

## Associate Degree Requirements

### (Title 5, Section 55063)

Graduation from Antelope Valley College with the associate in arts or associate in science degree requires the completion of a minimum of 60 semester units, see requirements 1 through 6.

Antelope Valley College awards the associate in science degree or the associate in arts degree to students who pursue majors offered in the following divisions: Business, Computer Studies and Economic Development; Health Sciences; Language Arts; Math, Science and Engineering; Kinesiology, Athletics and Dance; Social and Behavioral Sciences; Technical Education; and Visual and Performing Arts. In the course description section of this catalog, all courses that apply to the associate degree or certificates are designated as (AVC).

The completion of an associate in arts or an associate in science degree does not ensure that a student can transfer directly to a four-year college or university. Students interested in transferring should refer to the Transfer Requirements section in this catalog.

## Application for Graduation

Antelope Valley College awards degrees three times annually following the fall, spring and summer semesters. Students must apply for graduation to earn their degree or certificate. Applications are due by October 15 for spring/summer graduates and by April 15 for fall graduates. Applications can be completed online, or students can print the application from the AVC website at [www.avc.edu](http://www.avc.edu) and mail in. After review, a preliminary evaluation will be sent to the students' myAVC e-mail account showing the progress toward the degree. Students will receive information on participating in the annual commencement ceremony from Student Development during spring term. While participation in the commencement ceremony is encouraged, it is not mandatory and does not indicate the completion of a degree or certificate.

## 1. General Education Requirements

General Education (GE) is designed to introduce the students to the variety of means through which people comprehend the changing world. It reflects the conviction of AVC that those who receive

their degrees must possess in common certain basic principles, concepts, and methodologies both unique to and shared by the various disciplines. College educated persons should be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, GE should lead to better self understanding.

Courses or a combination of courses which meet GE philosophy and objectives will:

1. Provide an introduction to basic concepts, principles, and methodology of study common to a given discipline;
2. Lead to better self understanding in relationship to the physical environment, culture, economy and society;
3. Provide an opportunity to examine values while proposing solutions for major social problems; and,
4. Provide a breadth of knowledge and experiences which contribute to a well-rounded education.

- Courses in natural science present critical thinking and problem solving methods. These courses also explore the relationship that exists between people and science;
- Courses in the social and behavioral sciences focus on people as members of society. These courses should promote appreciation of how societies and social subgroups operate.
- Courses in the humanities present the cultural activities and artistic expressions of human beings. These courses help students in developing aesthetic understanding and the ability to make value judgements;
- Courses in language and rationality present principles of languages which lead toward logical thought, clear and precise expression, and critical evaluation of communication;
- Courses or a combination of courses in the performing and visual arts and physical education provide both theory and practice;
- Courses in foreign language include substantive content of the culture of the relevant country;
- Ethnic studies and multicultural courses are offered in at least one of the required GE categories.

Courses which emphasize occupational competency do not meet GE objectives.

No course may be counted as meeting both a GE requirement and a major requirement in any District degree.

### Requirements:

A minimum of 3 semester units in Areas A, B, C, D1, D2, E and F to total a minimum of 21 units.

### Area A - Natural Sciences

Courses in the Natural Sciences are those which examine the physical universe, its life forms and its natural phenomena. To satisfy the GE requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method, and encourage the understanding of the relationships between science and other human activities.

#### Select at least 3 units

ANTH 101  
ASTR 101  
BIOL 100, 101, 102, 103, 104, 110,  
120, 165, 170, 201, 202, 204, 205  
CHEM 101, 102, 110  
ELTE 101  
ERSC 101  
GEOG 101, 101L, 102, 102L  
GEOL 101, 102  
PHYS 101, 102, 110  
PSCI 101

### Area B - Social & Behavioral Sciences

Courses in the Social and Behavioral Sciences are those which focus on people as members of society. To satisfy the GE requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the method of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate.

#### Select at least 3 units

ANTH 102, 103, 112, 140  
BUS 101  
ECON 100, 101, 102, 110  
GEOG 105, 106  
HIST 101, 102, 104, 105, 107, 108,  
109, 110, 111, 112, 113, 114, 118, 119  
POLS 101, 103, 200, 201, 202, 203  
PSY 101, 201, 211, 212, 217, 218, 219,  
234, 236  
SOC 101, 105, 110, 111, 112, 115, 120

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### Area C - Humanities

Courses in the Humanities are those which study the cultural activities and artistic expression of human beings. To satisfy the GE requirement in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and an ability to make value judgements.

#### Select at least 3 units

ART 100, 101, 102, 103, 104, 110, 113, 130, 131, 132, 140, 145  
CHIN 101, 102  
COMM 114, 214  
DA 101  
DFST 101, 102, 105, 201, 202  
ENGL 102, 113, 221, 225, 226, 230, 231, 233, 234, 235, 236, 240, 242, 244, 246, 248, 250, 252, 253, 256, 257, 259, 260, 265, 270, 272, 274, 279  
FREN 101, 102, 201, 202, 203  
FTV 101, 103, 107, 108, 201, 251, 261  
GER 101, 102, 201, 202, 203  
HIST 115  
LATN 101, 102, 201  
MUS 101, 105, 111, 131, 186, 189, 201, 202  
MUSC 102, 103, 107  
PHIL 105, 106, 108  
PHOT 107  
SPAN 101, 101HL, 102, 102HL, 120A, 120B, 201, 202, 203  
THA 101, 102, 103, 110

### Area D - Language & Rationality

Courses in Language and Rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses.

#### Select 3 units from (1) and select 3 units from (2)

##### 1. English Composition

Courses fulfilling the written composition requirement shall be designed to include both expository and argumentative writing.  
ENGL 101

##### 2. Communication and Analytical Thinking

Courses fulfilling the communication

and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer languages and programming, and related disciplines.

BUS 113  
CA 103  
CIS 101, 111, 141, 157  
COMM 101, 103, 107, 109, 112, 114, 115, 217, 219  
ENGL 102, 103  
GEOG 201, 205  
MATH 102, 102A and 102B, 115, 120, 125, 130, 135, 140, 150  
PHIL 101, 110, 201

### Area E - Additional Breadth

Courses in this area are designed to expand the acquisition and utilization of knowledge in GE and/or self understanding. Courses must be taken from a discipline not previously selected.

#### Select at least 3 units

From areas A, B, C, D2 or  
HD 100, 101, 103, 105, 198  
HE 101, 120, 201  
LIB 105, 107  
NF 100, 110, 150  
Any DA activity course(s) from DA 101-205, except DA 101, 107A-C, 108, 109 and 111  
Any PE activity course(s) from PE 101-180, or up to 4 units for military experience

### Area F - Diversity Studies

The primary focus of courses meeting the Diversity Studies requirement will deal, in depth, with non-dominant groups in the State of California and the United States. These groups of people are defined as African-American, Hispanic, Asian-Pacific Islander, Native American and Women. Courses meeting the Diversity Studies requirement will deal with more than one group. Courses will deal with one non-dominant group in comparison to the dominant group or other non-dominant group(s). Issues of racism and sexism will be explicitly covered.

#### Select 3 units

ANTH 112  
BUS 212  
COMM 114, 217, 219  
ECON 110  
ENGL 250, 252, 253, 256, 257, 259  
FTV 201, 203  
HE 201  
HIST 110, 111, 113

MGT 212  
MUSC 107  
POLS 202  
PSY 211, 215  
SOC 105, 110  
THA 239

## 2. Proficiency Requirements

Proficiency requirements exist for the areas of Reading, Writing and Math. Students must demonstrate competency in each of these areas in order to be eligible for the associate degree.

### A. READING

Eligibility for College Level Reading (AVC assessment) or Completion of READ 099 with a minimum grade of "C" or "P" (Pass).

### B. WRITING

Completion of ENGL 101 with a minimum grade of "C."

### C. MATHEMATICS

Completion of MATH 102 or higher or CIS 121 with a minimum grade of "C."

## 3. Major and/or Area of Emphasis Requirements

Students must receive a minimum grade of "C" or better in all required core courses and the specific courses listed as program electives in order to qualify for the degree or certificate.

Major requirements may be satisfied by: (Title 5, Section 55063)

A. Completing specific major requirements listed in the AVC catalog,

or

B. Completing requirements for the Liberal Arts and Sciences Degree.

## 4. Electives

The remaining number of units (up to 60) are considered electives. Any course that has already been counted toward (1) the general education requirements, or (2) the major, cannot be used as an elective.

## 5. Grade Point Average Requirement

A cumulative grade point average of 2.0 ("C" average) is required.

## 6. Residence Requirement

Of the required 60 units, "at least 12 semester...units must be completed in residence at the college granting the degree." Title 5, Section 54000 et

seq. Title 5 of the California Code of Regulations is available at <http://ccr.oal.ca.gov> and in the Antelope Valley College Library.

## 7. Requirements for Two or More Associate Degrees

To be eligible for multiple associate degrees, a student must complete all graduation requirements for each degree.

### Liberal Arts and Sciences Degree: Option I, II, or III

This degree will provide students with an opportunity to earn an AA degree in one of three major areas of study: math and sciences; social/behavioral sciences; or arts and humanities. It is designed for students who wish to explore different disciplines (subject areas) *before* deciding on a definite major program prior to transferring to a four-year university, or for students who may not be planning to transfer but wish to earn a degree in a particular area of study that interests them.

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor, this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

#### Degree Requirements:

Requirements for the Liberal Arts and Sciences Degree (*Option I, II, or III*) may be satisfied by completing a total of 60 units comprised of the following:

- a minimum of 18 core course units chosen exclusively from **one of the options** listed below. Student must receive a minimum grade of “C” or better in all required core courses in order to qualify for the degree;
- 21 units of AVC/General Education (GE) requirements; and
- enough elective units to complete the required balance of 60 total units.

**No course may be counted as meeting both a GE requirement and a major requirement within the Liberal Arts & Sciences Degree.**

#### **Math and Sciences - Option I:**

The following area of study allows students to take courses that will prepare them for possible majors within the many fields of Science, including the Allied Health field, Nursing preparation, Health Sciences, and related fields. Courses in mathematics emphasize mathematical and quantitative reasoning skills. Courses in the sciences examine the physical universe—its life forms and its natural phenomena—allowing students to learn about the methodologies of science as an investigative tool and to understand the influence scientific knowledge has on society.

**Select a minimum of 18 units from the following courses:**

*Choose at least 6 units from courses listed below:*

ANTH 101  
 ASTR 101, 101L  
 BIOL 101, 103, 104, 110, 120, 201, 202, 204  
 CHEM 101, 102, 110, 120  
 ERSC 101  
 GEOG 101  
 GEOL 101, 101L, 102  
 PHYS 101, 102, 110, 120, 211  
 PSCI 101

*AND at least 6 units from the courses listed below:*

MATH 115, 125, 130, 140, 150, 160, 220, 250

#### **Social/Behavioral Sciences - Option II:**

The following area of study allows students to take courses that will prepare them for possible majors within the fields of Psychology, History, Sociology, Political Science, and related disciplines. Courses in the social and behavioral sciences explore a variety of theories, perspectives, and experiences as to how people have behaved and continue to behave in response to particular times, places, events, and societies. The courses are designed to stimulate critical thinking and encourage students to evaluate how societies and social sub groups operate in the world.

**Select at least 18 units from the following courses:**

ANTH 102, 103, 112  
 AJ 206  
 ECON 101, 102, 110  
 GEOG 105  
 HIST 101, 102, 104, 105, 107, 108, 109, 110, 111, 112, 113, 114, 119  
 POLS 101, 103, 202, 203

PSY 101, 201, 211, 212, 215, 218, 219, 233, 234, 235, 236  
 SOC 101, 105, 110, 112, 115

#### **Arts and Humanities - Option III:**

The following area of study allows students to take courses that will prepare them for possible majors within a variety of liberal arts disciplines. Courses in arts and humanities promote critical thinking and emphasize the cultural, humanistic, and artistic expression of people throughout the world, past and present. Students will learn to evaluate and interpret how people have developed aesthetically to the world around them.

**Select at least 18 units from the following courses:**

*Choose at least 6 units from courses listed below:*

ART 100, 101, 102, 103, 104  
 DA 101  
 FTV 101, 107, 108, 201, 203  
 MUS 101, 105, 201, 202  
 MUSC 102, 103  
 PHOT 107  
 THA 101, 110

*AND at least 6 units from courses listed below:*

CHIN 101\*, 102\*  
 ENGL 221, 222, 225, 226, 227, 230, 231, 233, 234, 235, 236, 240, 242, 244, 246, 248, 250, 252, 253, 256, 257, 259, 260, 265, 270, 272, 279  
 FREN 101\*, 102\*, 201, 202, 203  
 FTV 201, 203  
 GER 101\*, 102\*, 201, 202, 203  
 HIST 115  
 LATN 101\*, 102\*, 201  
 PHIL 105, 106, 108  
 PHOT 107  
 SPAN 101\*, 102\*, 201, 202, 203

**TRANSFER NOTES:** All courses listed in the options above are transferable to CSU/UC and may be applied to the appropriate areas of the CSU General Education Breadth and the UC General Education (IGETC) patterns. Those courses marked with an \*asterisk can only be used for Foreign Language proficiency listed in IGETC section “Language Other Than English.” These courses may also be used for CSU GE Breadth Humanities credit Area C-2.

Students wishing to transfer to the California State University system must select additional General Education courses from *either* the “CSU

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General Education pattern or from the “Intersegmental General Education Transfer Core Curriculum (IGETC)” pattern listed in the [Transfer Information](#) section of this catalog.

Students wishing to transfer to the University of California system must select additional General Education courses *only* from the “Intersegmental General Education Transfer Core Curriculum (IGETC)” pattern listed in the [Transfer Information](#) section of this catalog.

### Credit Courses Not Transferable/Not Applicable to the Associate Degree and Certificate Programs

Effective Fall 1988, selected credit courses shall not apply to the associate degree and certificate programs.

Students who enroll in credit courses not applicable to the degree or certificate can use these credits for eligibility purposes, i.e., full-time status, intercollegiate athletic status and financial aid status. In the course description section of this catalog, these courses are designated as: **Credit course not applicable to the associate degree and certificate programs.** Grades will not count in calculating the GPA when received in credit courses not applicable to the associate degree and certificate programs. All courses that do apply to the associate degree or certificates are designated as (AVC).

The list of credit courses not applicable to the associate degree and certificate programs include:

#### Basic Skills Courses:

ENGL 095, Developmental Writing Skills  
ENGL 097, Basic Composition  
ENGL 099, Intermediate Composition  
ESL 018, ESL Reading and Writing 1  
ESL 019, ESL Skills Building 1  
ESL 020, ESL Vocabulary and Pronunciation 2  
ESL 023, ESL Grammar 2  
ESL 028, ESL Reading and Writing 2  
ESL 029, ESL Skills Building 2  
ESL 030, ESL Vocabulary and Pronunciation 3  
ESL 033, ESL Grammar 3  
ESL 038, ESL Reading and Writing 3

ESL 039, ESL Skills Building 3  
ESL 040, ESL Vocabulary and Pronunciation 4  
ESL 043, ESL Grammar 4  
ESL 048, ESL Reading and Writing 4  
ESL 049, ESL Skills Building 4  
ESL 058, ESL Reading and Writing 5  
ESL 059, ESL Skills Building 5  
MATH 020, Managing Math Anxiety  
MATH 021, Math Study Strategies  
MATH 050, Arithmetic  
MATH 050A, Arithmetic-First Half with SAS  
MATH 050B, Arithmetic-Second Half with SAS  
MATH 060, Prealgebra  
MATH 070, Elementary Algebra  
MATH 070A, Elementary Algebra-First Half with SAS  
MATH 070B, Elementary Algebra-Second Half with SAS  
MATH 080, Plane Geometry  
READ 095, Basic Reading  
READ 097, Intermediate Reading  
READ 099, Critical Reading and Study Skills

#### Academic Support Courses:

CT 050, Sewing Basics  
EOPS 060, Enrichment Class  
LAC 098, Math for Nursing  
LAC 099, Dosage Calculation  
ENGL 061, Grammar and Mechanics  
ENGL 062, Basic Writing  
ENGL 063, Vocabulary  
ENGL 064, Spelling

#### Certificate Programs

(Title 5, Section 55070, 55072)

At Antelope Valley College (AVC) there are two types of educational programs which lead to certificates of achievement.

1. There are programs that lead to certification or licensing by agencies other than AVC, usually state or federal agencies, after an examination or further training. Such programs at AVC usually lead to the associate in arts degree as well.
2. There are programs that lead to Certificates of Achievement from AVC (see list on next page) that have been reviewed by the Academic Policies & Procedures Committee, the Board of Trustees, and the Chancellor’s Office. These certificates are comprised of 1) a minimum of 18 or more semester units (or 27 or more quarter units) of degree-applicable

coursework designed as a pattern of learning experiences intended to develop certain capabilities that may be oriented to career or general education, or 2) a designated sequence of courses consisting of 12 or more semester units (or 18 or more quarter units) of degree-applicable credit coursework. These certificate programs will be consistent with the mission of the college, meet a demonstrated need, be feasible, and adhere to guidelines on academic integrity which may be developed by the Chancellor, the Academic Senate for California Community Colleges, or other appropriate statewide bodies. Such programs are usually less than two years in length and may or may not lead to an associate in arts or science degree. Courses taken in these programs at AVC will apply toward an associate degree.

To avoid delays in completing your certificate of achievement, it is important that you recognize that many courses are not offered every semester (including a very limited summer school offering). Note how certain designated courses are offered on a rotating basis (either fall or spring) and develop your educational plan very carefully. Required courses that are rarely offered or potential problems should be discussed with the appropriate division dean as early in the planning process as possible.

#### Filing for Certificate Programs:

An application for a certificate must be filed in the graduation office of the Student Services Building. The certificate award will be posted to a student’s permanent record. Certificates can be awarded at the end of the fall or spring semesters. While participation in the graduation ceremony is encouraged, it is not necessary to attend to receive a certificate. Certificates are mailed to students. Early filing of the certificate application is highly recommended.

#### Resident Requirement:

All certificate of achievement programs require a minimum of 12 units completed in residence at AVC with a minimum of 9 of those units completed in the certificate coursework.

#### Grade Point Average:

All certificate of achievement programs require a minimum GPA of 2.0 (“C” average) unless otherwise stated.

## DEGREES AND CERTIFICATES

Subject Area						Subject Area							
Degree or Certificate Title		AA-T	AS-T	AA	AS	C	Degree or Certificate Title		AA-T	AS-T	AA	AS	C
<b>Administration of Justice</b> (pg. 62)				AA			Video Design & Production				AA		C
<b>Aeronautical &amp; Aviation Technology-</b> (pg. 66)							<b>Drafting/Computer Aided Design</b> (pg. 152)					AS	C
Aircraft Airframe					AS	C	<b>Education- Instructional Aide</b> (pg. 157)				AA		C
Aircraft Powerplant					AS	C	<b>Electrical Technology</b> (pg. 159)					AS	C
General Aircraft Maintenance					AS	C	<b>Electronics Technology</b> (pg. 162)					AS	C
<b>Agriculture/Park &amp; Landscape Management-</b> (pg. 70)							<b>Engineering</b> (pg. 166)					AS	
Environmental Horticulture					AS	C	Engineering Technology					AS	C
Landscaping Construction					AS	C	<b>English-</b> (pg. 169)						
<b>Air Conditioning &amp; Refrigeration-</b> (pg. 74)							English - Transfer				AA		
Air Conditioning Specialist					AS	C	English - Non-Transfer				AA		
Air Conditioning & Refrig. Specialist					AS	C	<b>Family and Consumer Education-</b> (pg. 187)						
Refrigeration Specialist					AS	C	Child and Family Development				AA		
<b>Aircraft Fabrication and Assembly</b> (pg. 78)					AS	C	Clothing and Textiles				AA		
<b>Auto Body-</b> (pg. 90)							Consumer Services				AA		
Collision Repair Specialist					AS	C	Interior Design				AA		
Collision Repair & Refinishing Specialist					AS	C	Nutrition and Foods				AA		
Refinishing Specialist					AS	C	<b>Fire Technology</b> (pg. 190)					AS	C
<b>Automotive Technology-</b> (pg. 94)							Firefighter I Academy						C
Driveability, Emissions & Electrical					AS	C	Wildland Fire Technology					AS	
Engine and Drive Trains					AS	C	<b>IGETC - General Education</b> (pg. 55)						C
<b>Biological Sciences</b> (pg. 100)					AS		<b>Interior Design</b> (pg. 213)				AA		C
<b>Business-</b> (pg. 103)							<b>Liberal Arts and Sciences-</b> (pg. 51)						
Business Administration					AS		Option I - Math and Sciences				AA		
General Business					AS	C	Option II - Social/Behavioral Sciences				AA		
Professional Bookkeeping					AS	C	Option III - Arts and Humanities				AA		
<b>Child and Family Education</b> (pg. 109)				AA		C	<b>Management</b> (pg. 221)					AS	C
School-Aged Child Care				AA		C	Small Business Management					AS	C
<b>Clothing and Textiles - Fashion Design</b> (pg. 116)				AA		C	<b>Marketing</b> (pg. 225)					AS	C
<b>Communication Studies</b> (pg. 119)		AA-T					<b>Mathematics</b> (pg. 228)			AS-T		AS	
<b>Computer Applications</b> (pg. 122)					AS	C	<b>Medical Assisting-</b> (pg. 234)						
Computer Networking Core						C	Clinical Medical Assistant					AS	C
Computer Networking Multi-Platform					AS	C	Medical Assistant					AS	C
<b>Computer Information Science-</b> (pg. 122)							<b>Music</b> (pg. 237)				AA		
Business Computer Info. Science					AS	C	<b>Music, Commercial -</b> (pg. 244)						
Computer Software Developer					AS	C	Level 1 - General						C
<b>CSU - General Education</b> (pg. 57)						C	Level II - Performance Specialty						C
<b>Deaf Studies-</b> (pg. 136)							<b>Nursing Science-</b>						
American Sign Language				AA		C	Licensed Vocational Nurse (pg. 306)						C
Interpreter Training				AA		C	Registered Nursing (pg. 289)					AS	
<b>Digital Media</b> (pg. 141)							<b>Office Technology-</b> (pg. 251)						
Computer Animation				AA		C	Administrative Assistant					AS	C
Digital Photographic Imaging				AA		C	Administrative Medical Assistant					AS	C
Digital Printing				AA		C	Office Specialist					AS	C
Graphic Design				AA		C	<b>Photography-Commercial &amp; Photographic Imaging</b> (pg. 258)						
Interactive Media-Web Design				AA		C	Commercial Photography				AA		C

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### DEGREES AND CERTIFICATES (CONT.)

Subject Area Degree or Certificate Title	AA	AS	C
<b>Physical Education</b> (pg. 263)	AA		
<b>Physical Sciences</b> (pg. 271)		AS	
<b>Radiologic Technology</b> (pg. 279)		AS	
<b>Real Estate</b> (pg. 285)		AS	
Real Estate Broker			C
Real Estate Salesperson			C
<b>Respiratory Care</b> (pg. 296)		AS	
<b>Welding</b> (pg. 312)		AS	C
<b>Low-Unit Certificates of Achievement</b>			
<b>Fire Technology</b> (pg. 190)			
Wildland Fire Technology			C
<b>Geosciences</b> (pg. 203)			
Geographic Information Systems (GIS)			C

### IGETC and CSU/GE: Certificates of Achievement (Title 5, Section 55070)

A General Education Certificate of Achievement ensures that students have a broad background in a variety of disciplines at the college and university level in order to appreciate the breadth of human knowledge and the responsibilities of concerned and engaged citizens. General Education courses will provide students with skills that include the ability to read critically, to write and communicate with clarity, to evaluate and draw well-informed conclusions and inferences from information gleaned from many sources, and to access the wealth of technical, scientific, and cultural information that is increasingly necessary in our global community. It is through General Education that students gain an appreciation of how diverse cultures lead us to be more creative thinkers with different perspectives and insights from which to view human endeavors.

In order to be awarded either Certificate of Achievement (IGETC or CSU/GE), students must complete a minimum of 39 units, with grades of "C" or better. No class may be used to satisfy requirements in more than one of the five general areas. Courses taken at other accredited institutions can be certified by Antelope Valley College. Students should consult with a counselor for the most current requirements. (See pages 55-58)

- Completing the IGETC Certificate ensures that students planning to transfer to a CSU or UC campus have satisfied their lower division General Education requirements and will not be required to satisfy any further lower division requirements upon transfer.
- Completing the CSU/GE Certificate ensures that students planning to transfer to one of the CSU campuses have satisfied their lower division General Education requirements and will not be required to satisfy any further lower division requirements upon transfer.

### Local Certificates:

#### Certificate of Proficiency

Locally approved Certificates of Proficiency may consist of one or more courses totaling from 6-17 units that lead to an occupationally relevant set of skills. These programs are shorter in duration and narrower in scope than the achievement certificate programs of 18 units or more, and they usually provide instruction related to occupational advancement. They may also meet the needs of continuing education for those in an evolving profession or meet a demonstrated local need that is recognized by the community and verified by the college.

These locally approved certificate programs do not require Chancellor Office approval, nor can they appear on a student's transcript. Locally approved certificates are:

- Grounds Maintenance
- Office Support Award

### Low-Unit Certificates:

#### Certificate of Achievement

These low unit certificate of achievement programs are Chancellor Office approved and can appear on a student's transcript. These low-unit certificates of achievement are:

- Geographic Information Systems
- Wildland Fire Technology

### Catalog Rights Policy

Provided that continuous attendance is maintained, AVC students may elect the degree requirements in effect at:

1. The time they entered AVC; or
2. The time they graduate from AVC.

A student will lose catalog rights if there is no course notation (Grade, W, I, Pass/No Pass, RD) on the transcript for two consecutive, regular (fall/spring) semesters. Summer and intersession terms cannot be used to establish catalog rights nor to maintain continuous attendance.

Once catalog rights are established, absence related to attendance at another accredited institution of higher learning shall not be considered an interruption, providing the absence does not exceed two years.

**NOTE:** The "Catalog Rights Policy" sets forth the criteria used for determining the degree requirements under which students may graduate. New students should check AVC's online catalog ([www.avc.edu](http://www.avc.edu)) for the most up to date version, which may include changes to academic policies or procedures as a result of new or revised legislation, course prerequisites, or other academic concerns.

### Changes in Majors

Students changing major will be subject to the major requirements in effect at the time of the change, but will be allowed to continue with previously established non-major requirements (general education, proficiencies, etc.).