

**\*Travel Authorization T- 2**  
**Date: August 10, 2009**

**TO: Board of Trustees**  
**FROM: Superintendent**  
**SUBJECT: Travel Authorization**

It is recommended that those individuals listed on the attached Travel Authorization Report be authorized to attend conferences and/or conventions designated for discussion or observation of college matters, or otherwise perform services for the College District at the locations shown without loss of salary for the number of days indicated with payment of expenses in accordance with Board rules, except as shown. Advance payment of conference registration is authorized. The appropriate vice president approves trips utilizing District vehicles and not requiring reimbursement. Substitutes are authorized where necessary. Detailed information relating to this report is on file in the Office of Business Services.

All transactions listed in this report are in accordance with established policies and expenditures are within appropriations.



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Deborah Wallace

Vice President Business Services

**TRAVEL AUTHORIZATION – ESTIMATED EXPENSES**

Date: August 10, 2009

Date, Name, Purpose, Destination, Account	Transport	Lodging	Meals	Conference Fees	Other	TOTAL
02-23-09 – 03-09-09, Pavlina Janssen, costume purchase for AVC production, Los Angeles, CA. Dept. travel.	198.20					198.20
06-29-09, Ann Steinberg, SB 70 onsite visit, Victor Valley College, CA. SB 70.	38.80					38.80
07-09-09 – 07-10-09, Newton Chelette, SCFCA executive board meeting, Orange Coast College, CA. Foundation.	135.80	120.00	20.00			275.80
07-11-09 – 07-16-09, Pamela Ford and Debbie Frauli, AFT presidential conference, Washington D.C. Union.	0					0
07-21-09, Tim Wiley, ECF training work study, San Gabriel. CalWORKS.	76.63					76.63
07-21-09, Newton Chelette, CCACAOA executive board meeting, Coalinga, CA. Foundation.	145.50					145.50
07-25-09 – 07-31-09, P. Ford, A. Dwinell, M. Vasquez, R. Reese, CFT union leadership training, UCLA. Union.	District vehicle					0
07-26-09 – 07-31-09, Nancy Bednar, ULI conference, UCLA, CA.	0					0
07-27-09 – 07-30-09, Justin Shores, OSHA construction class, L.A. Trade College. Mandatory travel.	217.60	612.00	120.00			949.60
08-03-09, N. Chelette, P. Jehlicka, G. Haller, Pacific Conference meeting, L.A. Valley College, CA. Foundation.	58.20					58.20
08-09-09, Carlo Sgroi, POST mandated campus law enforcement training, Orange County, CA. VP travel.	121.25	400.00	96.00	42.00		659.25

<b>Date, Name, Purpose, Destination, Account</b>	<b>Transport</b>	<b>Lodging</b>	<b>Meals</b>	<b>Conference Fees</b>	<b>Other</b>	<b>TOTAL</b>
08-11-09, Jackie Fisher, Community College Facilities Coalition Board meeting, Sacramento, CA.	0					0
08-18-09, D. Keelen, D. Wallace, J. Fisher, 2009 state budget workshop, Anaheim, CA. Mandatory training.	94.66			255.00		349.66
09-11-09, Karen Cowell, COADN meeting, College of the Canyons. Perkins grant.	39.77					39.77
09-25-09, Karen Cowell, RHORC meeting, Santa Barbara City College. Perkins grant.	104.27					104.27
10-06-09 – 10-09-09, Karen Cowell, ADN/BSN director conference, Monterey, CA. Perkins grant.	295.85	591.26	36.00	200.00		1123.11
11-03-09 – 11-06-09, Steven Lose, automotive after market expo, Las Vegas, NV.	District vehicle					0
11-05-09 – 11-08-09, Maria Eaton and Audrey Moore, Students in Transition conference, Salt Lake City, UT. Title V grant.	422.82	636.00	96.00	740.00	100.00	1994.82