

Antelope Valley Community College District
3041 West Avenue K, Lancaster, California

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, September 14, 2009

AGENDA

5:30 p.m. – Room A140 (Administration Building)

- I. CALL TO ORDER
- II. ATTENDANCE
- III. COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING CLOSED SESSION AGENDA ITEMS ONLY (*Pursuant to Board Policy No. 2350, public comment may be limited to 5 minutes per person. All speakers must submit a Public Comment Card (available from the Superintendent/President) to the Board President prior to the meeting.*)
- IV. ADJOURN TO CLOSED SESSION
 - A. Appointment of administrators, appointment of academic faculty, appointment of classified personnel, and employment of student assistants and short-term hourly staff as listed on Personnel Schedule No. 3-2009/10-PS (Government Code § 54957)
 - B. Consideration of public employee discipline/dismissal/release (Government Code § 54957)
 - C. Conference with Mr. Turner (labor negotiator) regarding Antelope Valley College Federation of Classified Employees and Antelope Valley College Federation of Teachers negotiations (Government Code § 54957.6)
 - D. Liability claim against Antelope Valley Community College District - Claimant: Karen Cowell (Government Code § 54956.95)

6:30 p.m. – Room SSV 151 (Student Services Building)

- V. RECONVENE TO PUBLIC SESSION (*Pursuant to Administrative Procedure No. 2365, public sessions of regular Board of Trustees meetings are recorded.*)
- VI. ATTENDANCE
- VII. PLEDGE OF ALLEGIANCE (Board Clerk)
- VIII. APPROVAL OF MEETING AGENDA
- IX. OPEN FORUM ON NON-AGENDA ITEMS (*Pursuant to Board Policy No. 2350, public comment may be limited to 5 minutes per person. All speakers must submit a Public Comment Card (available at the information table or from the recording secretary) to the Board President prior to the meeting.*)
- X. COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS (*Pursuant to Board Policy No. 2350, public comment may be limited to 5 minutes per person. All speakers must submit a Public Comment Card (available at*

the information table or from the recording secretary) to the Board President prior to the meeting.)

XI. EMPLOYEE RECOGNITION

- Jack B. Halliday

XII. PRESENTATIONS

A. Antelope Valley College Foundation

- Bridget Razo, Executive Director of Advancement and Foundation

B. Students on the Academic Rise (SOAR) High School Accreditation

- Dr. Jill Zimmerman, Dean of Student Development and Services

XIII. REPORT OF CLOSED SESSION ACTION

* XIV. APPROVAL OF THE CONSENT AGENDA (Consideration of the Consent Agenda and Approval of Items on the Consent Agenda by Unanimous Consent.)

- * A. Minutes of the August 10, 2009, Regular Meeting of the Board of Trustees (Enclosed)
- * B. Minutes of the August 24, 2009, Special Meeting of the Board of Trustees (Enclosed)
- * C. Purchase Order Schedule 3-2009/10-PO (Enclosed)
- * D. Travel Authorization No. 3-2009/10-T (Enclosed)
- * E. Cafeteria Report No. 3-2009/10-C (Enclosed)
- * F. Bookstore Report 3-2009/10-B (Enclosed)
- * G. Auxiliary Services Fund Financial Statement No. 3-2009/10-AS/FS (Enclosed)
- * H. Antelope Valley College Financial Statements 2008-2009 and 2009-2010 F/S-3 (Enclosed)
- * I. Measure R Expenditures Recap (Enclosed)
- * J. TTIP Expenditure Report – 2008/09 (Enclosed)
- * K. Consent Communication 13-2009/10-CC/BS, Donation of Surplus Equipment (Enclosed)
- * L. Consent Communication 14-2009/10-CC/BS, Ratify Contract Renewal for Card Meter Systems (CMS) (Enclosed)
- * M. Consent Communication 15-2009/10-CC/BS, Approval of Contract Renewal with Los Angeles County Fire Department for Training Facility (Enclosed)
- * N. Consent Communication 16-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on M & O/Warehouse & Agriculture Lab Storage Buildings Projects – Fire Sprinkler Services – Alpha Fire Sprinkler - Project Bid # AVC 2007/08-6 (Enclosed)
- * O. Consent Communication 17-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on M & O/Warehouse & Agriculture Lab Storage Buildings Projects – HVAC Services – Southern Air Conditioning Inc. - Project Bid # AVC 2007/08-6 (Enclosed)

- * P. Consent Communication 18-2009/10-CC/BS, Authorization to File Notice of Completion and Resolution of Acceptance on M & O/Warehouse & Agriculture Lab Storage Buildings Projects – Steel Stud & Gyp Drywall Services – Broege Construction - Project Bid # AVC 2007/08-6 (Enclosed)

XV. ACTION ITEMS

- A. Communication No. 53-2009/10-HR (Human Resources), Memorandum of Understanding between the Antelope Valley Community College District and the Antelope Valley College Federation of Classified Employees Regarding Health and Welfare Benefits (Enclosed)
- B. Communication No. 54-2009/10-HR (Human Resources), Memorandum of Understanding between the Antelope Valley Community College District and the Antelope Valley College Federation of Teachers Regarding Health and Welfare Benefits (Enclosed)
- C. Communication No. 55-2009/10-AA (Academic Affairs), Acceptance of Governor's 15% Workforce Investment Act (WIA) Funds for Allied Health Grant Agreement (Enclosed)
- D. Communication No. 56-2009/10-S (Superintendent), Accreditation - Discussion of Accreditation Standard IV.A.3. (Enclosed)
- E. Communication No. 57-2009/10-HR (Human Resources), Health and Welfare Benefits for Administrators and Confidential/Management/Supervisory Employees (Enclosed)
- F. Communication No. 58-2009/10-HR (Human Resources), Memorandum of Understanding between the Antelope Valley Community College District and the Antelope Valley College Federation of Teachers Regarding Changes to the 2007-2009 Collective Bargaining Agreement - Sabbatical Leave Committee and Compensation for Non-Athletic Teams (Enclosed)
- G. Communication No. 59-2009/10-BS (Business Services), Approval of Contract Increase with Klassen Corporation for Project Management Services and General Conditions Costs for West Campus Expansion Project (Enclosed)
- H. Communication No. 60-2009/10-BS (Business Services), Resolution for Delegation of Authority to the Superintendent/President to Approve Construction Project Change Orders under \$10,000 (Enclosed)
- I. Communication No. 61-2009/10-BS (Business Services), Ratification of Contract to Grounds for Play (Enclosed)
- J. Communication No. 62-2009/10-BS (Business Services), Approval of Contract Increase for Kocher, Schirra, and Goharizi for Electrical Design Services – Campus Infrastructure Project (Enclosed)
- K. Communication No. 63-2009/10-BS (Business Services), Ratification of Contract Award on Bid #AVC 2009-2010-3, Palmdale Center Expansion Project – Ratification of Cabling Contract (Enclosed)
- L. Communication No. 64-2009/10-BS (Business Services), Ratification of Contract Award on Bid #AVC 2009/2010-2, Radiologic Technology Laboratory Project (Enclosed)

- M. Communication No. 65-2009/10-BS (Business Services), Ratification of Change Orders and Construction Change Directives for West Campus Expansion Project (Enclosed)
- N. Communication No. 66-2009/10-BS (Business Services), Ratification of Change Orders and Construction Change Directives for Campus Infrastructure Project (Enclosed)
- O. Communication No. 67-2009/10-BS (Business Services), Ratification of Construction Change Directive for Theater Arts Facility Project (Enclosed)
- P. Communication No. 68-2009/10-BS (Business Services), Ratification of Change Orders and Construction Change Directives for Auto Body Facility Project (Enclosed)
- Q. Communication No. 69-2009/10-BS (Business Services), Ratification of Change Orders and Construction Change Directive for M&O/Warehouse and Non-DSA Agriculture Buildings Project (Enclosed)
- R. Communication No. 70-2009/10-BS (Business Services), Approval of Contract Increase with Earth Systems-Southern California for Additional Testing Services on Campus Infrastructure Project (Enclosed)
- S. Communication No. 71-2009/10-BS (Business Services), Approval of Contract Increase with NTD Architecture for Architecture and Engineering Design Services - Theater Arts Facility Project (Enclosed)
- T. Communication No. 72-2009/10-BS (Business Services), Approval of Contract Increase for Quality Consulting Services for Surveying Services - Campus Infrastructure Project (Enclosed)
- U. Communication No. 73-2009/10-AA (Academic Affairs), New and Revised Courses (Enclosed)
- V. Communication No. 74-2009/10-AA (Academic Affairs), Memorandum of Understanding between Kaplan University School of Nursing and Antelope Valley Community College District (Enclosed)
- W. Communication No. 75-2009/10-BS (Business Services), Ratification of Construction Change Directives for Agriculture Labs and Greenhouses Project (Enclosed)

XVI. INFORMATION ITEMS

- A. Informative Report No. 6-2009/10-IR/S (Superintendent), Revision to Administrative Procedure 7236 Substitute and Short-Term Employees (Enclosed)

XVII. REPORTS/ANNOUNCEMENTS

- A. Academic Senate
- B. Employee Organizations
 - 1. Antelope Valley College Federation of Teachers
 - 2. Antelope Valley College Federation of Classified Employees
 - 3. Confidential/Management/Supervisory Employees
- C. Associated Student Organization

- D. Antelope Valley College Foundation
 - E. Office of Academic Affairs
 - F. Office of Business Services
 - G. Office of Human Resources
 - H. Office of Student Services
 - I. Office of Superintendent
 - J. Board Members
- XVIII. CLOSED SESSION CONTINUED (if necessary)
- XIX. RECONVENE TO PUBLIC SESSION
- XX. REPORT OF ACTION FROM CONTINUED CLOSED SESSION (if necessary)
- XXI. DATE OF NEXT MEETING
- A. Regular Meeting of the Board of Trustees – Monday, October 12, 2009
- XXII. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Jackie L. Fisher, Sr., Superintendent/President, at (661) 722-6301 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College President's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.