ANTELOPE VALLEY COLLEGE
Adjunct Faculty Professional Development Plan

Name *(please print)*: _____ **Division:** _____ **Telephone #:** _____

☐ Fall 2011 ☐ Spring 2012 LHE (Instructional) / (Non-Classroom) hours per week: _____

Obligations are based on the amount of LHE per semester - Non-Classroom adjunct hours are based on working hours per week.

DATE(S)*	PLANNED ACTIVITIES/PROJECTS	HOUR(S)
	- St. 1 - Faculty Academy event (3 hrs. required per semester)	
	TOTAL:	0

***Fall program must be completed between July 1, 2011 & December 10, 2011**
***Spring program must be completed between December 11, 2011 & June 8, 2012**

I certify I will complete the proposed Professional Development Plan by completing specified activities listed above which will equal or exceed my obligation based on LHE (Instructional) or working hours per week (Non – Instructional). All changes will be submitted as an addendum to this agreement on the required final contract.

FPD Committee Approval: _____

Date: _____

_____ _____
Signature **Date**

Professional Development Program Plan is due no later than September 19, 2011 for the fall semester and March 5, 2012 for the spring semester.

Committee Use Only

After evaluation by the Faculty Professional Development Committee, it has been determined that your plan requires revision for the following reason(s):

- ☐ Short_____ hours
- ☐ Missing three (3) hours Standard 1 – Faculty Academy activity
- ☐ Missing Signature
- ☐ Activity does not meet guidelines
- ☐ Activity is considered part of your instructional obligation
- ☐ Activity is claimed for compensation
- ☐ Activity does not constitute professional development in your discipline

You Must:

- ☐ Provide further clarification
- ☐ Replace Activity
- ☐ Add an activity

Event(s) in question: _____

_____

_____

(Please provide clarification on a separate piece of paper and submit to the Academic Senate/Flex Mailbox.)