

**TO: BOARD OF TRUSTEES  
FROM: SUPERINTENDENT**

**CONSENT COMMUNICATION NO. 23-2008/09-BS**  
Prepared by the Office of Vice Present Business Services  
For Presentation to the Board of Trustees

June 8, 2009

**SUBJECT: AUTHORIZATION TO RENEW LICENSE CONTRACT WITH LACOE  
FOR 2009-2010 FOR USE OF SOFTWARE PERSONAL COMPUTER  
PRODUCTS FOR DISTRICT USE OF HRS AND/OR PSFS DATA**

**A. BACKGROUND**

In order to provide districts with the capability of downloading information from the HRS and PeopleSoft Financial System (PSFS) to district personal computers, LACOE entered into a contract with Hess & Associates for the non-exclusive use of personal computer proprietary software products. This agreement between LACOE and the District will provide the following services: Initial installation, initial training, initial reports, data delivery, turnover training, and sixteen hours per contract year for hotline calls, on-site support and additional training, and special reports.

The term of the contract will be July 1, 2009 through June 30, 2014. Cost for the first year of service will be \$990 per month.

**B. BUDGET IMPLICATIONS**

The total annual cost of the contract for 2009-10 will be \$11,880 and is included in the 2008-09 budget.

**C. RECOMMENDATION**

It is recommended that the Board of Trustees approve the agreement with the Los Angeles County Office of Education for the use of personal computer proprietary software products for HRS and/or PSFS Data.

Respectfully submitted,



Jackie L. Fisher, Sr.  
Superintendent/President

Prepared by:



Deborah Wallace  
Vice President Business Services

**Office of Business Services**

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