

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 10, 2010

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Antelope Valley Community College District was held on Monday, May 10, 2010, at Antelope Valley College, 3041 West Avenue K, Lancaster, California. Mr. Steve Buffalo, President, called the meeting to order at 5:00 p.m. in Room A 140, Administration Building.

II. ATTENDANCE

Board Members Present

Steve Buffalo, President
Earl Wilson, Vice President (arrived 5:25 p.m.)
Betty Wienke, Clerk
Michael R. Adams
Jack Seefus

College Staff/Representatives Present

Jackie L. Fisher, Sr.
Rosa Hall
Sharon Lowry
Shane Turner

College Staff/Representatives Absent

Deborah Wallace

III. COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING CLOSED SESSION AGENDA ITEMS ONLY – None.

IV. CLOSED SESSION - The Board of Trustees adjourned to closed session at 5:05 p.m. to consider:

- A. Appointment of academic faculty; appointment of classified personnel; and employment of student assistants and short-term hourly staff as listed on Personnel Schedule No. 11-2009/10-PS (Government Code § 54957)
- B. Consideration of public employee discipline/dismissal/release (Government Code § 54957)
- C. Conference with Mr. Turner (labor negotiator) regarding Antelope Valley College Federation of Classified Employees and Antelope Valley College Federation of Teachers negotiations (Government Code § 54957.6)
- D. Consideration of conferral of honorary degree (Education Code § 72122)
- E. Liability claim against Antelope Valley Community College District - Claimant: Valerie Walsh (Government Code § 54956.95)

V. Board President Buffalo reconvened the meeting in Room SSV 151, Student Services Building, at 6:30 p.m.

VI. ATTENDANCE

Board Members Present

Steve Buffalo, President (left at 7:45 p.m.)
Earl Wilson, Vice President
Betty Wienke, Clerk
Michael R. Adams
Jack Seefus
David Brown, Student Trustee

College Staff/Representatives Present

Jackie L. Fisher, Sr.
Rosa Hall
Sharon Lowry
Shane Turner
Bridget Razo
Heidi Preschler
Pamela Ford
Terry Cleveland
Curtis Smith

College Staff/Representatives Absent

Christos Valiotis
Deborah Wallace

VII. PLEDGE OF ALLEGIANCE – Mrs. Wienke led the Board and audience in the Pledge of Allegiance.

VIII. APPROVAL OF MEETING AGENDA – On a motion by Mr. Adams, seconded by Mr. Seefus, the meeting agenda was approved without changes. Student trustee’s advisory vote: in favor. Motion carried unanimously (5/0).

IX. OPEN FORUM ON NON-AGENDA ITEMS

Student Angelena Emma presented the Board of Trustees with a petition to bring back the Coffee Cart in the Cafeteria and spoke of the negative impact of its absence. She also expressed concern about the way in which the contract was handled and the dismissal of student concerns by administrators.

X. RECOGNITION

Superintendent/President Dr. Jackie Fisher, Sr. and Board President Buffalo presented certificates of recognition to:

- The volleyball team for securing the Foothill Conference title for the first time in 17 years and head coach Jane Cwayna for being named Coach of the Year.
- The Model United Nations (MUN) program for awards won at the recent University of California, Los Angeles MUN Conference.
- The Research Office for its award-winning “Probability Based Advising for Basic Skills Courses” project.
- The first graduating class of SOAR High School.
- The many people who put together the revamped high school orientation implementation team.
- Associated Student Organization and club leaders who have completed national student leader certification.

- Anna Becerra of the Student Development and College Activities Office for her efforts to increase blood donations.

Dr. Fisher and Mr. Buffalo also presented a gift to outgoing student trustee David Brown in thanks for his year of service to the college.

XI. PRESENTATIONS

A. Information Technology Services Update

Director of Information Technology Services (ITS) Connie Moise and Network Manager Woody Burns gave an extensive presentation regarding trends and plans for the future, including cloud computing; green initiatives and virtualization; personalized services and social networking; mobility, security, and access management; and advanced analytics. Ms. Moise highlighted recent green initiative changes that are conserving resources while expanding capacity and spoke of the limits of the department's ability to address all of the campus needs with limited funds and staffing.

NOTE: Board President Buffalo left at this point in the meeting due to illness, and Board Vice President Earl Wilson took over as chair.

B. Accountability Reporting for Community Colleges

Director of Institutional Research and Planning Ted Younglove reviewed the requirement for annual accountability reporting developed in response to Assembly Bill 1417. He shared information regarding the college's progress in improving rates of student progress and achievement, percent of students who earned at least 30 units, persistence, annual successful course completion for vocational courses, annual successful course completion for basic skills courses, improvement for basic skills courses, and improvement for English as a Second Language (ESL) courses. Mr. Younglove noted that with the exception of a slight decline in the persistence rate, which may be attributable to the reduction in sections that makes it more difficult for students to enroll in needed classes, the college is making steady progress.

C. Student Success and Equity

Dr. Jill Zimmerman, Dean of Student Development and Services, and Mr. Younglove presented a summary of the 2009 Student Equity Plan, which includes an evaluation of statistics from 2004-2009 regarding access, course completion, degree and certification completion, and transfers as well as plans to improve in each of these areas. Dr. Zimmerman noted that though the district's success and completion rates dropped in 2007-2008, they have been trending up again, but African American students continue to have the lowest retention and success rates.

Mrs. Wienke and Mr. Wilson expressed appreciation for receiving the data.

XII. REPORT OF CLOSED SESSION ACTION

Board Vice President Wilson announced the following action taken during closed session:

- On a 4/0 vote, with Mr. Wilson absent, the Board of Trustees unanimously approved resignation and payment for supplementary services of academic faculty; placement on 39-month reemployment list of classified personnel; employment of short-term hourly staff and students; and appointment of volunteers as listed on Personnel Schedule No. 11-2009/10-PS pages 11.1 through addendum.
- On a 5/0 (unanimous) vote, the Board of Trustees voted to award an honorary degree to Yolanda Stephens.
- On a 5/0 (unanimous) vote, the Board of Trustees took action to deny the claim for damages of Valerie Walsh against Antelope Valley Community College District.

NOTE: A ten-minute break was taken at this point in the meeting. The meeting resumed at 8:30 p.m.

***XIII. APPROVAL OF THE CONSENT AGENDA**

- * A. Minutes of the April 12, 2010, Regular Meeting of the Board of Trustees
- * B. Purchase Order Schedule 11-2009/10-PO
- * C. Travel Authorization No. 11-2009/10-T
- * D. Cafeteria Report No. 11-2009/10-C
- * E. Bookstore Report 11-2009/10-B
- * F. Auxiliary Services Fund Financial Statement No. 11-2009/10-AS/FS
- * G. Antelope Valley College Financial Statement 11-2009-2010 F/S
- * H. Measure R – General Obligation Bond - Expenditures Recap
- * I. Associated Student Organization Financial Report 4-2009/10-ASO
- * J. Intrafund Transfer Request I/F-7-2009/2010
- * K. Consent Communication 96-2009/10-CC/BS, Authorization to Make End-of-Year Appropriations Transfers
- * L. Consent Communication 97-2009/10-CC/BS, Ratification of Construction Change Orders and Construction Change Directives for West Campus Expansion Project
- * M. Consent Communication 98-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for Auto Body Facility Project
- * N. Consent Communication 99-2009/10-CC/BS, Ratification of Construction Change Directives per Board Resolution No. 2-2009/2010 for Theater Arts Facility Project
- * O. Consent Communication 100-2009/10-CC/BS, Approval of Change Order for Maintenance and Operations Building Project

Mr. Adams moved and Mr. Seefus seconded that the Board of Trustees approve the consent agenda items. Student trustee absent for the advisory vote. Motion carried (4/0). Mr. Buffalo absent.

XIV. ACTION ITEMS

A. Communication No. 186-2009/10-S, Accreditation – Discussion of Accreditation Standard IV.B.1.j.

On a motion by Mr. Adams, seconded by Mrs. Wienke, the Board of Trustees reaffirmed board policies related to standards IV.B.1.j. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

B. Communication No. 187-2009/10-S, Student Trustee Privileges

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees voted to allow the student trustee to make and second motions, receive compensation, and cast an advisory vote. Motion carried (4/0). Mr. Buffalo absent.

C. Communication No. 188-2009/10-HR, Resolution Regarding Layoff of Coordinator, Facilities Planning

Mrs. Wienke moved, Mr. Brown seconded that the Board of Trustees resolve to initiate a layoff process for the classified position of Coordinator, Facilities Planning. The motion failed on a tie vote with Mr. Buffalo absent and Mr. Adams and Mr. Wilson opposed.

Antelope Valley College employees Joseph West, Chris Garcia, Michael Vasquez, and Antelope Valley College Federation of Classified Employees President Pamela Ford spoke of Jamie Jones' excellent work and argued against the proposed action, calling it a breach of the promise that there would be no layoff of full-time employees.

Mrs. Wienke clarified that the Board of Trustees did not promise that there would be no layoffs, but rather that the district would try to get through these tough economic times without the layoff of full-time employees. In response to questions from Mrs. Wienke and Mr. Adams, Director of Facilities Planning and Campus Development Doug Jensen confirmed that candidates for the Coordinator of Facilities Planning position were advised that the position was for a limited time and that the department currently employs a short-term hourly employee who is working on a special project of sorting and indexing 50 years of documents. He stated that the layoff recommendation was made due to the reduced amount of work resulting from completion of most of the bond project planning, logistics, and design coordination.

D. Communication No. 189-2009/10-BS, Letter of Intent to Enter Property Exchange Option Arrangement

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees authorized the Superintendent/President to sign the Letter of Intent with Kingsland, LLC. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

E. Communication No. 190-2009/10-BS, Approval of Board Resolution for Requesting Issuance of Tax Revenue Anticipation Notes (TRANS) for 2010-2011 Fiscal Year

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the resolution as presented. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

F. Communication No. 191-2009/10-BS, Approval of Board Resolution for Cash Borrowing for Fiscal Year 2010-2011 from the School Pool Fund Maintained by the Los Angeles County Treasury

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the resolution as presented. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

In response to Mr. Brown's question, Director of Business Services Diana Keelen explained that temporary borrowing will allow the district to mitigate cash flow shortages resulting from state deferrals.

G. Communication No. 192-2009/10-BS, Approval of Board Resolution for Interfund Cash Borrowing for Fiscal Year 2010-2011

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the resolution as presented. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

H. Communication No. 193-2009/10-BS, Approval of Exchange of Old Auto Body Frame Rack for Installation of Additional Outlets in New Auto Body Facility

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees approved the exchange of the old frame rack for electrical installation work in the new Auto Body facility as presented. Motion carried (4/0). Mr. Buffalo absent.

I. Communication No. 194-2009/10-SSV, Amendment to CalWORKs Work Study Contract between Antelope Valley College and the South Bay Workforce Investment Board

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees approved Amendment No. 1 to the contract with the South Bay Workforce Investment Board. Motion carried (4/0). Mr. Buffalo absent.

- J. Communication No. 195-2009/10-S, Resolution of the Antelope Valley Community College District Regarding California Education Coalition for Health Care Reform – Health Care Costs, 2010-2011

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the resolution as presented. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- K. Communication No. 196-2009/10-BS, Approval of Contract with Earth Systems – Southern California for Testing Services for Health and Science Building Project

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees authorized the Vice President of Business Services to execute a contract with Earth Systems – Southern California. Motion carried (4/0). Mr. Buffalo absent.

- L. Communication No. 197-2009/10-BS, Approval of Contract with BPI Inspection Service for Inspection of Record Services for Health and Science Building Project

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees authorized the Vice President of Business Services to execute a contract with BPI Inspection Service. Motion carried (4/0). Mr. Buffalo absent.

- M. Communication No. 198-2009/10-BS, Approval of Contract with Quality Consulting Services for Field Engineering Services for Health and Science Building Project

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees authorized the Vice President of Business Services to execute a contract with Quality Consulting Services. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- N. Communication No. 199-2009/10-BS, Approval of Contract with Golden State Labor Compliance for Labor Compliance Services for Health and Science Building Project

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees authorized the Vice President of Business Services to execute a contract with Golden State Labor Compliance. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- O. Communication No. 200-2009/10-BS, Authorization to Award Bid AVC 2009/2010-5, Health and Science Building Project

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees awarded bid 2009/2010-5, Health and Science Building project, to the recommended contractors as listed. Motion carried (4/0). Mr. Buffalo absent.

- P. Communication No. 201-2009/10-BS, Approval of Contract with Klassen Corporation for Project Management Services and General Conditions Costs for Health and Science Building Project

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees authorized the Vice President of Business Services to execute a contract with Klassen Corporation. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- Q. Communication No. 202-2009/10-AA, Second Amendment to the Child Development Careers Program Grant Agreement between the Foundation for California Community Colleges and the Antelope Valley Community College District

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the Second Amendment to the Child Development Careers Program Grant Agreement. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- R. Communication No. 203-2009/10-BS, Approval of Construction Change Directives for Campus Infrastructure Project

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the construction change directives for the Campus Infrastructure project. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- S. Communication No. 204-2009/10-BS, Approval of Construction Change Directives for Auto Body Project

On a motion by Mrs. Wienke, seconded by Mr. Brown, the Board of Trustees approved the construction change directives for the Auto Body project. Motion carried (4/0). Mr. Buffalo absent.

- T. Communication No. 205-2009/10-BS, Approval of Construction Change Directives for Theater Arts Project

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the construction change directives for the Theater Arts project. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

- U. Communication No. 206-2009/10-BS, Approval of Construction Change Directives for West Campus Expansion Project

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the construction change directives for the West Campus Expansion project. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

V. Communication No. 207-2009/10-AA, Acceptance of Funding for Career Technical Education (CTE) Community Collaborative Program (SB70 Grant)

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees accepted the funding for the Career Technical Education (CTE) collaborative project. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

W. Communication No. 208-2009/10-AA, Memorandum of Understanding between the Children’s Center of the Antelope Valley and Antelope Valley College

On a motion by Mrs. Wienke, seconded by Mr. Seefus, the Board of Trustees approved the memorandum of understanding with The Children’s Center of the Antelope Valley. Advisory vote: in favor. Motion carried (4/0). Mr. Buffalo absent.

XV. INFORMATION ITEM

A. Informative Report No. 16-2009/10-IR/AA, Accountability Reporting for the Community Colleges (ARCC): AB 1417 (Pacheco, 2004)

This matter was presented earlier in the meeting (see page 113, item XI.B. Accountability Reporting for Community Colleges).

B. Informative Report No. 17-2009/10-IR/BS, Deferred Maintenance Update

Dr. Fisher presented the deferred maintenance update and commended Director of Maintenance and Operations Raymond Miller and Maintenance Supervisor Daniel Owens for putting together the report.

C. Informative Report No. 18-2009/10-IR/SSV, Student Court

Dr. Rosa Hall, Vice President of Student Services, presented information regarding the new student court process, which was developed by the Associated Student Organization.

D. Informative Report No. 19-2009/10-IR/BS, Pursuing Financing Agreement for the Solar Project and Parking Lot Upgrades with an Option for Certain Information Technology Projects

Ms. Keelen reported that the district is investigating Certificates of Participation as an option to fund the solar, parking lot upgrade, and information technology projects. She noted that a proposal will be reviewed by the Strategic Planning and Budget Council and submitted to trustees for approval. Dr. Fisher advised that since the project will need to be approved prior to June 1, 2010, a special meeting will be held May 26, 2010, or May 27, 2010.

Ashu Jain of Chevron Energy Solutions Company distributed a document entitled “How Solar PV Works” and answered questions regarding the project.

XVI. REPORTS/ANNOUNCEMENTS

A. Academic Senate

Academic Senate President Christos Valiotis was not in attendance.

B. Employee Organizations

1. Antelope Valley College Federation of Teachers (AVCFT)

Antelope Valley College Federation of Teachers President Heidi Preschler announced the following new officers:

- Dr. Susan Lowry – President
- Justin Shores – 1st Vice President
- Jessica Eaton – 2nd Vice President
- Kristine Oliveira - Secretary

2. Antelope Valley College Federation of Classified Employees (AVCFCE)

Ms. Ford made positive comments about the 80th Anniversary Gala, thanked trustees for not approving the layoff considered earlier in the meeting, and congratulated staff and students recognized earlier in the meeting.

C. Confidential/Management/Supervisory (CMS) Employees

Confidential/Management/Supervisory (CMS) group representative Terry Cleveland announced the following new members of the CMS Executive Board:

- Cynthia Hoover – Chair
- Ana Patin – Confidential

He also advised that a run-off election is being held for the management and supervisor representative positions.

D. Associated Student Organization (ASO)

Associated Student Organization (ASO) President Curtis Smith congratulated the staff and students honored earlier in the meeting and announced that a luncheon to honor student leaders is planned for May 21, 2010. He also commented regarding student organization accomplishments during his term of increasing the student culture on campus and developing a student court.

E. Antelope Valley College Foundation

Executive Director of Advancement and Foundation Bridget Razo thanked all who attended the 80th Anniversary Gala, recognized the 90 staff and faculty members who volunteered to assist with the event, and commended the Advancement and Foundation Office staff for their hard work in organizing the event, which netted \$75,000.

F. Office of Academic Affairs

Vice President of Academic Affairs Sharon Lowry announced that Patricia Marquez and Angela Sheehan have been chosen as instructors for the spring 2011 Study Abroad program in Salamanca, Spain. She reminded trustees of the Faculty Recognition Ceremony on May 19, 2010, at 3:00 p.m. and the Honors Convocation on May 21, 2010, at 9:00 a.m.

G. Office of Business Services

Vice President of Business Services Deborah Wallace was not in attendance.

H. Office of Human Resources

Vice President of Human Resources and Employee Relations Shane Turner reported that Terence Roberts will give an Equal Employment Opportunity Advisory Committee-sponsored lecture “What Lessons Can We Learn from Little Rock” on May 21, 2010.

I. Office of Student Services

Dr. Hall thanked Mr. Smith and Mr. Brown for their service to the district and announced that the Students on the Move recognition ceremony will be held May 28, 2010, in Room SSV 151.

J. Office of Superintendent

Dr. Fisher made positive comments regarding the 80th Anniversary Gala, encouraged everyone to participate in Classified Recognition Week events, and reminded trustees of the upcoming commencement and nursing pinning ceremonies.

K. Board Members

Mr. Brown stated that it has been an honor and privilege to serve as student trustee and commented that programs like the MUN show the level of education and achievement available to students at Antelope Valley College.

Mr. Seefus, Mr. Adams, and Mr. Wilson thanked Mr. Brown for his service and made positive comments regarding 80th Anniversary Gala.

XVII. CLOSED SESSION

The Board of Trustees adjourned to closed session at 9:45 p.m. to consider public employee discipline/dismissal/release (Government Code § 54957).

XVIII. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. with no action to report.

XIX. DATE OF NEXT MEETING

A special meeting of the Board of Trustees will be held Monday, June 14, 2010, at 4:00 p.m. in Room A 140 (Administration Building). The next regular meeting of the Board of Trustees will be held Monday, June 14, 2010. After opening public session in Room A 140 at 5:00 p.m., the Board will adjourn to closed session until 6:30 p.m. at which time it will again reconvene to public session in Room SSV 151 (Student Services Building).

XX. ADJOURNMENT

Vice President Wilson adjourned the meeting at 10:16 p.m.

Approved by Board of Trustees
June 14, 2010

Respectfully submitted,

President

Jackie L. Fisher, Sr., Secretary

Clerk