

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT

COMMUNICATION NO. 59-2009/10-BS

Prepared by the Office of Vice President Business Services
for Presentation to the Board of Trustees
September 14, 2009

SUBJECT: APPROVAL OF CONTRACT INCREASE WITH KLASSEN CORPORATION FOR PROJECT MANAGEMENT SERVICES AND GENERAL CONDITIONS COSTS FOR WEST CAMPUS EXPANSION PROJECT

A. BACKGROUND

Klassen Corporation is providing project management services for the construction and completion of the West Campus Expansion project. The scope of work provided by Klassen Corporation for completing the West Campus Expansion project includes project management services and all related general conditions costs necessary to complete the project. Due to delays in the project related to the Division of State Architect approvals, additional project management expenditures are forecasted for completing the project in early 2010. It is proposed to increase the current project management fee by \$129,100.50, for a total of \$1,315,270.55. It is proposed to increase the current project general conditions budget by \$500,272, for a total of \$2,414,529.

B. BUDGET IMPLICATIONS

An increase of \$629,372.50 will be paid from local bond funds.

C. RECOMMENDATION

It is recommended that the Board of Trustees authorize the Vice President of Business Services to approve the contract increase with Klassen Corporation.

Respectfully submitted,

Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:



Deborah Wallace
Vice President Business Services

Office of Business Services

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