

References:

Please list at least three references from individuals who have first-hand knowledge of your ability, character, personality, and scholarship.

| Name | Address/Phone | Title |
|-------------|----------------------|--------------|
| 1. | | |
| | | |
| 2. | | |
| | | |
| 3. | | |
| | | |

Special Qualifications:

Please list special studies, honors, offices held, special abilities, or other information you feel would be helpful in considering your application for employment.

It is the policy of Antelope Valley College to contact present and former employers to verify employment and to obtain information regarding your qualifications.

Antelope Valley College reserves the right to contact institutions regarding validity of transcripts provided by the applicant.

I hereby certify that the statements on this application are true and complete to the best of my knowledge and belief.

If selected for a position, I understand I must submit official transcripts of all college work and agree to fingerprinting to be submitted to law enforcement agencies.

I understand candidates for employment must provide proof of eligibility of work authorization in the U.S. pursuant to INS regulations.

Signature

Date

Falsification of any part of this application will be cause for rejection or dismissal from employment.



ANTELOPE VALLEY COLLEGE
Office of Human Resources & Employee Relations

SUPPLEMENTAL EQUIVALENCY REQUEST
To be used ONLY when requesting equivalency.

Applicant's Name (please print)

Division/Department

**Please carefully review the approved equivalency for this discipline
and provide documentation for those areas requiring verification**

1. Degree

Discipline for which you claim equivalency): _____

2. Educational Preparation

Indicate the educational preparation on which you base this claim for the discipline (major):

3. Relevant Courses*

Indicate the relevant courses you have taken or other objective evidence that verifies you have the equivalent of the General Education portion for a college degree: _____

4. Work Experience**

Describe in detail what you believe establishes equivalency to the minimum qualifications. If you are using work products or other objective items that cannot be submitted, provide *detailed* information from objective sources about the nature of this work product or experience: _____

*If you are using courses to establish equivalency, you must submit both an official transcript and copies of the appropriate pages from the college catalog.

**If you are using publications or other objective work products, you must submit documentation; if not possible, please explain.



ANTELOPE VALLEY COLLEGE

Office of Human Resources & Employee Relations

Pre-employment Data

Please provide the following information. This information will not be used or viewed during any part of the application process. It is gathered for mandated equal employment opportunity compliance statistical purposes only.

Position applied for: _____

Date: _____

Race & Ethnicity:

Chinese

Black, Non-Hispanic

Asian Indian

Filipino

Japanese

Hispanic

Korean

American Indian/Native Alaskan

Laotian

White, Non-Hispanic

Cambodian

Other: _____

Vietnamese

Other Asian

Guamanian

Hawaiian

Samoan

Other Pacific Islander

Gender:

Female

Male

Advertisement:

How did you find out about this job?

Antelope Valley Press

Chronicle of Higher Education

Friend/Relative/Antelope Valley College Employee

Job Fair (LAX)

Job Fair (San Francisco)

Other (Please indicate source below):

Trade or Professional Publication: _____

Community Organization: _____

Other Internet Web site: _____