

ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING
February 13, 2012
3:00 p.m. – 4:30 p.m.
A141 Conference Room

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. November 28, 2011 (attachment)
- 5. REPORTS**
 - a. Updates from the Office of Institutional Research and Planning – T. Younglove/A. Voelcker
- 6. ACTION ITEMS**

None
- 7. DISCUSSION ITEMS**
 - a. Faculty Questions/Comments from Spring Welcome Back- M Parker
 - b. Spring 2012 Goals- M Parker/T. Younglove/A. Voelcker
 - c. FPD Planning for 2012-2013- F. Aviles
- 8. ADMINISTRATIVE BUSINESS**
 - a. SLO-Related FPD Events for Spring – Your participation is welcome!
 - “SLOs: From Data to Action Plans” – March 1 and May 2, 2012
 - “SLO Basic Training” – March 15, April 11, and May 2, 2012
 - “WEAVE: Refresher Training” – March 21 and April 27, 2012
 - “Learning Outcomes Update” – May 4, 2012
 - a. Assessment of SLOs Regional Workshop, So Cal Meeting – Friday March 9, 2012, San Diego Miramar College (10 a.m. to 4 p.m.)
- 9. OTHER**
 - a. SLO meeting dates for Spring 2012: February 27, March 12 and 26, April 9 and 23, May 14
- 10. ADJOURNMENT**

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ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES COMMITTEE
February 13, 2012

1. CALL TO ORDER AND ROLL CALL

Ms. Melanie Parker, the Student Learning Outcomes (SLO) Faculty Co-Chair, called the February 13, 2012 SLO Committee meeting to order at 3:04 p.m.

2. OPEN COMMENTS FROM THE CHAIR

- Ms Parker announced there was much to discuss and works towards this semester. Today's meeting will focus on evaluating where we are and discuss future work.
- Ms. Parker announced she was contact by Dr. Karen Cowell, who recently attended the Accreditation Commission's training for future team members and expressed her concern regarding the information garnered from the training. Attendees were informed that all colleges undergoing the Accreditation Review process during the spring 2012 semester will be held to the 100% SLO compliance requirement. The deadline date for 100% compliance was stated as beginning fall 2012 although training participants were told otherwise.

3. OPEN COMMENTS FROM THE PUBLIC

- Ms. Margaret Drake stated she received information indicating SLOs are required to be integrated on course syllabi and she requested Technical Education faculty to comply with this requirement. Ms. Parker said she would need more information on this requirement before bringing the issue to the committee to begin communicating the need for faculty to include in course syllabi. Ms. Patricia Marquez provided a brief explanation on why there is still some confusion on this issue. She reiterated course objectives included on syllabi are established based on Title 5 language, not Accreditation.

4. APPROVAL OF MINUTES

a. November 28, 2011 (attachment)

A motion was made and seconded to approve the November 28, 2011 SLO Committee minutes. Motion carried.

5. REPORTS

a. Department of Institutional Research and Planning - T. Younglove/A. Voelcker

- Mr. Aaron Voelcker provided committee members with SLO findings and action plan data for fall 2011. The data is based upon data entered in WEAVEonline to date. The overall data results reflect findings that are disappointing and hope faculty will take initiative to continue to enter data for fall 2011 findings this semester. The committee is going to have to make a concerted effort to assess and enter findings data for all SLOs to meet the Accreditation Commission's Fall 2012 100% compliance requirement. Action Plan data for fall 2011 is not due until March 19, 2012 but need to begin communicating the importance to get data entered into WEAVEonline.
- Mr. Voelcker and Mr. Ted Younglove presented the results of the SLO Feedback Questionnaire distributed during the first week of the spring 2012 semester. The committee discussed all feedback received were both positive and negative. The evaluation results highlighted the need for additional SLO/PLO education, training, and dialogue and/or working sessions for faculty and staff to discuss SLO and assessment – related topic. It is important to facilitate opportunities for faculty to actively engage in the dialogue process and present opposing viewpoints. The committee should consider future training and presentation opportunities for the campus community based on the survey.

6. ACTION ITEMS

None.

7. DISCUSSION ITEMS

a. Faculty Questions/Comments from Spring Welcome Back – M. Parker

Ms. Parker presented the SLO/PLO breakout session evaluation results for the spring 2012 Welcome Back Day. The evaluation results, used in conjunction with the SLO Questionnaire results presented by the Department of Institutional Effectiveness, Research and Planning should provide the committee with a clear understanding of training opportunities and what interaction is needed with campus faculty. The results clearly indicated faculty need more training in best practices and how to use WEAVEonline in a more productive manner. Ms. Parker stated she would like to respond to specific inquiries faculty included on either evaluation and make the information available to the campus community. Committee members were encouraged to assist in responding to inquiries by providing responses.

The committee has previously discussed creating an SLO newsletter to distribute once a semester. The newsletter could be an avenue to present pertinent SLO/PLO information, as well as an opportunity to address some of the questions committee members deem necessary to address. Dr. Irit Gat volunteered to work on producing the first newsletter for the committee. Committee members discussed formatting and topics to include in the newsletter. The suggestions included a Q&A section, a short column on Accreditation-related issues, and current SLO compliance data results acquired from the Department of Institutional Effectiveness, Research and Planning. Committee members emphasized the importance of focusing on creating and maintaining the positive momentum of the current SLO process and afford an opportunity for engaging dialogue. There is a need to address some of the major reoccurring issues causing confusion, especially the difference between a SLO and course objectives. The first Q&A section should specifically address this issue. Dr. Gat indicated she would send a draft copy of the newsletter to committee members for review and input. The newsletter will be distributed electronically via email, posted on the committee website, and, if feasible, produced in hard copy format as well.

b. Spring 2012 Goals – M. Parker/T.Younglove/A. Voelcker

Ms. Parker stated the primary goals for the spring 2012 semester are: to continue the effort to obtain a ratio of 100% for SLO assessments; to have all PLOs completed and approved; to maintain the established assessment cycles for PLOs; and to integrate SLO related data into the Program Review, and Strategic Planning and Budget process. Mr. Younglove expressed concerns regarding the current data results and the chance that taking into account the current results there is a strong possibility the District will not meet Accreditation requirements of 100% SLO/PLO compliance by the end of Spring 2012. Mr. Voelcker indicated there is a slight chance that more areas are actually meeting the requirement of compliance than what is being presented in the data results for WEAVEonline. If SLO Assessment data was incorrectly entered into WEAVEonline the results are not included in the provided results.

c. FPD planning for 2012-1013- F. Aviles

Dr. Fredy Aviles, SLO Faculty Co-Chair elect, presented the Faculty Professional Development (FPD) proposals for future SLO related events and requested committee feedback. The potential FPD topics would include: What is Good Data?; Closing the Loop, Lessons Learned; Action Plans – Writing Them Well (this workshop would include examples of model action plans); Linking SLOs to Budget and Planning and Program Review (this workshop will include practical examples); Revising and Reviewing SLOs; Assessment Strategies; WEAVE Data Days (the schedule will be expanded to include more days); and Overview of SLO Basics.

Committee members were in agreement that the topics described are important to include in the FPD schedule. In addition, committee members supported the idea of including concrete examples wherever possible. All future WEAVEonline training should be primarily focused on data entry and introductory trainings are no longer relevant as the campus has moved beyond this stage of training. Committee members also expressed the need to provide as much hands-on, practical training as possible. Furthermore, the committee broached the subject of the possibilities of offering future online training the need to explore the options available to move towards this type of training (i.e. using CCC Confer as a training venue).

8. ADMINISTRATIVE BUSINESS

a. SLO Related FPD Events for Spring 2012 – Your participation is Welcome!!

- “SLOs: From Data to Action Plans” – March 1 and May 2, 2012
- “SLO: Basic Training – March 15, 2012
- “WEAVE: Basic Training- April 11 and May 2, 2012
- “WEAVE: Refresher Training” – March 21 and April 27, 2012
- “Learning Outcomes Update”- May 4, 2012

b. Assessment of SLOs Regional Workshop, So Cal meeting – Friday March 16, 2012 (changed from March 9), San Diego Miramar College (10 a.m. to 4 p.m.)

8. OTHER

a. Future SLO Meeting dates for Spring 2012: February 27, March 12 and 26, April 9 and 23, and May 14.

9. ADJOURNMENT

A motion was made and seconded to adjourn the February 13, 2012 Student Learning Outcomes Committee meeting at 4:32 p.m. Motion carried.

MEMBERS PRESENT		ABSENT MEMBERS	
Dr. Fredy Aviles	Melanie Parker	Dr. Robert Harris	<i>Vacant Confidential Management Member</i>
Maggie Drake	Dr. Basaam Saleme	<i>Vacant AP&P Faculty Member</i>	<i>Vacant Classified Union Member</i>
Dr. Irit Gat	Aaron Voelcker		
Patricia Márquez	Kim Covell	WEAVE DATA FACILITATOR	GUEST
Ted Younglove		Stacey Adams	Will Howard