

TO: BOARD OF TRUSTEES  
FROM: SUPERINTENDENT

COMMUNICATION NO. 175-2009/10-S  
Prepared by the Office of the Superintendent  
for Presentation to the Board of Trustees  
April 12, 2010

SUBJECT: PROPOSED REVISION OF BOARD POLICIES (BP) 5060 ENROLLMENT  
UNIT LOAD AND 5110 COUNSELING

A. Background

Revisions to board policies regarding enrollment unit load and counseling were presented for review at the March 8, 2010, meeting. The changes were suggested by the Dean of Counseling and Matriculation and have been reviewed by the College Coordinating Council.

Added language is indicated on the attachments by bold, underlined text, while deleted text is indicated by strikethrough. No comments have been received regarding the proposed changes.

B. Budget Implications

None.

C. Recommendation

It is recommended that the Board of Trustees approve revisions to board policies 5060 Enrollment Unit Load and 5110 Counseling.

Respectfully submitted,

Jackie L. Fisher, Sr.  
Superintendent/President

## BP 5060 Enrollment Unit Load

Reference:

***Title 5, Sections 51006, 58106, 58108***

The college considers 12 or more units full-time status and anything less than 12 units part-time status.

Antelope Valley College considers 6 or more units to be full-time status and anything less than 6 units part-time status during the intersession and summer terms.

A student must obtain written approval of the Dean of ~~Student Services (Counseling)~~ **Counseling and Matriculation** to enroll in more than 19 units per semester.

Financial Aid considers 12 or more units full-time status and anything less than 12 units part-time status for all enrollment periods regardless of length.

**See Administrative Procedure #5060**

**Adopted: 2/6/06**

**Revised: 4/12/10**

## BP 5110 Counseling

Reference:

***Education Code Section 72620; Title 5, Section 51018***

Counseling services are an essential part of the educational mission of the District. The Superintendent/President shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

**Pre-enrollment counseling (initial education plan) shall be required to satisfy matriculation components as outlined in AP 5050.**

Counseling shall be required for all first time students enrolled for more than six units, students enrolled provisionally, and students on academic or progress probation.

**See Administrative Procedure #5110**

**Adopted: 2/6/06**

**Revised: 4/12/10**