

22 Campus Services

Admissions and Records

722-6300 ext. 6504

The major functions of the Admissions and Records department are admitting and registering students, processing grades, verifying graduation requirements, issuing student transcripts and enrollment verifications. The efforts of the Admissions and Records Office culminate in producing an accurate and timely official student transcript which supports AVC students with employment, transfer or other personal growth endeavors.

Assessment Center

722-6300 ext. 6341

The Assessment Center provides placement exams in the areas of math, English, reading and English as a Second Language. The center provides proctoring services for students enrolled in other institutions.

Basic Skills Programs

722-6300 ext. 6357

AVC is committed to insuring that all students pursuing a substantial curriculum are well grounded in the basic skills, particularly reading, writing and math. To that end, the college has instituted comprehensive assessment procedures and developed special programs of instruction in basic skills.

In recognition of the vital role of basic skills mastery in a successful education experience, the college will advise students to pursue such instruction when indicated by a thorough assessment of basic skills.

Bookstore **722-6300 ext. 6185**

The Marauder Bookstore is operated as a service to the students of the college. The responsibility for its operation is under the direction of the Bookstore Operations Supervisor. The bookstore is located in the Student Center.

Textbooks can be ordered online at www.marauderbookstore.com

Refund Policy:

Refunds will be granted in full only if the following conditions are met:

- Cash register receipt must accompany all returns or exchanges.
- New texts must be in new condition. If not, refund will be 75 percent of the new price.

- Time Limit: Refunds will be given during the first two weeks of fall and spring semesters or the first week of summer and short-term classes.
- No refunds on the following: clothing, supplies, reviews, software, study aids, gifts and non-text books.
- After refund period, books must be returned within 24 hours of purchase. Receipt is required.
- Textbooks sold wrapped must be returned unopened. If a wrapped package is opened, no refund can be granted.
- Any text containing loose pages or software is nonreturnable if opened.

Returned checks are sent to an off-campus collection agency.

Personal checks are accepted for the amount of purchase only. Student must have a California driver's license, California ID card, or AVC ID.

Charge card refunds will be credited and forwarded to the credit card agency. No cash refunds will be made on credit cards.

CalWORKs **722-6300 ext. 6326**

The CalWORKs program is to assist students who are currently receiving cash aid from the county. The primary purpose of the CalWORKs program is to prepare students to make a successful transition from welfare to employment. CalWORKs participants are required to participate in educational and other work activities a minimum of 32/35 hours per week.

Antelope Valley College has a long history of successful CalWORKs students, some earning Associate degrees and certificates. CalWORKs students are provided with resources to support their different needs to further their educational success.

The CalWORKs program staff is committed to creating an environment which promotes: A spirit of truth, mutual understanding and respect; education and training that leads to family self-sufficiency; student empowerment and advocacy; student success; development of the whole person; development and achievement of individual goals, lifelong learning skills.

Students receive the following support services from the CalWORKs program: career counseling; academic counseling; case management;

coordination and advocacy with Los Angeles and Kern County Department of Public Social Services; books, supplies and special fees request, childcare coordination and support; referrals to the college, to community resources, to job development, and to work study employment.

The goal of the AVC CalWORKs staff is to assist students in pursuing personal and professional opportunities by offering workshops that meet the diverse needs of students as they move toward greater economic security and personal fulfillment.

Students receiving cash aid and working with the county/GAIN to develop a Welfare-to-Work plan could be eligible for services through the CalWORKs program at AVC.

Career Center/Transfer Center **722-6300 ext. 6340**

The Career/Transfer Center, located in the Student Services Building, houses two services. The career services include a complete library of career and occupational information. Career assessment and career planning information is available through DISCOVER and Eureka, two computerized career assessment and information systems.

These programs help identify careers to explore and provide job descriptions, projected career trends, salary data, scholarship availability and training requirements for most careers.

The Career Center also offers the Myers-Briggs Personality Inventory, career related internet links and college search programs.

Transfer services are provided to assist students who are interested in transferring to a four-year college or university. These services link Antelope Valley College with the campuses of the University of California, the 23 campuses of the California State University and provides information on private colleges and universities throughout the nation.

The Center provides services to anyone interested in transferring, with a special emphasis on students who have been historically underrepresented at four-year colleges and universities. Transfer services offered include:

- Personalized conferences with representatives from four-year colleges/universities.

- Transfer advisement.
- Admission, housing, and financial aid/scholarship information and assistance.
- CSU and UC application and fee waiver information.
- Library of college/university catalogues and programs.
- Online articulation of AVC courses with four-year university curricula.
- UC and CSU admission application assistance workshops.
- Higher education transfer seminars.
- Campus tours of CSU and UC campuses throughout the year.
- Annual College Day event.

Child Development Center

722-6300 ext. 6500

The Antelope Valley College Child Development Center (CDC) is an on-campus instructional laboratory which provides developmental programs for children two to five years of age. The state preschool provides a subsidized half-day program to eligible three, four and five-year-old children. The CDC is licensed by the State of California. The purposes of the CDC are to:

- Provide a comprehensive program of services for children two to five years of age.
- Serve as a model center for the education and care of young children.
- Demonstrate family-centered early childhood education practices through home/school collaboration and parent education.
- Serve as a professional development site for Early Childhood Education Certificate preparation.

The CDC is open 7:45 a.m.-4:45 p.m. Monday through Friday, with morning or afternoon sessions. Enrollment is open to students, faculty, staff and the community. Application forms are available at the Child Development Center.

Counseling Center

722-6300 ext. 6338

(Title 5, Section 51018)

Academic and Career Counseling

For academic or career counseling, counselors are available to:

- Assist students in self-understanding and self-acceptance (clarifying values and understanding abilities, interests and limitations).

- Assist students in their consideration of life goals by relating interests, skills, abilities and values to careers, the world of work and the nature and purpose of higher education.
- Assist students in developing educational and career plans consistent with life goals and objectives (alternative courses of action, alternative career considerations and selection of courses).
- Assist students in developing decision making skills.
- Provide accurate information about institutional policies, procedures, resources and programs.
- Make referrals to other institutional or community support services.
- Assist students in evaluation or reevaluation of progress toward established goals and educational plans.

Personal Counseling

In addition to academic and career counseling, the Counseling Center provides brief personal counseling services to assist students with problems in living which are affecting their academic progress. These include, but are not limited to, parent-child conflicts, marital strife, anxiety, depression, interpersonal relationships, rape, incest, child abuse, drug and alcohol abuse, and other personal issues interfering with a student's ability to achieve their potential. This service is available free of charge through the Counseling Center, with referral to community agencies where necessary and appropriate. All personal information is maintained as strictly confidential.

ESL Counseling

For persons whose native language is not English, Antelope Valley College offers classes in English as a Second Language (ESL). Students who need assistance for ESL assessment and selecting appropriate ESL courses should contact the Counseling Center. For assistance in Spanish, call 722-6300 ext. 6504. Appointments with a Spanish/English bilingual counselor may be scheduled by calling or coming into the Counseling Center.

Consejería para Inglés como Segundo Idioma (ESL)

Antelope Valley College ofrece clases de Inglés como Segundo Idioma (ESL)

para personas cuyo idioma nativo no es el Inglés. Los estudiantes que necesiten asistencia para nuestra evaluación de ESL y para seleccionar los cursos apropiados de ESL pueden llamar al Centro de Consejería. Para asistencia en Español, llame al 722-6300 ext. 6504. Para hacer una cita con un consejero bilingüe en Español / Inglés puede llamar o acercarse al Centro de Consejería.

Students are encouraged to schedule an individual appointment with a counselor to make most efficient use of the services outlined above.

CSUB (661) 952-5000

California State University, Bakersfield has a wide variety of academic programs offered on the Antelope Valley College campus. These include certificate, baccalaureate, graduate and teaching credential programs that are offered as complete programs. Current baccalaureate offerings include Communications, Economics, English Environmental Resources Management, Liberal Studies (Elementary Education), Psychology and Sociology. Certificate programs include Drug and Alcohol Counseling. Masters' programs include Educational Curriculum and Instruction, Educational Administration and Special Education. Students may receive academic advising and student services at the CSUB Antelope Valley campus office.

Extended Opportunity Program and Services

(EOP&S) 722-6300 ext. 6363

Extended Opportunity Programs and Services (EOP&S) is a California Community College program to assist low-income, educationally disadvantaged, students who want to attend college. The Antelope Valley College EOP&S receives State and District funds to recruit, enroll and support these students that may not otherwise seek higher education.

EOP&S provides: priority registration, special orientation to college, counseling, books, grants, enrichment courses, career and transfer assistance as well as appropriate referral to additional services as needed. Our professional, para-professional and student staff members are genuinely concerned with the academic

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success and personal development of each student in the program.

Cooperative Agencies Resources for Education (CARE)

EOP&S-eligible students who are TANF participants with at least one child under the age of 14 and single head-of-household may also be eligible to receive additional grants and services.

Apply at the EOP&S (SSV 230) for these popular programs as early as possible prior to the beginning of the fall or spring semesters due to limited funding.

Financial Aid

722-6300 ext. 6337

The purpose of the financial aid program is to provide financial assistance to students who, without such aid, would be unable to attend Antelope Valley College. It is directed toward insuring that a student will not be denied a college education because of lack of personal resources. Although it is expected that students and parents will make a maximum effort to meet the cost of education, financial aid is available to fill the gap between family resources and the annual educational expenses.

Financial aid is available from various sources such as federal and state programs, community organizations and individual donors. Aid can be awarded in the form of grants, loans, college work-study employment, scholarships or a combination of these.

The amount of financial aid awarded to students is determined by the difference between their educational expenses and the financial contribution their families can make toward these expenses.

The **priority deadline is March 2nd** preceding the next academic year of enrollment. Students may continue to apply for financial aid after the priority deadline. Go to www.fafsa.ed.gov to apply online.

General Eligibility Requirements

Financial aid programs are available only to students who meet the following eligibility requirements:

1. A student must be a United States citizen or an eligible noncitizen.
2. A student must demonstrate financial need.
3. A male born after December 31, 1959, must be registered with Selective Service. Applications can be obtained

at the local post office.

4. A student must be enrolled in an eligible program which leads to an A.A./A.S. degree or a one to two-year program leading to a certificate.
5. A student may not owe a refund on any grant received from any college or be in default on a federal loan.
6. A student must maintain satisfactory academic progress as defined by the Financial Aid Office.

A student must have a complete file in the Financial Aid Office to be considered for any program. Completing the Free Application for Federal Student Aid (FAFSA) is the first step in applying for financial aid. Complete information on the available sources of financial aid at AVC can be obtained in the Financial Aid Office located in the Student Services Building.

Federal Student Financial Aid Programs

1. *Federal Pell Grants* - To receive a Pell Grant a student must be enrolled in an eligible program at AVC.
2. *Federal Supplemental Educational Opportunity Grant (FSEOG)* - This is awarded to students with exceptional financial need.
3. *Federal Work-Study (FWS)* - This program provides jobs for students who have a need and must earn a portion of their educational expenses. The purpose of this program is to promote the part-time employment of college students. Jobs are available on campus such as teacher aides, library assistants, cafeteria helpers and clerks. Students should contact Job Placement to locate a job.
4. *Federal Direct Loan Program* - These are low-interest loans made by the Department of Education. A student may borrow up to the annual limit determined by class standing each school year. Repayment begins six months after the borrower ceases to be enrolled at least halftime.

State Programs

1. *Board of Governors Fee Waiver (BOGFW)* - This waives the mandatory college enrollment fee required by the State of California. The fee waiver can be processed quickly and students can register immediately for classes. To be eligible for the BOGFW, a student must be a California resident and have completed the Free Application

for Federal Student Aid (FAFSA). Students who have not completed the FAFSA may qualify for a fee waiver by completing the Board of Governors Enrollment Fee Waiver Application. Eligibility criteria for the BOGFW Application include the following: students or their families must be receiving TANF (Temporary Aid to Needy Families)/CalWORKs, SSI (Supplemental Security Income), or General Assistance, or the student must meet the income limit based on family size. For example, a family of four must have had a total income for last year of less than \$31,800. Students should come to the Financial Aid Office in the month prior to registration to apply for this fee waiver or apply online at www.cccapply.org.

2. *Cal Grant A* helps low and middle-income students pay tuition and fees at California State University and University of California campuses, independent colleges and some private occupational career schools in California. Cal Grant A recipients who choose to attend a community college may be eligible for a Community College Reserve Grant (CC Reserve). CC Reserve recipients may hold their award in reserve up to two years until they transfer to a four-year school.
3. *Cal Grant B* is for high-potential students from disadvantaged or low-income families who otherwise would not be able to pursue a postsecondary education. At a community college, the award is limited to a subsistence grant for non-tuition costs.
4. *Cal Grant C* helps vocationally oriented students acquire marketable job skills within a short time period. A Cal Grant C may not be used to pursue a four-year degree program, graduate study, course prerequisites or general education.

The student applies for the Cal Grant Program prior to March 2nd, preceding the next academic year they will enroll, or prior to September 2nd of the year they are enrolled.

Other sources of financial assistance for students include: (1) Aid to Families with Dependent Children (AFDC) and the Food Stamp Program, available through the County welfare offices; (2) Veteran's benefits (apply at AVC); (3) Department of Vocational Rehabilitation for disabled

students; and (4) scholarships.

Information and Welcome Center/Outreach

722-6300, ext. 6331

The Information and Welcome Center/Outreach, located in the Student Services lobby, provides information on college programs, policies and procedures and services. It promotes the college to prospective students from elementary to high school and to community agencies and groups. Guided campus tours, welcome tables, high school orientations, college and financial aid workshops are just some of the sponsored events.

Information Technology Services

722-6300 ext. 6535

Antelope Valley College (AVC) has more than 2,500 computers available for student, faculty and staff access, offering Internet service, e-mail and a diverse selection of software applications. The Information Technology Services (ITS) area provides a stable information technology (IT) infrastructure and protects the accessibility, integrity and availability of the District's IT resources.

Services and support provided by ITS include:

- Internet-based resources and interaction capabilities for students, including on-line registration and payment services, course-based e-mail, file sharing and other functions. (<http://myavc.avc.edu>)
- More than 30 computer labs, including designated labs open to any enrolled student.
- E-mail accounts and e-mail management for AVC students, faculty and staff.
- Campus web site. (<http://www.avc.edu>)
- Telephone and telecommunications services.
- Network print services (over 800 printers) and shared file services.
- On campus Help Desk support for all IT services.
- Support for electronic databases and other automated Library services.
- Support for online learning (coordinated by the Distance Education Committee).
- Support for video conferencing services (scheduling facilitated

through the Instructional Multimedia Center).

- Student records and administrative database system for students and faculty.
- Assistance in developing alternative media (such as Braille documents or closed captioned videos) or implementing assistive technologies (such as computer screen enlargers/magnifiers or specialized computer pointing devices) to accommodate persons with disabilities (coordinated by the Office for Students with Disabilities, OSD).
- Identification cards for students and employees (facilitated by the Office of Student Development).
- District Software Library providing license management for software products.
- Technical training, on-line time reporting, calendar system, telephone directory, electronic forms and documents, and other IT services for employees.
- Standardized computer and printer configurations and procurement management.
- Mandated reporting and administrative computing services.

Instructional Multimedia Center (IMC) 722-6300 ext. 6451

The Instructional Multimedia Center (IMC) is located on the first floor of the Business Education building. The IMC houses equipment and multimedia for student, staff and faculty use. Students are encouraged to use the IMC as a resource for term paper research, to reinforce and improve study skills or for personal growth. The IMC houses media from all disciplines ranging from "Becoming a Master Student" to "Jerry Maguire"—all the right tools to help students study smarter and get better grades.

Job Placement Center

722-6300 ext. 6358

The Job Placement Center (JPC) is a resource and information center available to current students, alumni, and community members. The JPC assists students to become fully prepared to search for employment opportunities that are in line with their educational goals and career objectives. Students are encouraged to apply for employment

opportunities on-and-off campus, work experience programs or internships that will provide the skills and experience needed to secure permanent employment once they have graduated. Students, alumni, and community members are encouraged to use the JPC services including, video taped mock interviews, resume consultation, job seeking skills, and other workshops that meet their individual needs and the needs of our local economy

Learning Center

722-6300 ext. 6458

The Learning Center helps to provide academic support for students enrolled in all AVC classes. Enrolled students can receive tutorial assistance for most classes as well as assistance in analyzing their learning styles and improving their study skills. Tutors work with students individually and in small groups to both understand the course material and learn new study strategies. Supplemental Instruction is available for historically difficult courses. Faculty Learning Specialists in the areas of math, writing and academic skills work one-to-one with students to diagnose basic skills or study strategies deficiencies and to create an individual learning plan for improvement. The Learning Center presents study skills workshops on topics such as time management, memory improvement, test-taking skills, etc., as well as math and writing workshops targeted to specific skills for math and composition classes.

The Learning Center also offers courses in Math Anxiety, Math Study Strategies, and Math for Nursing, in addition to two transfer-level courses—Introduction to Tutoring and Advanced Tutoring—that are nationally certified.

The faculty and staff of the Learning Center provide services in the following ways:

- One-to-one tutorials.
 - Group tutorials.
 - Workshops and reviews.
 - Computer-assisted instruction.
 - Consultation with a faculty Learning Specialist.
 - Use of computers for word processing.
 - Internet access.
 - Videos, DVDs and audio cassettes.
 - Web-based instructional materials.
- Programs of the Learning Center

include:

Academic Skills Center

722-6300 ext. 6461

The Academic Skills Program helps students learn to “study smarter, not harder” by providing individual consultation with a faculty Learning Specialist who uses a series of diagnostic techniques to evaluate the student’s study skills and weaknesses and assists the student with the development of a study strategy tailored to the individual learner. Additionally, workshops on a variety of study techniques are offered throughout the semester. Flyers announcing these topics are available in the Learning Center and on the Learning Center’s Website at www.avc.edu located under Student Services. Unscheduled (Fast Track) workshops are available by request. Handouts, videos and DVDs on various study skills are also available. The Learning Specialist also provides academic support for students on academic or financial aid probation as well as early intervention for students at risk. Peer Mentors are available for practical tips on becoming a successful college student. Call the Academic Skills Learning Specialist to make an appointment.

ESL Study Center

722-6300 ext. 6574

The ESL Study Center provides individual and small group tutoring by appointment in skill areas such as culture, vocabulary, grammar, pronunciation, reading, writing, listening, and speaking. Workshops, led by an instructor, include grammar, pronunciation, and other topics. Computer programs are available for individual practice in all skill areas. No appointment is necessary for these services, which enhance classroom instruction provided at various ESL levels. Grammar assistance is also provided to students not enrolled in ESL classes.

Math Center **722-6300 ext. 6232**

The Math Center provides tutoring for all levels of math and math related classes. Tutoring is offered on a drop-in basis for all students who are enrolled in classes at AVC. Tutoring by appointment is available for students who are enrolled in Math 50, 60, 70, 80 and 102 (students

must use drop-in tutoring first and show need for appointment). Students enrolled in MATH 099, a self-paced individualized program, receive additional tutoring during class time. Students can check out math software, videos, DVDs and Web-based materials for all math classes. The Math Learning Specialist assists students by offering individual conferences and workshops. The Math Learning Specialist teaches classes regarding Managing Math Anxiety, Math Study Strategies, Math for Nursing, Dosage Calculation and Beginning and Advanced Tutoring. The Math Learning Specialist and the Tutorial Specialist offer class visits, tours, and orientation for use of learning resources.

Reading Center

722-6300 ext. 6863

Students who wish to learn how to better use their textbook as a study tool, how to integrate lecture notes with the material from the text, or how to improve vocabulary, etc., can find many resources in the Reading center. The center provides one-to-one and group tutorial services for reading courses as well as cross-curricular reading support. The center also provides Computer Assisted Instruction, workshops, handouts, and media dealing with reading related study skills.

Supplemental Instruction

722-6300 ext. 6237

Supplemental Instruction (SI) is the Learning Center program that addresses the needs of students in historically difficult classes. It focuses on integrating study strategies with course content. Supplemental Instruction Leaders attend class and meet outside the class in the Learning Center with groups of students to discuss difficult concepts, review notes, develop study aids, develop testing skills and prepare for upcoming tests. The schedule for SI group meeting times is announced in class and posted in the Learning Center.

General Tutoring Center

722-6300 ext. 6233

The Tutoring Program provides weekly group tutorial appointments for selected classes of AVC students who have an Associated Student Organization sticker or are served through EOP&S. The focus of the sessions will be on mastering the course content as well

as the study skills necessary to be a successful student. Students can request appointments by stopping by the tutorial desk or calling. Students are expected to attend these sessions weekly. Students who miss two scheduled appointments may be dropped from the tutorial center.

Writing Center

722-6300 ext. 6228

Trained tutors assist writers (beginning through advanced) in planning and preparing writing assignments across the curriculum, revising for clarity, and building writing skills. Instructor-led workshops on a variety of topics such as essay planning and organization, thesis statement, research paper, grammar and punctuation, and essay test-taking are offered throughout the semester. Handouts, computer programs, instructional videos, and Web-based materials are available to help students polish their writing skills. Access to writing handbooks and dictionaries is also provided.

Other Learning Center Services

The Learning Center is not an open computer lab, but students can use a computer for word processing and Internet access for support of a class when space is available. In addition, students can check out videos and DVDs on academic support related topics. Computer-assisted instructional materials, handouts and other self-study materials are also available.

Another service located in the Learning Center is the **DSS High-Tech Center**, 722-6300 ext. 6231, which provides specialized adaptive computerized hardware and software, including screen reading programs, dictation programs and cognitive retraining programs, etc.

Learning Disabilities

Program 722-6300 ext. 6162

Special services and disability related counseling are available for students with learning disabilities. Students experiencing significant difficulty in one or more of the areas of listening, speaking, reading, writing, reasoning, or mathematical skills, despite good overall ability, can be tested to find out if they are eligible for this program.

Students who qualify may receive a number of support services. Services available include liaison with instructors, special arrangements for testing, use of tape recorders, recorded textbooks, Kurzweil 3000, notetakers, academic and vocational advisement and registration assistance.

Library 722-6300 ext. 6455

The Antelope Valley College Library provides services and instruction to support the transfer, cultural, lifelong, learning and vocational goals of the campus community. The Library's varied collection of books, periodicals, electronic databases, pamphlets, maps and art prints serves to support the academic, technical and distance education programs offered by the College. Internet access is available during all hours of operation.

The Library offers a place for students to study, work on assignments, develop critical thinking and lifelong learning skills, and explore topics for academic and personal growth. Faculty librarians teach students to develop search strategies and improve the range of their information competency/literacy skills. Credit courses in Library Studies (transferable to CSU), research methods workshops, online tutorials and research guides, group study rooms, copy machines, and research computers are also available.

For more information and current hours of service for both the Lancaster campus and Palmdale Center visit the Library Web site.

Office for Students with Disabilities (OSD)

722-6300 ext. 6360

The Office for Students with Disabilities provides special services to students with physical and cognitive disabilities which limit them educationally or vocationally. The program promotes the concept of equal educational opportunity for the disabled through integration into regular college classes and activities. Special support services are provided as needed and may include registration assistance, academic and career counseling, equipment loan, ASL interpreters, real time captioning, closed captioning of videotapes, readers, notetakers and alternative text production.

An adaptive physical education class (PE 101) offers students an individualized

exercise program, including swimming and weight training.

A complete program with support services is also available for students with learning disabilities. This program focuses on student strengths and weaknesses in reading, writing, math and study skills. A student educational contract is developed for each student.

The OSD maintains working relationships with the Department of Rehabilitation, private rehabilitation agencies, local high schools and other community organizations. Services are also provided to students with temporary disabilities.

Scholarships 722-6300 ext. 6337 (Title 5, Section 55750)

Antelope Valley College has numerous scholarships, which are donated directly to AVC by individuals, clubs, and organizations in the community. Applicants are considered for all awards for which they qualify. The application deadline is early spring. Scholarships are awarded primarily in the spring for the coming school year. Scholarships are available for new students and continuing at AVC, as well as for students transferring to a four-year school. Scholarships can be based on your career or academic interest, merit based, community service, ethnicity, leadership, community involvement, or other criteria. Antelope Valley College also receives information from independent scholarships, which we make available to students. Some of the criteria include specific career field, ethnicity, merit and/or transferring students. To review the off campus scholarships, stop by the Financial Aid Office.

SOAR 722-6300 ext. 6509

AV SOAR (Student On the Academic Rise) is a high school with the Antelope Valley Union High School District which is located on the Antelope Valley College. Students take both high school classes and college simultaneously with the goal of earning a high school diploma and associated degree within five years. SOAR provides a supportive, flexible and academically enriched environment with an emphasis in mathematics, science and engineering. SOAR high school is designed to promote academic achievement, social maturity

and enhanced economic opportunities through the complete of high school and success in college.

STAR Student Support Services 722-6300 ext. 6084

S.T.A.R. (Student Transfer and Academic Retention) is a federally funded TRIO Student Support Services Program designed to identify promising students and help them to excel in college. The program provides academic and instructional encouragement through the use of Peer Mentors who monitor, support, and tutor these students. A full time counselor provides educational plans, career advisement, and personal counseling. The goal of S.T.A.R. is to help students do well in college so they can obtain their Associates degree and/or transfer to a 4-year university

ELIGIBILITY for S.T.A.R.

Eligibility is determined by these federal guidelines: students are eligible to apply if they are first generation (which means that neither of their parents have graduated from a 4-year university), have a documented financial need, are a U.S. citizen or resident alien, and/or are a documented disabled student. Additional eligibility is further determined by academic potential and demonstrated academic need for the program. Students must be enrolled in and maintain, 9 semester units. The program is funded to serve 160 students per year which are selected from the applicant pool. Applications are available in the S.T.A.R. office, SSV 208. Call 661-722-6300 ext. 6084 with questions.

Services provided:

- Priority registration
- Computer lab
- Counseling
- Peer mentoring
- Tutoring in math and English
- Progress monitoring and personal support
- Financial aid and scholarship application assistance
- Supplemental grant aid
- Academic, goal setting and career advisement
- Computer literacy and research skills instruction
- Academic enrichment workshops
- Cultural enrichment activities

- Academic copies made for free

Veterans Services

722-6300 ext. 6342

The Veterans Administration (VA) pays education benefits to eligible veterans, service persons, National Guard and active reserve members, and eligible dependents and survivors of 100% permanent service-connected disabled veterans or deceased veterans through select education programs. Standards pertaining to attendance, grading policies, academic probation and dismissal, or any other enrollment services issue or matriculation component are consistent with the requirements for any other student at Antelope Valley College. Students who may be eligible for a VA education benefit are encouraged to apply by visiting the VA education website at www.gibill.va.gov or by contacting the Veterans Affairs Program at 722-6300, ext. 6342.

Student Development and College Activities

722-6300 ext. 6354

The Student Development and College Activities Office is designed to assist students in the development of citizenship and leadership. Students can become involved in all aspects of leadership, government and college activities through a number of methods.

Student Governance Opportunities

Each spring semester, an election is held to fill the Student Trustee position. The Student Trustee serves as a member of the AVC Board of Trustees and advises the Board on issues as they prepare to vote on college matters. Qualifications for the Student Trustee can be obtained from the Student Development and College Activities Office.

Associated Student Organization

Associated Student Organization (ASO) has an elected Executive Board and Senators. Students can also become involved by serving on ASO and AVC committees or joining a club. ASO provides a number of services for students with the purchase of an ASO sticker such as tutoring, free admission to all home athletic events (except post season, tournaments and playoffs), discount tickets to many Southern California amusement/theme parks and other campus programs and activities.

Student Clubs and Organizations

All registered students are eligible for membership in AVC clubs and organizations of their choice. Students are encouraged to form additional organizations to meet their needs and interests. All new clubs and organizations are a part of the InterClub Council (ICC) after approval from the Board of Trustees. Having a minimum of 10 students, a faculty advisor and completing the necessary paperwork is all that is needed to begin. The Student Development and College Activities Office assists all clubs in processing paperwork and in maintaining all the club's financial records and banking needs.

Student Activities

Student Activities Council (SAC) is a student-run programming group of the Student Development and College Activities Office. Students who want to be a part of planning campus-wide activities are encouraged to join. New ideas are welcome. Through SAC, students interact with campus clubs, organizations and offices to provide social, cultural, educational and recreational opportunities for students.

Additional questions or information about eligibility and qualifications for any of the services listed may be obtained in the Student Development and College Activities Office located in SSV 180.

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CELEBRATING OVER 82 YEARS!