of the courses (HD, HE) are taught by the counseling staff. The rest of the areas, A through D, will be spread among the different divisions, depending on which one has the majority of classes listed in that area. We need to be certain ILOs are incorporated as well as the Diversity Studies area. Dr. Salameh mentioned that he does not see enough proof that we are covering diversity issues at AVC. The committee was reminded by Dr. Harris that a course in Area F, Diversity Studies, is currently required for the associate degree. Dr. Harris mentioned that he hardly ever sees a transfer from another institution that applies to Area F.

It was recommended that the committee look at each description listed for each area and create SLOS from that point. We need to focus on areas A-D right now and move on to the other. Maggie Drake mentioned that the Tech Ed Department wrote their PLOs a long time ago and have been holding them as the college decides which direction they plan to go format-wise. The campus now feels that the model they created is a good one but when Tech Ed PLOs were created, assessment was not part of the picture. We need move forward in determining how PLOs can be assessed in quantifiable ways. As we create PLOs, we need to think about assessment at the same time. The question of whether PLOs reside within WEAVE was asked. Ms. Drake will ask permission from Aaron for read only access to see all the areas on WEAVE and come up with an evaluation of how this might work. Ms. Parker stated that we need a curriculum mapping process over the entire program. She will take the ideas from this discussion back to the Senate so if anyone has further ideas, she asked they be forwarded to her. The question of who records and documents PLO data and where it resides was also raised. We need to start looking at the complete circle and how each of the elements for accreditation are tied together. The committee will continue with this subject in the spring.

7. ACTION ITEMS – a motion was made and seconded to approve the following SLO: NF 100. With no further discussion, the SLO was approved.

8. DISCUSSION

a. SLO Website (Melanie Parker) – Kim Covell, Fredy Aviles, and Irit Gat have been working ideas for the SLO website. They plan to create a dummy course and then work with Aaron to put it through a simulation so people can see how the process actually works. Melanie will contact Kim to follow up. It was mentioned that we need to add all assessments and rubrics to the website and Fredy Aviles will contact Mark Hoffer regarding this. We will try to get as much as possible posted to the website during intersession.

b. Appropriate assessment cycles (Melanie Parker) –Ms. Parker brought up the issue of assessment cycles. How many SLO assessments should be done per year and how do we determine what courses should be assessed and when? We can get guidelines from other colleges on what they do but we need to determine what is best for us. We need to have guidelines to relay to staff and faculty and let them know that accreditation wants to see that we have a cycle or plan. It would be up to us to create what is the best way and see how it works for us. If we determine that we are not doing assessment often enough, we could change it to best suit our needs. Some colleges only assess SLOs every four years but some of the members felt that was too long a cycle. Maggie suggested that we incorporate a “trend over time” cycle where we assess the first year, see how the trend goes into the second year, we could then start to make changes into the third year and finalize them in the fourth. We may not want to relay to the faculty that all SLO/assessments need to be done every year. When it was suggested that program review be tied to the SLO assessment cycle, the committee was reminded that program review currently requires yearly SLO assessment data. The accreditation team needs evidence we are tying SLOs into our program review cycle. These ideas need to be discussed in all the divisions in the spring so we can come to consensus on a cycle of assessment.

9. ADMINISTRATIVE BUSINESS

a. December 7 SLO meeting cancelled – Happy Holidays!!

10. OTHER – No word yet on increased credit for inputting data into WEAVE. Congratulations to Ms.Melanie Parker for being our Hayward Award designee.

11. ADJOURNMENT – The meeting was adjourned at 4:15 p.m.

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