

**\*Travel Authorization T- 1.**

**Date: July 13, 2009**

**TO: Board of Trustees**  
**FROM: Superintendent**  
**SUBJECT: Travel Authorization**

It is recommended that those individuals listed on the attached Travel Authorization Report be authorized to attend conferences and/or conventions designated for discussion or observation of college matters, or otherwise perform services for the College District at the locations shown without loss of salary for the number of days indicated with payment of expenses in accordance with Board rules, except as shown. Advance payment of conference registration is authorized. The appropriate vice president approves trips utilizing District vehicles and not requiring reimbursement. Substitutes are authorized where necessary. Detailed information relating to this report is on file in the Office of Business Services.

All transactions listed in this report are in accordance with established policies and expenditures are within appropriations.



---

Deborah Wallace

Vice President Business Services

**TRAVEL AUTHORIZATION – ESTIMATED EXPENSES**

Date: July 13, 2009

Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
05-15-09, Roslyn Haley and Evita Antwi, Region 6 CCTTC meeting, Santa Barbara City College, CA.	District vehicle					0
05-22-09, S. Lee, C. Burrell, V. Rider, visiting other library facilities.						0
06-10-09, S. Malek, S. Marsh, M. Valenzuela, M. Grant, observe UCLA library practices.	District vehicle					0
06-13-09 – 06-16-09, Tom O’Neil, SCRC annual planning retreat, Cambria, CA. VTEA.	208.55		36.00			244.55
06-13-09 – 06-16-09, Ann Steinberg, SCRC annual planning retreat, Cambria, CA. VTEA.	208.55		36.00			244.55
06-18-09, Rodney Schilling, Region 6 tech. prep. meeting, Avila Beach, CA. Dept. travel.	216.25		24.00			242.25
06-18-09, Jill Zimmerman, literacy stimulus meeting, Superisor Antonivich’s office, Los Angeles, CA. Mandatory travel.	83.93		6.00			92.93
06-18-09, Diana Keelen and Kim Carlson, 311 report training, LACOE, Downey, CA. Dept. travel.	81.77					81.77
06-18-09 – 06-20-09, 20 AVC staff and administrators, SB 70 collaborative symposium, Malibu, CA. SB 70 grant.	District vehicle					0
06-18-09 – 06-19-09, Sharon Lowry and Karen Cowell, SB 70 conference, Malibu, CA. SB 70 grant.	91.03					91.03
06-18-09 – 06-20-09, Ann Steinberg, SB 70 retreat, Malibu, CA. SB 70 grant.	89.73					89.73

<b>Date, Name, Purpose, Destination, Account</b>	<b>Transport</b>	<b>Lodging</b>	<b>Meals</b>	<b>Conference Fees</b>	<b>Other</b>	<b>TOTAL</b>
06-18-09 – 06-20-09, Michelle Hernandez and Jill Williams, SB 70 retreat, Malibu, CA. SB 70 grant.	75.66					75.66
06-18-09 – 06-20-09, A. Arlette, SB 70 retreat, Malibu, CA. SB 70 grant.	89.73					89.73
06-21-09 – 06-24-09, M. Vasquez, P. Ford, A. Dwinnell, R. Reese, union leadership training, UC Santa Cruz, CA. Union.	District vehicle					0
06-26-09 – 06-28-09, Sharon Lowry, Council on Education conference, Washington DC. Title V grant.	426.21	532.43	60.00	490.00		1508.64
06-27-09 – 06-30-09, Kristine Oliviera, World Institute on Education, Washington DC. Title V grant.	553.60	465.00	96.00	490.00		1604.60
06-29-09, Bridget Razo, NCCCF board meeting, Orange Coast College, CA. Foundation.	48.98					48.98
06-29-09, Tom O'Neil and A. Arlette, SB 70 onsite visit, Victor Valley College, CA. SB 70 grant.						0
06-29-09, R. Haley, A. Cruzalegui, C. Dumas, SB 70 onsite visit, Victor Valley College, CA. SB 70 grant.						0
06-30-09, Tom O'Neil and Charlotte Forte-Parnell, So. Cal. academic dean ret retreat, College of the Canyons, CA.						0
06-30-09 – 07-04-09, Darcy Wiewall, Professional Belize Archaeologist meeting, Belize.						0

<b>Date, Name, Purpose, Destination, Account</b>	<b>Transport</b>	<b>Lodging</b>	<b>Meals</b>	<b>Conference Fees</b>	<b>Other</b>	<b>TOTAL</b>
July 09 – March 10, Jessica Eaton, Title V outreach presentations to area high schools.	373.97					373.97
07-05-09 – 07-18-09, Harold Bloemendaal, Abaris composite training, Reno, NV. Spacetec.	770.00	1601.60	312.00	3190.00		5873.00
07-06-09, Sherrie Padilla, CCCSFAAA conference committee meeting, San Jose, CA.						0
07-07-09, Jill Zimmerman, Mega grant meeting, Irvine, CA.						0
07-22-09, David Moyer, textbook pricing updates, Cal Poly, Pomona, CA. Bookstore fund.	92.15		40.00	25.00		157.15
07-26-09 – 07-28-09, Sherrie Padilla, CCC and CCCSFAAA meeting, Sacramento, CA.						0
07-27-09 – 07-30-09, Karen Janiszewski and Faith Brewer, website management training, Lincoln, NE. Bookstore.	925.90	672.00	240.00	400.00		2237.90
07-30-09 – 08-02-09, De'Neen Coleman-Carew, EMDR training part 2, Irvine, CA. Dept. travel.	124.70	399.27	72.00	775.00		1370.97
07-08-09 – 07-11-09, Bridget Razo, CASE summit for advancement leaders, San Francisco, CA. Foundation.	352.15	800.00	100.00	950.00		2202.14
07-15-09, Jeff Stephens, COARC Summer Forum, Fort Meyers, FL. VTEA.	601.17	655.60	120.00	285.00		1841.17

**TRAVEL AUTHORIZATION – FIELD TRIPS**

<b>DATE</b>	<b>CLASS &amp; DESCRIPTION</b>	<b>INSTRUCTOR</b>	<b># OF STUDENTS</b>	<b>COST TO DISTRICT</b>
06-25-09	ICAN students to Museum of Tolerance, Los Angeles.	Dorothy Williams	50	1611.00 Title V grant
07-03-09	VN 103, Body World, San Diego, CA.	Candace Martin	39	0
07-06-09	THA 120A play rehearsal, Los Angeles, CA.	Mark Branner	16	District vehicle
07-11-09	ESL 028 and 030, Getty Villa, Malibu, CA.	Elye Fain	30	District vehicle
07-17-09 – 07-19-09	PHOT 101, photography, Kernville, CA.	Lee Bergthold	10	District vehicle
09-10-09	ART 101 and 130, Getty Center, CA.	Rich Sim	22	District vehicle
09-29-09	ART 101 and 130, LACMA, CA.	Rich Sim	22	District vehicle
10-05-09	ART 101 and 130, Getty Villa, Malibu, CA.	Rich Sim	21	District vehicle