



ANTELOPE VALLEY COLLEGE

Student Success and Equity Committee

MEETING MINUTES

2:30 p.m. Wednesday, September 24, 2008

Facilitator: Dr. Jill Zimmerman, Dean

Note Taker: Kim Fite, Administrative Assistant

Present: Michelle Hernandez, Outreach; Darcell Jarrett-Bowles, EOP&S

Absent: Kether Foisel, LC; Michael Hancock, DSS; Wade Saari, Assessment (administering TEAS exam); Elizabeth Soos, ASO; Dorothy Williams, LC

1. Review past minutes for approval: September 10, 2008. No quorum; tabled till next meeting.
2. CCC feedback – Co-Chair- and committee membership at the next CCC meeting. Jill attended this meeting for Dr. Cowell. Our membership charter didn't get on the last agenda. It will be on the agenda for the next meeting.
3. Update on Sub-committees
 - a. African American Retention and Success – USHINDI Program.
 - 1) Michelle's students working the list of new students who meet the criteria to ask how they're doing; do they need any services and resources?
 - 2) Michelle will contact the Basic Skills instructors for referrals.
 - 3) Kim to get the USHINDI Mentor list to Jill.
 - b. Commencement. No new information
 - c. Foster Youth Task Force. A recommendation was made to send a letter to these students with a check-off list asking if they've completed the steps for matriculation.
 - d. First Year Experience – This committee didn't meet. Their next meeting is at 1:00 p.m. on Tuesday, September 30, 2008.
 - e. Adding a FW grade. No new information
 - f. Data. Kim to arrange meeting with Jill, Wade & Michael to go over the data.
 - g. Action Plans. This is reliant upon the data (see 3f above).
 - h. Campus Culture. The following is the result of a brief discussion on how we can have a more positive influence on campus culture:
 - 1) More student ambassadors strategically placed on campus being friendly & helpful and discussing academics and campus life as opposed to last night's party.
 - 2) Peer mentoring. Dorothy Williams from the Learning Center is attending CRLA a peer mentoring certification training in October. There is also a Mentoring Association conference in Las Vegas on March 4 & 5, 2009.
 - 3) Bring security/campus police into a better light.
 - 4) Discuss campus culture during orientation.
4. Basic Skills Update. The following approved requests are going to the board in October:
 - a. Learning Center – Reading Center
 - b. Adjunct Counselors for CalWORKS, DSS & GED
 - c. GED – Basic Skills director and advisor.

- d. DSS – to DSS conference in October 2008.
 - e. Institutional Research – Part-time staff for Ted Younglove to work on Basic Skills data.
5. Enrollment Management Committee update. EMC is meeting with SPBC Budget Sub-Committee at 1:30 p.m. this Friday, September 26, 2008. Items on the agenda may include unfunded growth and no COLA for categorical.
 6. Other. Focus for this SS & E committee is:
DATA → Action Plan → 1st Year (campus culture) → USHINDI (campus culture)
 7. Next meeting: 2:30 – 4 p.m., Wednesday, October 8, 2008 in BE 207.