

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT

INFORMATIVE REPORT NO. 13-2009/10-IR/S

Prepared by the Office of the Superintendent
for Presentation to the Board of Trustees
March 8, 2010

SUBJECT: PROPOSED REVISION OF BOARD POLICIES (BP) 5060 ENROLLMENT
UNIT LOAD AND 5110 COUNSELING

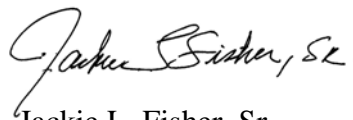
A. Background

The proposed revision to Board Policy (BP) 5060 is a correction to the title of the dean referenced in the text, and the change to BP 5110 involves the addition of a statement regarding the requirement for students to engage in pre-enrollment counseling.

The changes were proposed by the dean of Counseling and Matriculation and have been reviewed by the College Coordinating Council.

Added language is indicated on the attachments by bold, underlined text, while deleted text is indicated by strikethrough. The revised policies will be presented for approval at the regular meeting of the Board of Trustees in March.

Respectfully submitted,



Jackie L. Fisher, Sr.
Superintendent/President

BP 5060 Enrollment Unit Load

Reference:

Title 5, Sections 51006, 58106, 58108

The college considers 12 or more units full-time status and anything less than 12 units part-time status.

Antelope Valley College considers 6 or more units to be full-time status and anything less than 6 units part-time status during the intersession and summer terms.

A student must obtain written approval of the Dean of ~~Student Services (Counseling)~~
Counseling and Matriculation to enroll in more than 19 units per semester.

Financial Aid considers 12 or more units full-time status and anything less than 12 units part-time status for all enrollment periods regardless of length.

See Administrative Procedure #5060

Adopted: 2/6/06

Revised: 4/12/10

BP 5110 Counseling

Reference:

Education Code Section 72620; Title 5, Section 51018

Counseling services are an essential part of the educational mission of the District. The Superintendent/President shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

Pre-enrollment counseling (initial education plan) shall be required to satisfy matriculation components as outlined in AP 5050.

Counseling shall be required for all first time students enrolled for more than six units, students enrolled provisionally, and students on academic or progress probation.

See Administrative Procedure #5110

Adopted: 2/6/06

Revised: 4/12/10