



ANTELOPE VALLEY COLLEGE

Student Success & Equity Committee Meeting

October 22, 2008

2:30 – 4:00 p.m. BE 207

Meeting Minutes

Facilitator: Dr. Jill Zimmerman, Dean

Note Taker: Kim Fite, Administrative Assistant

Present: Darcell Jarrett-Bowles, EOP&S; Stephen Burns, ITS; Michael Hancock, DSS; Wade Saari, Assessment; Elizabeth Soos, ASO; LaDonna Trimble, A&R

Absent: Kether Foisel, LC; Dorothy Williams, LC (Conference)

1. Action Plans. Confirm 2003-04 and create 2008-09. Jill asked everyone to please review the 1999-2004 action plans by the next meeting. Kim will post a blank form on the SS & E group page for everyone to begin working on the next 5-year plan.
2. Research Data.
 - a. Access increased but Retention & Success decreased. However, the new data included the lower level Basic Skills classes (Eng 97) which may have been to our detriment.
 - b. There will be a 3-hour SS & E FLEX in January 2009 to gain campus support on the new Plan and talk about Research- and that it means.
 - c. **TASK** – Kim to get # of Hispanics in the first Sheriff's Academy class (not graduation).
44 began the class, 15 were Hispanic = 34%
3. CCC Committee. Jill will again sub for K. Cowell.
 - a. The Committee Information List form was completed and is in the signature queue.
 - b. After all signatures, the form will be final
 - c. Yes, adjuncts can serve on committees and get paid.
 - d. **TASK** – Kim to draft a memo to the Academic Senate to put out the call for faculty members.
 - e. The committee needs to recommend a community member to sit on the committee (Action Plan – Link to Community).
4. Sub-committees. These need to be tied to the Action Plans:
 - a) Ushindi.
 - b) Campus Culture (including Foster Youth & 1st year).
 - c) Domestic Violence Awareness.
 - d) Increasing Commencement participation.
5. Basic Skills Update. The Board approved Basic Skills funding (\$503,000) which includes tutoring and adjunct faculty.
6. Enrollment Management Committee Update.
 - a. The committee has asked for data from the research office for last year's goals.
 - b. The committee is working on 2009-10 goals.
 - c. Basic Skills funding - \$50,000
 - 1) CCSSE Survey

- 2) Palmdale Site survey
- 3) PR & Marketing
 - a) Division Transfer Brochures
 - b) 10-step program posters changed to 3 steps: Apply, Plan, Pay
 - c) Update the website. 60% of our student population is 24 years old or younger.

7. Goals – Posted on the group page.
 - a. 2006-07 and 2007-08.
 - b. Revise Goals for 2009-10 considering how they correlate to E.M. and Basic Skills goals.
 - 1) Increase student enrollment to mirror or surpass (?) the community.
 - 2) Increase student success, retention, and academic success.
 - 3) Increase the success rate of students in ESL / Basic Skills.
 - 4) Increase student transfer readiness.
 - 5) Increase the number of students who complete with certificate or degree.

8. Next meeting: 2:30 – 4 p.m., Wednesday, November 12, 2008 in BE 207