

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT

COMMUNICATION NO. 137-2009/10-BS
Prepared by the Office of Vice President Business Services
for Presentation to the Board of Trustees
January 11, 2010

SUBJECT: APPROVAL OF CONTRACT WITH TBP ARCHITECTURE FOR ANNUAL ARCHITECTURAL PLANNING SERVICES

A. BACKGROUND

The California Community College Chancellors Office requires that the district complete annual facilities planning submittal requirements. These annual submittal requirements include the Five Year Construction Plan, Initial Project Proposals, Final Project Proposals, Space Inventory Update and all required supporting documents that must be periodically updated including facilities master plans, environmental impact reports and other studies as required to meet state guidelines and compete for state funding.

The annual facilities planning process consists of two components: 1) Strategic Facilities Planning Component; and, 2) Strategic Architectural Planning Component. TBP Architecture will assist the Director, Facilities Planning & Campus Development, in meeting all state submittal requirements for the strategic architectural planning component.

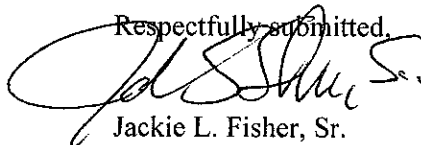
B. BUDGET IMPLICATIONS

An estimated total amount not to exceed \$184,000 will be paid from redevelopment funds for 2010 planning requirements.

C. RECOMMENDATION

It is recommended that the Board of Trustees authorize the Vice President of Business Services to enter into a contract with TBP Architecture.

Respectfully submitted,



Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:



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Vice President Business Services

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