

TO: BOARD OF TRUSTEES

FROM: SUPERINTENDENT

COMMUNICATION NO. 208-2009/10-AA

Prepared by the Office of the Vice President of Academic Affairs
for Presentation to the Board of Trustees
May 10, 2010

SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN THE CHILDREN'S CENTER
OF THE ANTELOPE VALLEY AND ANTELOPE VALLEY COLLEGE

A. Background

Antelope Valley College and The Children's Center of the Antelope Valley have an ongoing relationship to maintain the First 5 School Readiness Collaborative. The college would cooperate in trainings, referrals and other relevant activities and share its trainings related to early childhood education.

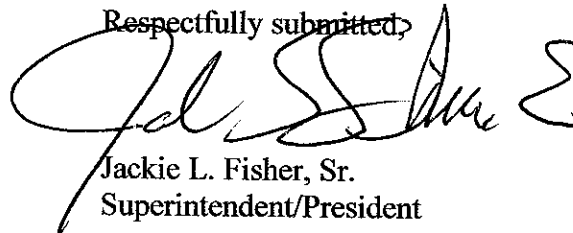
B. Budget Implications

There are no additional budget implications. The agreement begins July 1, 2010 and ends June 30, 2011.

C. Recommendation

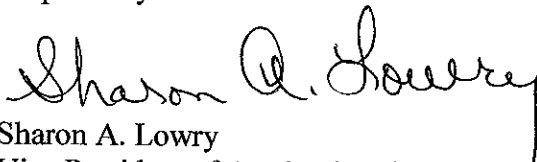
It is recommended that the Board of Trustees approve the Memorandum of Understanding with The Children's Center of the Antelope Valley.

Respectfully submitted,



Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:



Sharon A. Lowry
Vice President of Academic Affairs

Office of Academic Affairs

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May 10, 2010

MEMORANDUM OF UNDERSTANDING BETWEEN THE CHILDREN'S CENTER OF THE
ANTELOPE VALLEY AND ANTELOPE VALLEY COLLEGE



School Readiness Program
MEMORANDUM OF UNDERSTANDING 2010-2011
Antelope Valley College

This Memorandum of Understanding is hereby entered between the two parties indicated below and for the purpose as stated in the Logic Model (Scope of Work):

The Children's Center of the Antelope Valley
LEAD AGENCY

AV College (Child & Family Services)
COLLABORATIVE PARTNER

Debbie Lindsey, Program Manager
Contact Person/Title

Dr. Karen Cowell, Child & Family Education
Contact Person/Title

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Scope of Work: This Memorandum of Understanding (MOU) stands as evidence that Antelope Valley College and The Children's Center of The Antelope Valley intend to work together toward the mutual goal of providing services to children ages 0-5 and their families through the Children's Center of The Antelope Valley School Readiness Collaborative (AVSRC) that will result in improved health and educational outcomes. Both parties believe that implementation of The Children's Center of the Antelope Valley program as described in the program narrative, Logic Model (scope of Work) and budget materials, will further this goal.

I. Purpose

The purpose of this Memorandum of Understanding is to maintain the effective working relationship established during the First 5 School Readiness Collaborative for the purpose of implementing the proposed First 5 School Readiness center/program. The goals of the program are to increase, in children 0-5 years of age, children's good health, safety and survival, economic well-being, social and emotional well-being, and school readiness by providing a collaborative delivery system to address the needs of children 0-5 years of age and their families residing in zip codes of 93535 and 93550.

II. Term

This executed Memorandum of Understanding shall begin July 1, 2010 and extend through June 30, 2011.



III. Description of Services

The Children's Center will:

- Support one licensed preschool/school readiness center in Lancaster which serves Lancaster, 93535 and Palmdale, 93550.
- Develop and facilitate parent-child educational activities that support and encourage school readiness in children age 0-5.
- Provide central referral and linkage for families needing school readiness services, including basic health screening and immunization services.
- Coordinate support services provided through collaborative partner agencies for families participating in the AVSRC activities.
- Make workshops and trainings available to appropriate program staff.
- Refer low income families to Head Start from our waiting list.
- Conduct outreach activities to educate parents about resources and school readiness issues.

The Antelope Valley College (Child & Family Services) agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

- Collaborate and cooperate in trainings, referrals and other Early Childhood Education activities.
- Inform the collaborative of upcoming trainings and other early childhood events and opportunities.

IV. Termination

This Memorandum of Understanding shall be effective upon grant award of First 5 LA and upon approval of both parties shown below. Should this Memorandum of Understanding require modification, such changes shall be added by mutual agreement by both parties shown below. This Memorandum of Understanding may be terminated by either party by issuing a Notice of Termination (30 day written notice) which includes reasons for the termination.

Jaya P. Egan
Print Name
(Authorized Lead Agency Representative)

Executive Director
Print Title
(Authorized Lead Agency Representative)

[Signature] 4-13-10
Signature Date
(Authorized Lead Agency Representative)

Print Name
(Authorized Collaborative Partner/Contractor)

Print Title
(Authorized Collaborative Partner/Contractor)

Signature Date
(Authorized Collaborative Partner/Contractor)