

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 11, 2010

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Antelope Valley Community College District was held on Monday, January 11, 2010, at Antelope Valley College, 3041 West Avenue K, Lancaster, California. Mr. Steve Buffalo, President, called the meeting to order at 5:30 p.m. in Room A140, Administration Building.

II. ATTENDANCE

Board Members Present

Steve Buffalo Jack Seefus, President
Earl Wilson, Vice President
Betty Wienke, Clerk
Michael R. Adams
Jack Seefus

College Staff/Representatives Present

Jackie L. Fisher, Sr.
Rosa Hall
Sharon Lowry
Shane Turner
Deborah Wallace
Donald Brackenbush, Public Private Ventures

III. COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS
REGARDING CLOSED SESSION AGENDA ITEMS ONLY – None.

IV. CLOSED SESSION - The Board of Trustees adjourned to closed session at 5:31 p.m. to consider:

- A. Appointment of administrators, appointment of academic faculty, appointment of classified personnel, and employment of student assistants and short-term hourly staff as listed on Personnel Schedule No. 6-2009/10-PS (Government Code § 54957)
- B. Consideration of public employee discipline/dismissal/release (Government Code § 54957)
- C. Conference with Mr. Turner (labor negotiator) regarding Antelope Valley College Federation of Classified Employees and Antelope Valley College Federation of Teachers negotiations (Government Code § 54957.6)

V. Board President Seefus reconvened the meeting in Room SSV 151, Student Services Building, at 6:34 p.m.

VI. ATTENDANCE

Board Members Present

Steve Buffalo Jack Seefus, President
Earl Wilson, Vice President
Betty Wienke, Clerk
Michael R. Adams
Jack Seefus
David Brown, Student Trustee

College Staff/Representatives Present

Jackie L. Fisher, Sr.
Rosa Hall
Sharon Lowry
Shane Turner
Deborah Wallace
Bridget Razo
Christos Valiotis

Heidi Preschler
Pamela Ford
Jonmmica Walter (for Curtis Smith)

VII. PLEDGE OF ALLEGIANCE – Mrs. Wienke led the Board and audience in the Pledge of Allegiance.

VIII. APPROVAL OF MEETING AGENDA – On a motion by Mr. Adams, seconded by Mrs. Wienke, the meeting agenda was approved without changes. Student trustee’s advisory vote: in favor. Motion carried unanimously (5/0).

IX. OPEN FORUM ON NON-AGENDA ITEMS – None.

X. EMPLOYEE RECOGNITION

Board President Buffalo and Superintendent/President Dr. Jackie L. Fisher, Sr. presented a certificate of recognition to English professor Charles Hood for his work in organizing the recent presentation by Poet Laureate Kay Ryan.

XI. REPORT OF CLOSED SESSION ACTION

Board President Buffalo announced the following action taken during closed session:

- On a 5/0 vote, the Board of Trustees unanimously approved appointment, resignation, and payment for supplementary services of academic faculty; placement on 39-month reemployment list of classified personnel; and employment of short-term hourly staff as listed on Personnel Schedule No. 7-2009/10-PS pages 7.1 through addendum.

Mr. Buffalo reported that the Board of Trustees will adjourn to a continued closed session after the public session has concluded.

***XII. APPROVAL OF THE CONSENT AGENDA**

- * A. Minutes of the December 14, 2009, Organizational and Regular Meeting of the Board of Trustees
- * B. Purchase Order Schedule 7-2009/10-PO
- * C. Travel Authorization No. 7-2009/10-T
- * D. Cafeteria Report No. 7-2009/10-C
- * E. Bookstore Report 7-2009/10-B (Enclosed)
- * F. Auxiliary Services Fund Financial Statement No. 7-2009/10-AS/FS
- * G. Antelope Valley College Financial Statement 7-2009-2010 F/S
- * H. Measure R – General Obligation Bond - Expenditures Recap
- * I. Interfund Transfer Request I/F-5-2009-2010
- * J. Consent Communication 49-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Maintenance & Operations & Non-DSA Agriculture Buildings Project – Finish Floorings Work – San Joaquin Interiors - Project Bid # AVC 2007/2008-6
- * K. Consent Communication 50-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Maintenance & Operations & Non-

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- DSA Agriculture Buildings Project – Concrete Work – Simmons Concrete - Project Bid # AVC 2007/2008-6
- * L. Consent Communication 51-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Maintenance & Operations & Non-DSA Agriculture Buildings Project – Tile Work – Visalia Ceramic Tile, Inc. - Project Bid # AVC 2007/2008-6
 - * M. Consent Communication 52-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agricultural Labs Project – Architectural Woodwork – C & W Custom Cabinets - Project Bid # AVC 2007/2008-6
 - * N. Consent Communication 53-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agriculture Labs Project – Tile Work – Visalia Ceramic Tile - Project Bid # AVC 2007/2008-6
 - * O. Consent Communication 54-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Electronic Door and Hardware Project – Electronic Door and Hardware Work – Ingersoll Rand
 - * P. Consent Communication 55-2009/10-CC/BS, Ratification of Construction Change Directive per Board Resolution No. 2-2009/2010 for Campus Infrastructure Project
 - * Q. Consent Communication 56-2009/10-CC/BS, Ratification of Construction Change Directive per Board Resolution No. 2-2009/2010 for Auto Body Facility Project
 - * R. Consent Communication 57-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for West Campus Expansion Project
 - * S. Consent Communication 58-2009/10-CC/BS, Ratification of Professional Services Contract Increase with Kocher, Schirra, Goharizi Consulting Engineers, Inc. for Design Services for Campus Infrastructure Project
 - * T. Consent Communication 59-2009/10-CC/BS, Ratification of Professional Services Contract Increase with TBP Architecture for Design Services for Health and Science Building Project
 - * U. Consent Communication 60-2009/10-CC/BS, Ratification of Professional Services Contract Increase with CCL Engineering for Design Services for Campus Infrastructure Project
 - * V. Consent Communication 61-2009/10-CC/BS, Ratification of Professional Services Contract Increase with Cannon Engineering for Design Services for Campus Infrastructure Project
 - * W. Consent Communication 62-2009/10-CC/BS, Establishment of 2010-2011 Non-Resident Tuition Rate

Mrs. Wienke moved, Mr. Adams seconded, that the Board of Trustees approve the consent agenda items. Advisory vote: in favor. Motion carried unanimously (5/0).

XIII. ACTION ITEMS

A. Communication No. 133-2009/10-S, Accreditation – Discussion of Accreditation Standard IV.B.1.c., d., and e.

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees reaffirmed board policies related to standard IV.B.1.c., d., and e. Advisory vote: in favor. Motion carried unanimously (5/0).

Mrs. Wienke reminded the Board that the policies related to this accreditation standard are very important.

B. Communication No. 134-2009/10-S, Proposed Revised Board Policies (BP): BP 3550 Drug Free Environment and Drug Prevention Program and BP 4225 Course Repetition

On a motion by Mr. Seefus, seconded by Mr. Brown, the Board of Trustees approved revised board policies 3550 and 4225. Motion carried unanimously (5/0).

C. Communication No. 135-2009/10-SSV, Acceptance of the Fifth Augmentation to the Students on the Academic Rise (SOAR) High School Grant

On a motion by Mr. Seefus, seconded by Mr. Brown, the Board of Trustees accepted the fifth augmentation of the SOAR grant from the Foundation for California Community Colleges (FCCC) and approved the renewal agreement. Motion carried unanimously (5/0).

In response to a question from Mr. Seefus, Dean of Student Development and Services Dr. Jill Zimmerman explained that this is the last year of funding from the original grant, but the district is working to secure funding for future years.

Dr. Zimmerman advised with regard to Mrs. Wienke's inquiry that last year approximately 206 applications were received for 108 spots in the high school. In response to Mrs. Wienke's request that the students of the first graduating class of the high school be introduced at a future meeting, Dr. Zimmerman remarked that about 32 students will receive their high school diplomas in June and four or five of the students will have also earned an associate's degree.

D. Communication No. 136-2009/10-BS, Approval of Contract with Facilities Planning & Consulting Services for Annual Facilities Planning Services

On a motion by Mrs. Wienke, seconded by Mr. Adams, the Board of Trustees authorized the Vice President of Business Services to enter into a contract with Facilities Planning & Consulting Services. Advisory vote: in favor. Motion carried unanimously (5/0).

E. Communication No. 137-2009/10-BS, Approval of Contract with TBP Architecture for Annual Architectural Planning Services

On a motion by Mrs. Wienke, seconded by Mr. Adams, the Board of Trustees authorized the Vice President of Business Services to enter into a contract with TBP Architecture. Advisory vote: in favor. Motion carried unanimously (5/0).

F. Communication No. 138-2009/10-BS, Approval of Professional Services Contract with Penfield & Smith for Field Engineering Services for Conceptual Planning of Palmdale Campus Site

On a motion by Mr. Seefus, seconded by Mrs. Wienke, the Board of Trustees authorized the Vice President of Business Services to enter into a contract with Penfield & Smith. Advisory vote: in favor. Motion carried unanimously (5/0).

G. Communication No. 139-2009/10-BS, Approval of Construction Change Directive for Campus Infrastructure Project – Taft Electric Co.

On a motion by Mr. Seefus, seconded by Mr. Brown, the Board of Trustees approved the construction change directive for the Campus Infrastructure project. Motion carried unanimously (5/0).

H. Communication No. 140-2009/10-BS, Approval of Construction Change Directive for Campus Infrastructure Project – Bear State Plumbing

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees approved the construction change directive for the Campus Infrastructure Project. Advisory vote: in favor. Motion carried unanimously (5/0).

I. Communication No. 141-2009/10-BS, Approval of Construction Change Directive for Theater Arts Facility Project – First Fire Systems, Inc.

On a motion by Mr. Seefus, seconded by Mr. Adams, the Board of Trustees approved the construction change directive for the Theater Arts Facility project. Advisory vote: in favor. Motion carried unanimously (5/0).

J. Communication No. 142-2009/10-S, Appointment of Citizens' Oversight Committee Members

On a motion by Mr. Seefus, seconded by Mr. Brown, the Board of Trustees appointed the following individuals to the vacant positions on the Citizens' Oversight Committee:

Member of the local business
community
Bernard E. Brown II

At large
Karen Clarke
Andrew Mercy

Motion carried unanimously (5/0).

K. Communication No. 143-2009/10-AA, Agreement between the South Central Regional Tech Prep Coordination (SCRTPC) Project and Antelope Valley College

On a motion by Mr. Seefus, seconded by Mr. Brown, the Board of Trustees approved the agreement concerning the South Coast Regional Tech Prep Coordination project. Motion carried unanimously (5/0).

L. Communication No. 144-2009/10-AA, Memorandum of Understanding between California State University, Dominguez Hills, School of Nursing and Antelope Valley Community College District

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees approved the memorandum of understanding with California State University, Dominguez Hills. Advisory vote: in favor. Motion carried unanimously (5/0).

XIV. REPORTS/ANNOUNCEMENTS

A. Academic Senate – Academic Senate President Christos Valiotis had no report.

B. Employee Organizations

1. Antelope Valley College Federation of Teachers (AVCFT)

Antelope Valley College Federation of Teachers President Heidi Preschler advised that AVCFT representatives will attend the California Federation of Teachers Leadership Conference in February and commented that the Governor's Proposed Budget for 2010-2011 was not as bad as expected in terms of community college funding.

2. Antelope Valley College Federation of Classified Employees (AVCFCE)

Antelope Valley College Federation of Classified Employees President Pamela Ford reported that officer election results have been delayed. She spoke of her term as president as both more and less than expected, but indicated that it provided the opportunity to learn from the leadership of all the constituent groups and to deepen her understanding of how the governance of the district works. She expressed disappointment that the police officers' status was not resolved during her term, but satisfaction with the increased strength of the union.

C. Confidential/Management/Supervisory (CMS) Employees

CMS group representative Terry Cleveland had no report.

D. Associated Student Organization (ASO)

Associated Student Organization Vice President of Student Services Jonmmica Walter advised that a retreat to discuss spring 2010 events and goals is being planned. She commented that she is impressed with the new Sheriff's Department team on campus and noted that the officers have been very friendly.

E. Antelope Valley College Foundation

Executive Director of Advancement and Foundation Bridget Razo confirmed that Community College League of California President Scott Lay will serve as keynote speaker for the college's 80th anniversary gala, which will have a Casablanca theme. She also reported that the Foundation has over \$2 million in net assets.

F. Office of Academic Affairs

Vice President of Academic Affairs Sharon Lowry reported that the construction of the Radiologic Technology Lab is on schedule to be completed by the spring semester, but the accrediting agency must inspect the labs before use. Ms. Lowry made positive comments regarding the West Campus Expansion project and announced that she will be serving on the accreditation evaluation team visiting Chaffey College in March.

G. Office of Business Services

Vice President of Business Services Deborah Wallace introduced Deputy Sheriff John Griffith of the Los Angeles County Sheriff's Department, who is serving as night officer on campus. She reported that the 2008-2009 audit report will be presented at the February meeting; acknowledged Director of Business Services Diana Keelen and the Business Office staff for an extraordinary job on the audit; and noted that there was only one finding, which has already been corrected.

Ms. Wallace shared the following proposals regarding community college funding contained in the Governor's Proposed Budget for 2010-2011:

- Funding of enrollment growth of 2.21 percent (about 26,000 new full-time students)
- Cost-of-living adjustment (COLA) of -0.38% due to reductions in the statutory inflationary index
- Maintenance of all categorical cuts and flexibility allowances approved in 2009-2010, and no backfill of the \$35 million in federal funds provided this year to ease the cuts.
- Maintenance of student fees at \$26 per unit.
- Suspension of the competitive Cal Grant program.

H. Office of Human Resources

Vice President of Human Resources and Employee Relations Shane Turner provided an update on the West Campus Expansion combined space training and equipment and noted that training on the prevention of slip and fall will be provided next month.

I. Office of Student Services

Dr. Rosa Hall, Vice President of Student Services, reported that Enrollment Services is working to implement an electronic waiting list program and piloting a program during intersession that allows students to avoid standing in line to have add slips processed. She also stated that Student Services is focusing on program learning outcomes and a mid-year assessment of goals during the slower intersession period and announced that a poetry and essay contest is planned for Martin Luther King, Jr. Day.

J. Office of Superintendent

Dr. Fisher invited trustees to tour the Palmdale site and asked Ms. Lowry to provide an update to the Board on the accreditation self study this spring.

K. Board Members

Mr. Buffalo received no response to his request for nominations for the California Community College Trustees Board. While acknowledging that there is a very long way to go before the state's budget is approved, Mr. Buffalo indicated that the Governor's budget proposal is a good first step.

XV. CLOSED SESSION

The Board of Trustees adjourned to closed session at 7:14 p.m. to consider public employee discipline/dismissal/release (Government Code § 54957) and to confer with Mr. Turner (labor negotiator) regarding Antelope Valley College Federation of Classified Employees and Antelope Valley College Federation of Teachers negotiations (Government Code § 54957.6.).

XVI. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 7:59 p.m. with no action to report.

XVII. DATE OF NEXT MEETING

The next regular meeting of the Board of Trustees will be held Monday, February 8, 2010. After opening the public session in Room A140 at 5:30 p.m., the Board will adjourn to closed session until 6:30 p.m. at which time it will again reconvene to public session in Room SSV 151 (Student Services Building). A joint study session between the district's Board of Trustees and the Palmdale City Council will be held Wednesday, February 3, 2010, at 6:00 p.m. in the Larry Chimbole Ball Room in Palmdale. A special

meeting of the Board of Trustees concerning the district’s budget and facilities will be scheduled in February.

XVIII. ADJOURNMENT

President Buffalo adjourned the meeting at 8:00 p.m.

Approved by Board of Trustees
February 8, 2010

Respectfully submitted,

_____ President

Jackie L. Fisher, Sr., Secretary

_____ Clerk