



ANTELOPE VALLEY COLLEGE

Student Success & Equity Committee Meeting

November 12, 2008

2:30 – 4:00 p.m. BE 207

MINUTES

Facilitator: Dr. Jill Zimmerman, Dean

Note Taker: Kim Fite, Administrative Assistant

Present: Darcell Jarrett-Bowles, Counseling Faculty Rep.; Kether Foisel, LC Rep.;
Ros Haley, Dean, Counseling and Matriculation; Michelle Hernandez,
Director of Community Outreach; Elizabeth Soos, ASO member

Absent: Stephen Burns, Classified member.; Michael Hancock, LD Specialist;
Wade Saari, Assessment; LaDonna Trimble, Enrollment Services;
Dorothy Williams, Basic Skills Faculty Rep., Ted Younglove, Institutional
Research Director.

1. Action Plans.
 - a. Goals. We met the 2003-04 Goals. Need to create 2009-10 and 2010-11 goals.
 - b. Special Instruction. Basic Skills has a lot of funding but the classes (Reading 95 and Math 70) have low attendance. Low self-esteem could be a contributing factor. Basic Skills funding was approved for peer mentoring which is a program through the Counseling department. Other recommendations included:
 - 1) The process – Early Alert, need to close the loop.
 - 2) Have a counselor(s) assigned to each division.
 - 3) Only section to complete is Math and graduation and transfer.
2. Research Data.
 - a. Currently reviewing the data
 - b. Check interpretation. Ted Younglove, Institutional Research, to reviewing Jill's data analysis to see if he gleams any other interpretation.
3. CCC Committee Information List. TASK – Kim to contact the Academic Senate to request representatives for the SS & E Committee in addition to a co-chair for the 12/03 senate meeting.
4. Sub-committees. Need goals, objectives, and methodology.
 - a. Ushindi. Students earmarked for this program are Basic Skills and first-time college students. Results of discussion were that email and myAVC communications have failed. We need a student groundswell to move the program forward. TASK – Kim to post the current Ushindi mentor list on the group page. TASK – Michelle to draft what would happen on Day 1, Day 2, Day 3, etc. We need to get students who were involved in the program last year to help. Jill will contact her mentee Erica and Michelle has her student worker Vickie who will help.

- b. Basic Skills. In-depth discussion on literacy. The Chancellors Office has a Basic Skills classes limit (30 units) that a student can take excluding ESL and DSS students. The literacy classes were made obsolete by the faculty because there was only six to eight students and they read at a 3rd grade level. The questions is do we bring them back and if so where and how:
 - 1) Possibly offer the classes under Corporate and Community Education.
 - 2) GED is non-credit and therefore free.

- 5. Enrollment Management Committee update
 - a. First-Year Experience. TASK – Kim to post this PowerPoint on the SS & E group page.
 - b. Ushindi. Possible students can be recruited at the Black Parents Symposium in Littlerock on Jan 24, 2009.
 - c. Domestic Violence Awareness. Provide an in-service for faculty & staff about providing services for students.

- 1. FLEX presentation on persistence on Jan 12, 2009. Jill and Ted will present the data from the SS&E and CCSSE.

- 6. Other.
 - a. Graduation is 8:30 a.m., Saturday, Jun 6, 2009 at Marie Kerr Park, Palmdale
 - b. Action Items:
 - 1) The research data.
 - 2) Ushindi.
 - 3) Domestic Violence.

- 7. Next meeting: 2:30 – 4 p.m., Wednesday, November 26, 2008 in BE 207