

**\*Travel Authorization T- 12**  
**Date: June 8, 2009**

**TO: Board of Trustees**  
**FROM: Superintendent**  
**SUBJECT: Travel Authorization**

It is recommended that those individuals listed on the attached Travel Authorization Report be authorized to attend conferences and/or conventions designated for discussion or observation of college matters, or otherwise perform services for the College District at the locations shown without loss of salary for the number of days indicated with payment of expenses in accordance with Board rules, except as shown. Advance payment of conference registration is authorized. The appropriate vice president approves trips utilizing District vehicles and not requiring reimbursement. Substitutes are authorized where necessary. Detailed information relating to this report is on file in the Office of Business Services.

All transactions listed in this report are in accordance with established policies and expenditures are within appropriations.



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Deborah Wallace  
Vice President Business Services

<b>TRAVEL AUTHORIZATION – ESTIMATED EXPENSES</b>						
<b>Date: June 8, 2009</b>						
<b>Date, Name, Purpose, Destination, Account</b>	<b>Transport</b>	<b>Lodging</b>	<b>Meals</b>	<b>Conference Fees</b>	<b>Other</b>	<b>TOTAL</b>
01-25-09 – 01-30-09, Mark Snyder, POST training, Sacramento, CA. VP travel.		297.50	120.00		100.00	517.00
02-20-09, Anne Rees, ACCCTEP meeting, Univ. California, Riverside. Title V grant.	84.88					84.88
03-25-09, Newton Chelette, Foothills Conference, Chaffey College, CA. Foundation.	87.30					87.30
04-16-09 – 04-18-09, Dorothy Williams, ACTLA conference, San Diego, CA. Title V grant.	180.00	250.00	40.00	250.00		720.00
04-16-09 – 04-18-09, Raquel Trejo, ACTLA conference, San Diego, CA. Title V grant.	176.00	220.00	250.00			646.00
04-17-09, Anwar El-Issa, CATESOL 2009, Pasadena City College, CA. Basic Skills.	36.00		10.00	125.00		171.00
04-18-09, Scott Jenisen and Priscilla Jenison, ESL conference presenters, Pasadena, CA. Basic Skills.	76.94		36.00	250.00		362.44
04-23-09 – 04-24-09, Scott Lee, BSI and CC libraries conference, Pleasant Hill, CA. Basic Skills.	207.40	84.00	48.00	35.00	58.30	432.70
04-23-09 – 04-24-09, Van Rider, BSI and CC libraries conference, Pleasant Hill, CA. Basic Skills.	149.20	84.00	48.00	35.00		316.20
04-24-09, Newton Chelette and Perry Jehlicka, track conference, SBVC.	0					0
04-26-09, Ted Younglove, RP/CISOA conference, Lake Tahoe, CA. Basic Skills.	419.90			831.60		1250.50
04-30-09, Les Uhazy, ECHS college liaison meeting, Coastline College, CA. ECHS grant.	48.00					48.00

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05-01-09, Wade Saari, assessment conference, COC, CA. Dept. travel.	24.25			45.00		69.25
05-07-09, Christopher Ekeard, ASE testing, Claremont, CA.	0					0
05-08-09, Roslyn Haley, SRM evaluation workshops, UCLA. Dept. travel.	63.37		6.00			69.37
05-08-09, Rosa Fuller, SRM evaluation workshops, UCLA. Dept. travel.	58.20		9.00			67.20
05-10-09 – 05-13-09, Sherrie Padilla, CCC Chancellor's Office meeting, Sacramento, CA. Chancellor's Office.	0					0
05-12-09, Rodney Schilling, regional tech. prep. conference, Solvang, CA.	0					0
05-12-09, Tom O'Neil, grant writing, Ventura, CA.	0					0
05-12-09, Andres Cruzalegui, regional tech. prep consortium, Solvang, CA.	0					0
05-14-09, Tom O'Neil, regional tech. prep consortium, Solvang, CA. Dept. travel.	153.37		12.00			165.37
05-14-09 – 05-14-09, Glenn Williams and Dorothy Williams, reading and learning conference, Cabrillo College, CA.	0					0
05-15-09, Ed Arndt, military veterans symposium, Pasadena City College, CA.	District vehicle					0
05-21-09, Ande Sanders, CAFS collaboration, Northridge, CA.	0					0
05-24-09 – 05-29-09, Angela Shaheen, NAFSA conference, Los Angeles, CA.	0					0
05-26-09, Terry Cleveland, SIRMA II meeting, Canyon Country, CA. Dept. travel.	37.83		6.00			43.83

<b>Date, Name, Purpose, Destination, Account</b>	<b>Transport</b>	<b>Lodging</b>	<b>Meals</b>	<b>Conference Fees</b>	<b>Other</b>	<b>TOTAL</b>
05-30-09 – 06-03-09, Newton Chelette, summer athletic director meeting, Lake Tahoe, CA. Paid by Foundation.	0					0
06-15-09 – 06-21-09, national community college athletic director meeting, Orlando, FL. Paid by Foundation.	0					0
06-02-09, Douglas Toms, custodial management clinic, Los Angeles, CA.	District vehicle					0
06-14-09 – 06-16-09, Margaret Drake, SCRC annual planning retreat, Cambria, CA.	208.55		24.00			232.55

**TRAVEL AUTHORIZATION – FIELD TRIPS**

<b>DATE</b>	<b>CLASS &amp; DESCRIPTION</b>	<b>INSTRUCTOR</b>	<b># OF STUDENTS</b>	<b>COST TO DISTRICT</b>
04-25-09	COMM 116, forensics tournament, Palomar College.	Harish Rao	3	696.75 Forensics
05-11-09	ART 102, Norton Simon Museum, Pasadena.	Rae Agahiri	30	District vehicle
05-15-09	ELEC 120, Lancaster, lab panel change out.	Justin Shores	17	0
05-16-09	ENG 242, Getty Museum, Los Angeles.	Santi Tafarella	20	0
05-21-09	SOC 120, visit Acton Rehab. Ctr.	Ronald Chapman	20	0
05-22-09	ENG 101 & 102, tour LACMA.	Charles Hood	24	District vehicle
05-26-09	FTEC 101B, tour fire sprinkler exhibits, Whittier.	Robert Falb	24	0
05-29-09	FTEC 101B, live fire training, Chevron, El Segundo.	Robert Falb	24	District vehicle
05-31-09	THA 220, theatre production, Veterans Center, Los Angeles.	Mark Branner	10	District vehicle