

**ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT**  
**Lancaster, California**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**April 12, 2010**

**I. CALL TO ORDER**

The regular meeting of the Board of Trustees of Antelope Valley Community College District was held on Monday, April 12, 2010, at Antelope Valley College, 3041 West Avenue K, Lancaster, California. Mr. Steve Buffalo, President, called the meeting to order at 5:00 p.m. in Room A 140, Administration Building.

**II. ATTENDANCE**

Board Members Present

Steve Buffalo, President  
Earl Wilson, Vice President  
Betty Wienke, Clerk  
Michael R. Adams  
Jack Seefus

College Staff/Representatives Present

Jackie L. Fisher, Sr.  
Rosa Hall  
Sharon Lowry  
Shane Turner

College Staff/Representatives Absent

Deborah Wallace

**III. COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING CLOSED SESSION AGENDA ITEMS ONLY – None.**

**IV. CLOSED SESSION - The Board of Trustees adjourned to closed session at 5:05 p.m. to consider:**

- A. Appointment of academic faculty; appointment of classified personnel; and employment of student assistants and short-term hourly staff as listed on Personnel Schedule No. 10-2009/10-PS (Government Code § 54957)
- B. Consideration of public employee discipline/dismissal/release (Government Code § 54957)
- C. Conference with Mr. Turner (labor negotiator) regarding Antelope Valley College Federation of Classified Employees and Antelope Valley College Federation of Teachers negotiations (Government Code § 54957.6)

**V. Board President Buffalo reconvened the meeting in Room SSV 151, Student Services Building, at 6:32 p.m.**

**VI. ATTENDANCE**

Board Members Present

Steve Buffalo, President  
Earl Wilson, Vice President  
Betty Wienke, Clerk  
Michael R. Adams  
Jack Seefus  
David Brown, Student Trustee

College Staff/Representatives Present

Jackie L. Fisher, Sr.  
Rosa Hall  
Sharon Lowry  
Shane Turner  
Christos Valiotis  
Bridget Razo  
Heidi Preschler

Pamela Ford  
Curtis Smith

College Staff/Representatives Absent  
Deborah Wallace

**VII. PLEDGE OF ALLEGIANCE** – Mrs. Wienke led the Board and audience in the Pledge of Allegiance.

**VIII. APPROVAL OF MEETING AGENDA** – On a motion by Mr. Adams, seconded by Mr. Wilson, the meeting agenda was approved without changes. Student trustee’s advisory vote: in favor. Motion carried unanimously (5/0).

**IX. OPEN FORUM ON NON-AGENDA ITEMS**

Student Nathaniel Hawthorne of the forensics team showed the bronze plaques he had received at the national forensic competition held recently in New Orleans, and thanked the college and the Foundation for their support. Mr. Hawthorne gave an informational speech and an impromptu speech at the competition.

Mr. Gary Stephens, father of a former basketball player, stated that he appreciated the coaching changes recently made in the basketball program. He distributed letters to each board member and the Superintendent/President and asked that the possibility of compensation be considered for former players for their perceived pain and suffering.

**X. RECOGNITION**

Superintendent/President Dr. Jackie Fisher, Sr. and Board President Buffalo presented certificates of recognition to:

- Brent Carder, Antelope Valley College football coach for 37 years, in commemoration of his induction into the California Community College Football Coaches Association Hall of Fame.
- Antelope Valley College Forensics Team for winning third place in the Pacific Southwest Collegiate Forensics Association Spring Championship Tournament. Received by Vice President Sharon Lowry in the absence of Harish Rao, who had jury duty in Los Angeles.

**XI. PRESENTATIONS**

A. McDonald’s Corporation Grant to Child Development Center

Fran and Hernando Marroquin discussed the recent \$7,500 grant they made to the Child Development Center on behalf of Ronald McDonald House Charities for playground equipment. They discussed their long-time support of education and children. They were presented with a certificate of appreciation for their contributions to Antelope Valley College.

**B. WEAVEonline and Student Learning Outcomes (SLO)**

WEAVEonline and student learning outcomes (SLO) presentation was made by Melanie Parker, Co-Chair, Student Learning Outcomes Committee; Christos Valiotis, Academic Senate President; and Aaron Voelcker, Research Technician. Measuring tools, findings and whether or not targets were achieved, and subsequent recommendations and actions were discussed, as well as how these ultimately tie in with planning and budgeting. Two samples were shown of classes entered into the WEAVE program and columns were explained. Since the program is still in the pilot phase, Mr. Valiotis noted that more information will be provided to the board as the program develops and they will be able to go into the program and view it for themselves. The board thanked the presenters and the committee for all the hours and commitment they put into making the SLO program successful. Mr. Wilson expressed his desire to present the program at a future Board of Trustees conference.

**C. Chevron Energy Solutions Solar Panels Project**

Ashu Jain of Chevron gave a presentation on the Energy Solutions Solar Panels project, including photographs of a similar project at Harbor College, Los Angeles, with solar parking shade structures. The structures would run roughly from the Child Development Center area to the Learning Center area on 30<sup>th</sup> Street West. Mr. Jain noted that, based on current energy consumption, it is expected that the solar panels will cover at least 60% of the district's electrical energy consumption. Neal Skiver of Bank of America was in attendance to discuss financing options, and it was recommended that it would be in the college's best interests to go with the lease purchase option and Build America bonds for a better return on investment and to have full ownership of the equipment, rather than a lease situation, where a buy back at an uncertain fair market value would be necessary. It was also stated that the parking lot improvements need to be made before embarking on the project, and the cost will be covered by the bonds. Timeline for the project would be approximately four months and would begin late in the fall semester. Total cost, including parking lot renovation cost of approximately \$550,000, and information technology costs, will be \$6.7 million. The board unanimously indicated their interest in further reviewing the lease purchase option. This item will be presented at the May or June Board of Trustees meeting.

BREAK – A five-minute break was taken at 7:52 p.m., and meeting resumed at 7:57 p.m.

**XII. REPORT OF CLOSED SESSION ACTION**

Board President Buffalo announced the following action taken during closed session:

- On a 5/0 vote, with motion made by Mr. Adams and seconded by Mrs. Wienke, the Board of Trustees unanimously approved appointment, retirement, and payment for supplementary services of academic faculty; appointment of classified personnel; and employment of short-term hourly staff and students as listed on Personnel Schedule No. 10-2009/10-PS pages 10.1 through addendum.

**\*XIII. APPROVAL OF THE CONSENT AGENDA**

Minutes of the Regular Meeting of the Board of Trustees – April 12, 2010

- \* A. Minutes of the March 8, 2010, Regular Meeting of the Board of Trustees
- \* B. Minutes of the March 29, 2010, Special Meeting of the Board of Trustees
- \* C. Purchase Order Schedule 10-2009/10-PO
- \* D. Travel Authorization No. 10-2009/10-T
- \* E. Cafeteria Report No. 10-2009/10-C
- \* F. Bookstore Report 10-2009/10-B
- \* G. Auxiliary Services Fund Financial Statement No. 10-2009/10-AS/FS
- \* H. Antelope Valley College Financial Statement 10-2009-2010 F/S
- \* I. Measure R – General Obligation Bond - Expenditures Recap
- \* J. Associated Student Organization Financial Report 3-2009/10-ASO
- \* K. Consent Communication 85-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agriculture Labs Project – Asphalt Paving Work – ANM Construction - Project Bid # AVC 2007/2008-6
- \* L. Consent Communication 86-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agriculture Labs Project – Acoustical Ceiling Work – Inland Building - Project Bid # AVC 2007/2008-6
- \* M. Consent Communication 87-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agriculture Labs Project – Architectural Metal Work – Midstate Sheetmetal - Project Bid # AVC 2007/2008-6
- \* N. Consent Communication 88-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agriculture Labs Project – Steel Stud & Gyp Drywall Work – Progression Drywall - Project Bid # AVC 2007/2008-6
- \* O. Consent Communication 89-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the Agriculture Labs Project – Aluminum Storefront Work – Santa Barbara Glass - Project Bid # AVC 2007/2008-6
- \* P. Consent Communication 90-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the West Campus Expansion Project – Food Service Equipment Work – Kitcor - Project Bid # AVC 2007/2008-8
- \* Q. Consent Communication 91-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for Campus Infrastructure Project
- \* R. Consent Communication 92-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for Auto Body Facility Project
- \* S. Consent Communication 93-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for Theater Arts Facility Project
- \* T. Consent Communication 94-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for Agriculture Labs Project
- \* U. Consent Communication 95-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on the West Campus Expansion Project – Door Frames and Hardware Work – Inland Building - Project Bid # AVC 2007/2008-8

Mr. Adams moved and Mrs. Wienke seconded that the Board of Trustees approve the consent agenda items. Advisory vote: in favor. Motion carried unanimously (5/0).

**XIV. ACTION ITEMS**

A. Communication No. 174-2009/10-S, Accreditation – Discussion of Accreditation Standard IV.B.1.h. and IV.B.1.i

On a motion by Mr. Adams, seconded by Mr. Adams, the Board of Trustees reaffirmed board policies related to standards IV.B.1.h and IV.B.1.i. Advisory vote: in favor. Motion carried unanimously (5/0).

B. Communication No. 175-2009/10-S, Proposed Revision of Board Policies (BP) 5060 Enrollment Unit Load and 5110 Counseling

On a motion by Mr. Adams, seconded by Mrs. Wienke, the Board of Trustees approved proposed revisions of BP 5060 and 5110. Advisory vote: in favor. Motion carried unanimously (5/0)

C. Communication No. 176-2009/10-S, Appointment of Citizens' Oversight Committee Member

On a motion by Mr. Adams, seconded by Mrs. Wienke, the Board of Trustees appointed Enrique Camacho to the enrolled student position on the Citizens' Oversight Committee. Advisory vote: in favor. Motion carried unanimously (5/0).

Dr. Fisher stated that there is still an opening for a representative from the City of Palmdale and another reminder will be made to them.

D. Communication No. 177-2009/10-S, California Community Colleges Trustees (CCCT) Board of Directors Election

On a motion by Mr. Adams, seconded by Mrs. Wienke, the Board of Trustees voted for the following candidates: Louise Jaffe, Santa Monica CCD; Nancy Chadwick, Palomar CCD; Isabel Barreras, State Center CCD; Donald Singer, San Bernardino CCD; Jerry Hart, Imperial CCD; Walter G. Howald, Coast CCD; and Eva Kinsman, Copper Mountain CCD. Advisory vote: in favor. Motion carried unanimously (5/0).

E. Communication No. 178-2009/10-AA, Memorandum of Understanding with City of Lancaster Regarding Taft Grant Equipment

On a motion by Mr. Seefus, seconded by Mr. Adams, the Board of Trustees approved the memorandum of understanding with the City of Lancaster to accept ownership of engineering equipment. Advisory vote: in favor. Motion carried unanimously (5/0).

F. Communication No. 179-2009/10-SSV, Approval of Space for Use by an Employee of the Employment Development Department (EDD) in the Job Placement Center

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees approved the agreement with the Employment Development Department for the Operation Welcome Home veterans services. Advisory vote: in favor. Motion carried unanimously (5/0).

G. Communication No. 180-2009/10-SSV, Approval of Veterans Work Study Program

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees approved the work study program with the Department of Veterans Affairs. Advisory vote: in favor. Motion carried unanimously (5/0).

H. Communication No. 181-2009/10-SSV, Approval of Antelope Valley Transportation Authority (AVTA) Transit Access Pass (TAP) Card Agreement

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees authorized the Antelope Valley Transit Authority Transit Access Pass contract to allow the college to sell bus passes and receive a commission. Advisory note: in favor. Motion carried unanimously (5/0)

I. Communication No. 182-2009/10-BS, Approval of Construction Change Directive for Campus Infrastructure Project – Electrical Generators for Campus Power Outage

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees approved the construction change directive for Taft Electric on the Campus Infrastructure project. Advisory vote: in favor. Motion carried unanimously (5/0).

J. Communication No. 183-2009/10-BS, Approval of Contract Decrease with Klassen Corporation for Architect & Engineering Services for West Campus Expansion Project

On a motion by Mr. Adams, seconded by Mr. Wilson, the Board of Trustees authorized the Vice President of Business Services to approve the credit from Klassen Corporation. Advisory vote: in favor. Motion carried unanimously (5/0).

K. Communication No. 184-2009/10-BS, Authorization to Award Bid AVC 2009/2010-5, Health and Science Building Project

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees awarded bid 2009/2010-5, Health and Science Building project to the recommended contractors as presented. Advisory vote: in favor. Motion carried unanimously (5/0).

In response to a question posed by Mrs. Wienke, Director of Facilities Planning and Campus Development Doug Jensen stated that there are three or four local vendors who have successfully made bids on this project.

L. Communication No. 185-2009/10-AA, Approval of Sabbatical Leave for 2010-2011

On a motion by Mr. Adams, seconded by Mr. Seefus, the Board of Trustees approved the sabbatical leave of Heidi Preschler for the 2010-2011 academic year. Advisory vote: in favor. Motion carried unanimously (5/0).

It was noted that instructors must work for the district for two more years after a sabbatical is taken.

**XV. INFORMATION ITEM**

A. Informative Report No. 15-2009/10-IR/S, Citizens' Oversight Committee Annual Report

Mr. Darren Parker, Citizens' Oversight Committee Chairman, discussed the Annual Report. He said that the committee has done a good job of overseeing all expenditures and that staff has been very accommodating. He stated that all transactions are transparent and all the members are ambassadors to the community in ensuring there is no confusion regarding the bond expenditures. The committee meets quarterly.

**XVI. REPORTS/ANNOUNCEMENTS**

A. Academic Senate

Mr. Valiotis reported that 25.3% of classes are reporting student learning outcomes, a number which is expected to be greatly increased by the end of the semester. In the recent State Academic Senate Plenary Session, resolutions were made to 1) eliminate equivalencies for associate degrees, and 2) vote no confidence in the Accreditation Commission for Community and Junior Colleges leadership – both of which are contentious issues.

B. Employee Organizations

1. Antelope Valley College Federation of Teachers (AVCFT)

Antelope Valley College Federation of Teachers President Heidi Preschler thanked the Board for its approval of her sabbatical. She gave them recent copies of the union newsletter, stating that it is now coming out online in order to save paper and resources. Charles Hood is responsible for the layout, etc. and the publication has won awards. Final March for California's Future is scheduled for April 21, 2010, and representatives plan to attend.

2. Antelope Valley College Federation of Classified Employees (AVCFCE)

Pamela Ford, Antelope Valley College Federation of Classified Employees President, shared that Ms. Preschler recently attended the union's open meeting to discuss Antelope Valley College financials. Also present at that meeting was Velma Butler of the Council of Classified Employees. Joint negotiations continue.

C. Confidential/Management/Supervisory (CMS) Employees

Confidential/Management/Supervisory (CMS) group representative Terry Cleveland reported that the recipient of the CMS scholarship is Ms. Candy Garcia, who is also

an Antelope Valley College Foundation student employee. He stated that the CMS group had forwarded 29 cost savings suggestions to Administration. Mr. Seefus requested that the list be forwarded to the Board of Trustees.

D. Associated Student Organization (ASO)

Associated Student Organization (ASO) President Curtis Smith had to leave early. Vice President of Student Services Dr. Rosa Hall reported that five students had gone to Atlanta recently and received certification in student leadership. ASO elections will be held May 5 – May 7, 2010.

E. Antelope Valley College Foundation

Executive Director of Advancement and Foundation Bridget Razo thanked all who attended and supported the bench dedication last month. She and a staff member recently attended a Council for Advancement and Support of Education (CASE) workshop and learned creative staffing in light of the current budget situation. So far, there are 450 participants scheduled to attend the 80<sup>th</sup> Anniversary Gala on April 17, 2010. There have been some wonderful basket donations and auction items, including vacations.

F. Office of Academic Affairs

Vice President of Academic Affairs Sharon Lowry reported that 10 late-start classes had been added to the spring schedule at the Palmdale center. All classes have above-average enrollment, and this will help AVC achieve the goal of 1000 full time equivalent students (FTES). Academic Affairs is beta testing Curricunet course offerings online, with a view to going live for the fall semester.

G. Office of Business Services

Vice President of Business Services Deborah Wallace was not in attendance.

H. Office of Human Resources

Vice President of Human Resources and Employee Relations Shane Turner reported that recent employee trainings include risk management and sexual harassment prevention. In order to save reduce costs, the Blackboard program will be used for employee training.

I. Office of Student Services

Dr. Hall reiterated the Board's comments regarding the Student Learning Outcomes Committee, and stated that this committee is doing an outstanding job and the WEAVE online program will bring the college considerable progress.

J. Office of Superintendent

Dr. Fisher requested Ms. Razo to explain the Kaiser Foundation grant. Ms. Razo stated that the application had been a joint effort between her and Drs. Roslyn Haley and De'Neen Coleman-Carew, resulting in a \$10,000 grant to Counseling to provide mental health services to students. Reminder was made of the groundbreaking ceremony for health sciences, scheduled for May 7, 2010. Dr. Fisher announced that Ms. Wallace is recovering well from her scheduled surgery today. Dr. Fisher recently gave Senator Dianne Feinstein's field representative, Elizabeth Delgado, a tour of the campus. This is the first time a representative from the senator's office has visited and Ms. Delgado was very impressed with the campus, the Students on the Academic Rise (SOAR) high school program, and the relationship with California State University, Bakersfield. Dr. Fisher attended a recent luncheon honoring local Congressmen McKeon and McCarthy.

K. Board Members

Mr. Brown described a recent Student Senate visit to Washington DC, where students were able to meet with local congressmen and participate in various student meetings

Mr. Seefus asked that the request by Mr. Stephens be taken seriously. Dr. Fisher stated that he was reviewing it.

Mr. Wilson stated that his family was pleased to be part of last month's bench dedication ceremony and appreciated the support of the campus community.

Mr. Buffalo requested a maintenance projects update. Dr. Fisher said he would have Director of Maintenance and Operations Raymond Miller present an update at the next Board of Trustees meeting.

**XVII. DATE OF NEXT MEETING**

The next regular meeting of the Board of Trustees will be held Monday, May 10, 2010. After opening public session in Room A140 at 5:00 p.m., the Board will adjourn to closed session until 6:30 p.m. at which time it will again reconvene to public session in Room SSV 151 (Student Services Building).

**XVIII. ADJOURNMENT**

President Buffalo adjourned the meeting at 8:50 p.m.

Approved by Board of Trustees  
May 10, 2010

Respectfully submitted,

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President

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Jackie L. Fisher, Sr., Secretary

\_\_\_\_\_Clerk