

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT

COMMUNICATION NO. 183-2009/10-BS

Prepared by the Office of Vice President Business Services
for Presentation to the Board of Trustees
April 12, 2010

SUBJECT: APPROVAL OF CONTRACT DECREASE WITH KLASSEN CORPORATION FOR ARCHITECT & ENGINEERING SERVICES FOR WEST CAMPUS EXPANSION PROJECT

A. BACKGROUND

Klassen Corporation is providing Architect & Engineering (A & E) services for the West Campus Expansion project. Corrections made to the physical education/practice fields due to a design error are being paid for from the A & E fee. A credit to the A & E fee in the amount of \$14,838.70 will pay for the required work on the physical education/practice fields.

B. BUDGET IMPLICATIONS

A decrease of \$14,838.70.00 will be credited to bond funds.

C. RECOMMENDATION

It is recommended that the Board of Trustees authorize the Vice President of Business Services to approve the credit from Klassen Corporation.

Respectfully submitted,

Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:

Deborah Wallace
Vice President Business Services

Office of Business Services

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