

TO: BOARD OF TRUSTEES
FROM: SUPERINTENDENT

INFORMATIVE REPORT NO. 1-2010/11-IR-BS
Prepared by the Office of Vice President Business Services
for Presentation to the Board of Trustees
July 12, 2010

SUBJECT: TITLE CHANGE FOR THE VICE PRESIDENT OF BUSINESS SERVICES TO THE VICE PRESIDENT OF ADMINISTRATIVE SERVICES

A. BACKGROUND

At the onset of the program and operational outcomes reviews for the Office of Business Services, a title change for the Vice President of Business Services was proposed. The proposed title change would help delineate the lines of responsibility and align the department with the campus reorganization of July 2009. Currently, the Office of Business Services encompasses a diverse and comprehensive range of departments from Information Technology Services to overseeing campus safety and security. In reviewing the 72 districts of the California Community College system, 47% designate the Vice President/Vice Chancellor of Business Services with the title, Vice President of Administrative Services.

In accordance with BP and AP 3100, a recommendation was made to the President for the change. The College Coordinating Council approved the Superintendent/President's recommendation at its regular meeting of February 3, 2010.

Respectfully submitted,



Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:



Deborah Wallace
Vice President Business Services