



ANTELOPE VALLEY COLLEGE
Dean of Counseling

**Matriculation Committee
Meeting Minutes for October 1, 2008**

Attendees

Darcel Jarrett-Bowles, Louis Lucero, Dr. Rosa Hall, LaDonna Trimble, Patricia Marquez-Sandoval, Michelle Hernandez, Sherrie Padilla, Kelley Hare, Ted Younglove, Dr. Roslyn Haley, Dr. Les Uhazy, Michael Jacobs, Deborah Charlie, Kim Covell

Recorder: Ryan Widmer

Meeting was called to order by Patricia Marquez-Sandoval at 12:34 pm

1. **Validation Cut Scores/Assessment Scores – Wade:** Wade is serving on jury duty today so this will be moved to the next meeting agenda.

Add-On: Minutes from September 22nd Meeting: All approved.

2. **Review Matriculation Plan Changes by Area – Patricia:** See handout. In Admissions and Records the only change is the addition of Spanish version of CCC Apply, however not a reason to submit a Request to Change form. No changes to prerequisites however language to clarify what is acceptable documentation will be added to prerequisite challenge instructions. Orientation will be offered online in both English and Spanish, in HD 1980, and in physical orientation sessions as well as at local high schools (section 2.2). Assessment is now offered in Antelope Valley Union High School District high schools. We are now offering Career Workshops, in addition to career counseling, that require students to take Discover tests (section 3.1). Advising/Counseling will be adding Degree Works as a more efficient way to process educational plans. The scanning of student records/documents has now started. Change forms are needed for the following sections: 1.1 (23), 2.2 (M), 3.1 (1), and 4.2 (19). Any other changes that were made were simply clean up.
3. **Matriculation Report Draft Status – Richard:** Richard not in attendance today; will move to next meeting.



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- 4. Review Matriculation Committee Information Sheet – Patricia:** See Matriculation Committee Information Sheet handout. All agreed to invite the Student Success Equity Committee to report to us anything they discuss that affects matriculation. All agreed to add the Learning Center Specialist to the committee. Patricia will make changes and take to the Coordinated Council next week unless she hears opposition to something before then.

No further business. Meeting adjourned at 1:00 pm.

Next meeting: Wednesday, November 5, 2008, 12:00 PM – 1:00 PM, in room SSV 151.



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