



**ANTELOPE VALLEY COLLEGE**  
Office of Human Resources & Employee Relations

**ANNOUNCEMENT OF FACULTY POSITION**

**Position:** Fire Technology Instructor **Full-time, Tenure-Track, 10 Months**  
(Subject to District Funding)

**Salary:** Schedule A - \$49,263.86 - \$71,969.91/ Annually + Benefits  
(Dependent upon education & experience)

**Deadline:** February 23, 2012 for First Consideration  
(Open Until Filled)

**Start Date:** August 2012  
(Fall Semester begins 8/20/12)

**INTRODUCTION:**

The successful candidate will be assigned to teach Fire Technology courses with emphasis on the courses associated with the Firefighter I Academy. As an instructor in the Technical Education division, you will become a member of a student-oriented division whose primary goal is helping students attain their career goals. Coordination of this program with various municipal fire agencies is also an important duty associated with this position.

**REQUIRED MINIMUM QUALIFICATIONS:**

Any bachelor's degree **AND** two years of experience **OR** any Associates degree and six years experience. (Academic Affairs Division, California Community Colleges 2010)

**Antelope Valley College Equivalency:** (Approved: December 2, 2010 Senate Meeting)

- College work equivalent to a Baccalaureate degree and two years of related occupational experience in the discipline; or college work equivalent to an Associate degree plus six years of occupational experience related to the discipline, **OR**
- Eight years experience as a paid fire fighter, fire officer, or fire instructor. Part-time experience will be prorated, two years of which must have included assignment as an instructor, trainer, or supervisor in the fire fighting field, **AND**
- California State Fire Marshall certified Instructor 1A and 1B classifications, **OR** National Wildlife Coordinating Group (NWCG) National Certified Instructor 1A and 1B classifications

*In order to obtain certifications, instructors must complete 120 hours classroom instruction and verifiable experience as a classroom instructor using lecture and manipulative skills.*

**OR**

- **Credentials:**  
California Community College Credential

**DESIRABLE QUALIFICATIONS:**

- Two years of experience teaching fire technology courses at the community college level.
- Course development and coordination of a similar post-secondary program.
- State Fire Marshall Instructor certification.
- Experience as a Fire Fighter I Academy lead instructor or director.

**DUTIES:**

- In addition to teaching 15 lecture hour equivalents per semester, full-time faculty are responsible for five office hours per week and preparation time.
- Full-time faculty also participate in curricular planning, student learning outcome, program learning outcome, development, assessment, and implementation; evaluation of educational programs; and college governance contributory to the attainment of the colleges mission and strategic goals.
- Instructors may be assigned a combination of daytime, evening, Saturday, and off-campus classes, as the College is dedicated to the educational success of a diverse student body with diverse needs.
- Continued professional development through Staff Development or other sources is expected.



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APPLICATION PROCEDURE

It is the responsibility of each applicant to have all the following documents on file in the Human Resources Office by the deadline date in order to continue in the application process for this position. **Please submit two sets of the following documents:**

1. A completed and signed Antelope Valley College *Full-Time Academic Faculty Application*  
**Please do not state "See Résumé" on any part of the application.** Blank spaces or illegible entries may be cause for rejection of the application. The District will not return application materials submitted.
2. A letter of intent, addressing qualifications for this position.
3. A résumé or curriculum vitae.
4. Transcripts\* of all college work from an accredited institution. (Unofficial transcripts or photocopies will be accepted to establish the application file). Official transcripts will be required if the candidate is offered the position.  
*\*Note: Any degree from a country other than the U.S., including Great Britain and Canada, must be evaluated by a professional evaluation service.*
5. At least two signed letters of recommendation dated within the last year. These letters should pertain to professional experience, and are not general "character references." Applicants are encouraged to request more than two letters to ensure that at least two are received prior to application review. No faxed or e-mailed copies will be accepted.
6. For those disciplines with established Academic Senate's approved equivalency, complete the Supplemental Equivalency Request form (attached).

The Antelope Valley Community College District offers an extensive benefits package that includes full-family medical, dental and vision plans, employee life insurance and income protection policies, and eligibility to enroll in the State Teachers' Retirement System.

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Application forms are available on the AVC web site [www.avc.edu](http://www.avc.edu) or from the Human Resources Office and must be returned to:



ANTELOPE VALLEY COLLEGE  
Office of Human Resources  
3041 West Avenue K  
Lancaster CA 93536  
(661) 722-6311

**Faxed or emailed materials cannot be accepted.  
Unsolicited materials will not be included.**

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.  
Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

**AVC is an equal opportunity employer.**

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SUPPLEMENTAL EQUIVALENCY REQUEST  
To be used ONLY when requesting equivalency.

\_\_\_\_\_  
Applicant's Name (please print)

\_\_\_\_\_  
Division/Department

Please carefully review the approved equivalency for this discipline  
and provide documentation for those areas requiring verification

1. Degree

Discipline for which you claim equivalency): \_\_\_\_\_

2. Educational Preparation

Indicate the educational preparation on which you base this claim for the discipline (major):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Relevant Courses\*

Indicate the relevant courses you have taken or other objective evidence that verifies you have the equivalent of the General Education portion for a college degree: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Work Experience\*\*

Describe in detail what you believe establishes equivalency to the minimum qualifications. If you are using work products or other objective items that cannot be submitted, provide *detailed* information from objective sources about the nature of this work product or experience: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

\*If you are using courses to establish equivalency, you must submit both an official transcript and copies of the appropriate pages from the college catalog.

\*\*If you are using publications or other objective work products, you must submit documentation; if not possible, please explain.