

***Travel Authorization T- 9**
Date: March 8, 2010

TO: Board of Trustees
FROM: Superintendent
SUBJECT: Travel Authorization

It is recommended that those individuals listed on the attached Travel Authorization Report be authorized to attend conferences and/or conventions designated for discussion or observation of college matters, or otherwise perform services for the College District at the locations shown without loss of salary for the number of days indicated with payment of expenses in accordance with Board rules, except as shown. Advance payment of conference registration is authorized. The appropriate vice president approves trips utilizing District vehicles and not requiring reimbursement. Substitutes are authorized where necessary. Detailed information relating to this report is on file in the Office of Business Services.

All transactions listed in this report are in accordance with established policies and expenditures are within appropriations.



Deborah Wallace

Vice President Business Services

TRAVEL AUTHORIZATION – ESTIMATED EXPENSES						
						Date: March 8, 2010
Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
1-22-10, Tom O'Neil, SCRC regional conference, Ventura. Perkins grant.	93.12					93.12
1-27-10, C. Kline, Arlette, D. Wiewall, 80 th anniversary party purchasing trip, L.A. garment district.	0					0
1-28-10, Lance Hodge, Annual EMT-1 training program forum, Santa Fe Springs. Dean's travel.	189.96					189.96
2-3-10, Neal Weisenberger and Marilyn Buchanan, landscape trade show, Long Beach.	0					0
2-5-10 – 2-6-10, Karen Cowell, COADN meeting, San Diego.	0					0
2-5-10 – 2-6-10, Maricela Ruvalcaba and Mike Hancock, WIAT II training, Santiago College, Orange.	0					0
2-7-10 – 2-9-10, Sherrie Padilla, Chancellor's Office regional rep. meeting, Sacramento.	0					0
2-11-10, Evita Antwi, "I'm Going to College" presentation, Littlerock High School.	0					0
2-11-10, Newton Chelette, football reconferencing meeting, Long Beach City College. PE travel.	106.70					106.70
2-11-10, Rosa Fuller, workshop, Littlerock High School. Counseling travel.	19.40					19.40

Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
2-17-10 – 2-19-10, Karen Cowell, ACCCA conference, San Francisco. Dean's travel and Perkins grant.	349.24	358.66	30.00	395.00		1032.90
2-19-10, Agnes Jose-Eguaras, basic skills campus visit, Santa Barbara. Basic Skills.	80.03		24.00			104.03
2-19-10, Tom O'Neil, Community College Workforce Investment Board regional session, Ventura. Dept. travel.	93.12					93.12
2-21-10 – 2-22-10, Violet Christopher, Essentials of Online Marketing summit, San Diego. AVHSD.	232.00					232.00
2-23-10, Charles Hood, Study Abroad orientation, Citrus College.	0					0
2-23-10, Douglas Toms and Herman Mena, Academy for Cleaning Professionals, Fontana.	District vehicle					0
2-24-10 – 2-25-10, Sherrie Padilla, California Student Aid Commission meeting, Sacramento. Chancellor's Office.	0					0
2-26-10, Sherrie Padilla, financial aid Region VI meeting, Ventura College. Financial aid travel.	94.09					94.09
2-26-10, R. Haley, E. Antwi, L. Grishman, CCTCC Region 6 meeting, Ventura College.	District vehicle					0
2-27-10 – 3-2-10, Violet Christopher, Career Pathways conference, Garden Grove. AVHSD.	0					0

Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
2-28-10. Andres Cruzalegui, Educating for Careers annual conference, Orange. AVHSD.	0					0
2-28-10 – 3-3-10, Linda Noteboom, Westop conference, Long Beach. Dept. travel.	122.87	436.20	42.00	425.00		1026.07
3-2-10 – 3-5-10, A. Steinberg, R. Betancourt, T. Fernande, W. Wallace, California Placement annual conference, Ventura. Job Placement.	134.57	1079.10		900.00		2113.67
3-2-10 – 3-5-10, Tracy Fernandez, California Placement Association annual conference, Ventura, CA. Job Placement.	134.57					134.57
3-2-10 – 3-5-10, A. Arlette, California Placement Association annual conference, Ventura, CA. SB 70 grant.	124.57	239.80	24.00	295.00		683.37
3-3-10 – 3-4-10, L. Zillender, J. Cartwright, Y. Sandoval, regional loan traning, Anaheim. Dept. travel.	District vehicle 38	270.00	126.00			434.00
3-2-10 – 3-5-10, Rodney Schilling, California Placement Association annual conference, Ventura, CA. SB 70 grant.	86.93	239.80	30.00	295.00	10.00	661.73
3-3-10 – 3-5-10, Bonnie Curry, Spring conference, CA Organization of Associate Degree Nursing Directors. Nursing Enrollment grant.	191.00	387.00	48.00	200.00		826.00

Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
3-8-10, Agnes Jose-Eguaras, Basic Skills LA Regional Network meeting, LACC. Basic Skills.	36.38		12.00			48.38
3-9-10 – 3-13-10, Agnes Jose-Eguaras, National Association for Developmental Educational Conference, Columbus, OH. Title V grant.	1041.08	700.00	72.00	335.00		2148.08
3-10-10, L. Jehlicka, C. Garcia, E. Hitchman, LACOE commercial claims training, Downey, CA. Dept. travel.	82.16		18.00			100.16
3-10-10 – 3-13-10, Diane Flores-Kagan, National Association for Developmental Educational Conference, Columbus, OH. Title V grant.	494.80	677.16	120.00	245.00		1536.96
3-10-10 – 3-13-10, Tamira Palmetto Despain, National Association for Developmental Educational Conference, Columbus, OH. Title V grant.	431.34		96.00	345.00		873.14
3-15-10 – 3-18-10, Ty Mettler, aviation expo., Las Vegas, NV. Perkins grant.	341.00	366.24	96.00	275.00		1078.24
3-16-10 – 3-17-10, Denise Anderson, Excel Basics and Beyond Basics seminar, Lancaster. Dept. travel.				128.00		128.00
3-16-10 – 3-18-10, Tom O'Neil, CCCAOE Spring Conference, San Francisco. Perkins grant.	470.17	537.40	36.00	395.00		1438.57
3-18-10, Agnes Jose-Eguaras, SLO assessment issues and regional meeting, Coast Community College. Title V grant.	87.30			24.00	20.00	131.30
3-23-10 – 3-26-10, Ande Sanders, FKCE Curriculum Institute, San Francisco. Dept. travel.	383.00	420.00	72.00			895.00

Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
4-1-10 – 5-21-10, Jonet Leighton and Mark Branner, transport scenery, lights, etc. to area elementary schools for THA 121 performances.	District vehicle					0
4-10-10 – 4-14-10, Scott Tuss, Sungard Summit, San Francisco. Mandatory travel.	303.47	756.00	72.00	757.00		1888.47
4-10-10 – 4-14-10, Daniel Williams, Sungard Summit, San Francisco. Mandatory travel.	303.47	756.00	72.00	757.00		1888.47
4-11-10 – 4-13-10, Charlotte Forte-Parnell, Tech. Ed. Conference, Pasadena.	0					0
4-12-10 – 4-13-10, Diane Flores-Kagan, Tech. Ed. Conference, Pasadena.	0					0
4-15-10 – 4-17-10, Christos Valiotis, 2010 Statewide Senate plenary session, San Francisco, San Francisco. Academic Senate.	606.26	280.00	25.00	325.00		1036.26
4-21-10 – 4-23-10, MaryAnne Holcomb, Creating New Opportunities conference, Pismo Beach.	0					0

TRAVEL AUTHORIZATION – FIELD TRIPS

DATE	CLASS & DESCRIPTION	INSTRUCTOR	# OF STUDENTS	COST TO DISTRICT
2-22-10	Transfer students, campus tour, UCLA.	Evita Antwi	24	District vehicle
2-27-10	Rotaract students, Rotary Auction, Lancaster.	John Vento	14	0
3-1-10	Transfer students, campus tour, UC Riverside.	Evita Antwi	24	District vehicle
3-9-10	Transfer students, campus tour, USC.	Evita Antwi	24	District vehicle
3-20-10	CFE 201 & 202, early childhood conference, Santa Monica.	Cathy Overdorf	23	District vehicle
3-22-10 & 4-13-10	Transfer students, campus tour, CSUN.	Evita Antwi	24	District vehicle
4-19-10	Transfer students, campus tour, UC Santa Barbara.	Evita Antwi	24	District vehicle
4-28-10	Transfer students, campus tour, CSU Channel Islands.	Evita Antwi	24	District vehicle
5-4-10	Transfer students, UC Irvine.	Evita Antwi	24	District vehicle