

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT

COMMUNICATION NO. 138-2009/10-BS
Prepared by the Office of Vice President Business Services
for Presentation to the Board of Trustees
January 11, 2010

SUBJECT: APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH PENFIELD & SMITH FOR FIELD ENGINEERING SERVICES FOR CONCEPTUAL PLANNING OF PALMDALE CAMPUS SITE

A. BACKGROUND

Penfield & Smith will provide field engineering services for the proposed Palmdale campus site. The initial phase for developing a site plan requires conceptual grading, traffic circulation and drainage assessments. The field engineering information will be utilized with the City of Palmdale Development Advisory Board which will review all city requirements for developing the proposed campus site.

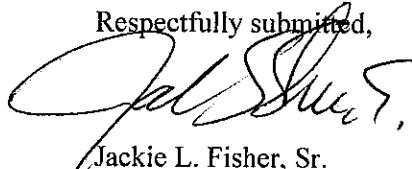
B. BUDGET IMPLICATIONS

A not to exceed amount of \$18,000 will be paid from redevelopment funds.

C. RECOMMENDATION

It is recommended that the Board of Trustees authorize the Vice President of Business Services to enter into a contract with Penfield & Smith.

Respectfully submitted,



Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:



Deborah Wallace
Vice President Business Services

Office of Business Services

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