

TO: BOARD OF TRUSTEES

FROM: SUPERINTENDENT

COMMUNICATION NO. 22-2009/10-AA

Prepared by the Office of the Vice President of Academic Affairs
for Presentation to the Board of Trustees
August 10, 2009

SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN PALMDALE SCHOOL DISTRICT
EARLY CHILDHOOD EDUCATION PROGRAM AND ANTELOPE VALLEY
COMMUNITY COLLEGE

A. Background

The Palmdale School District (PSD) Early Childhood Education program and the Antelope Valley College Child and Family Education program would like to establish a partnership for use of facilities at the PSD Head Start, referrals to the college, and field work for AVC students. Classes will be offered at the Head Start site by AVC instructors.

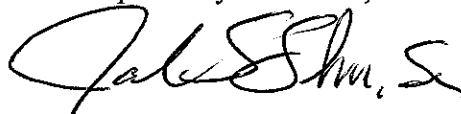
B. Budget Implications

No budget impact. The classes that will be offered at Head Start are not supplanting classes that will be offered at the Lancaster campus or the Palmdale site and are not additions to the usual number of class offerings.

C. Recommendation

It is recommended that the Board of Trustees approve the MOU with the Palmdale School District Early Childhood Education program.

Respectfully submitted,



Jackie L. Fisher, Sr.
Superintendent/President

Prepared by:

Sharon A. Lowry
Vice President of Academic Affairs

Office of Academic Affairs

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MEMORANDUM OF UNDERSTANDING BETWEEN PALMDALE SCHOOL DISTRICT EARLY
CHILDHOOD EDUCATION PROGRAM AND ANTELOPE VALLEY COMMUNITY COLLEGE

Memorandum of Understanding Between Palmdale School District Early Childhood Education
Programs - Developing A Partnership (DAP)
And
Antelope Valley Community College

Background:

The Palmdale School District Head Start and Early Head Start programs are federally funded programs which provide training services for eligible parents. The purpose is to provide opportunities for continuing education and employment training and other employment services through formal and informal networks in accordance to 1304.40(b)(1)(iii). Delegate agencies must work collaboratively with all participating parents to identify and continually access, either directly or through referrals, services and resources that are responsive to each family's interests and goals 1304.40(b)(1).

Through a partnership between Antelope Valley College and Palmdale School District Head Start and Early Head Start, parents will participate in the Developing A Partnership (DAP) program.

I. Purpose Statement

The purpose of this agreement is to establish a partnership between Antelope Valley Community College and Palmdale School District Early Childhood Education Programs - Developing A Partnership (DAP).

It is the intent of this agreement to:

1. To prepare parents through training, field work, and coursework for a career and employment as (1) Instructional Assistant, (2) Substitute Teacher.
2. To provide 12 units in Early Childhood Education course work and employment placement.
3. To provide Professional Growth workshops and Teacher Mentor Workshops that maximizes classroom teamwork between teaching staff and parents.

II. COMMUNITY PARTNERSHIP AGREEMENT

A. Palmdale School District Early Childhood Education Programs agree to:

1. Provide use of their facilities for A.V. College and DAP students.
2. Refer interested students (families) to A.V. College.
3. When possible or /as needed, will be available to consult with A.V. College regarding volunteering in the Head Start/ Early Head Start classroom in fulfillment of "Field Work".

B. Antelope Valley Community College

1. Provide on site instructor at no cost.
2. Provide the following courses;
 - CFE 101
 - CFE 102
 - CFE 103
 - CFE 106
3. Offer support services to assist students in achieving their educational objectives.

III PERIOD OF AGREEMENT

This agreement shall be effective August 2, 2009 through June 1, 2010, schedule as follows;

CFE 101 -Intro. to Early Childhood Ed. - 3 units - Aug. 25 -Dec. 8

CFE 102 - The Developing Child - 3 units - Aug. 25- Dec. 8

CFE 103 - Child in Family & Comm. - 3 units - Feb. 9 – June 1

CFE 106 - Creative Experiences - 3 units - Feb. 9 - June 1

This agreement shall be reviewed and renewed annually or as needed and may be changed or dissolved at the request of either agency. This partnership does not involve any exchange of funds or fees. This is a formal agreement of collaboration and community services.



Carol Rush, Director
Palmdale School District
Early Childhood Education Programs

6-25-09

Date

Sharon Lowry
Vice President, Academic Affairs
Antelope Valley College

Date